
BINGO BALLS YOUTH RECREATION PROGRAM

NOTICE OF CHANGE TO POLICY

(EFFECTIVE for all forms submitted after January 10, 2018)

Fort William First Nation

Youth and Social Development

Section: Child & Youth

Subject: Child & Youth Recreation Support

1.1 Child & Youth Recreation Support

Purpose: To Provide assistance with the cost of recreational activities for children and youth who are registered members of Fort William First Nation, both on and off reserve. To assist families in providing their children with healthy active programs, physical activities, and maintaining a healthy family bond through time spent together.

Policy: The child or youth is eligible for assistance in the amount of \$500.00 once per calendar year. Assistance is limited to registration fees and equipment related to recreational and/or educational activities only (music, art, dance, sports). **** Children and Youth are not required to be registered in a formal recreational or educational activity to utilize the bingo ball youth recreation program for recreational/educational equipment.**

Fort William First Nation registered members must meet the following criteria:

1. Custodial parent(s) or legal guardian for the child or youth may submit under this program.
2. Children and youth must be between the ages of birth to 17 years old at the time the expense was incurred.
3. Receipts submitted must be dated within the last 12 months.
4. No private sale receipts will be eligible.
5. Cheques will be issued directly to supplier.

Procedure:

1. Contact the Bingo Manager at the Community Centre office or Receptionist at the FWFN Administration office for a request form. **ALL FORMS MUST BE FILLED OUT IN FULL OR PAYMENT DELAYS MAY OCCUR (i.e. all birth dates, full names, band membership numbers, and receipts attached)**
2. Requests are received and approved by the Bingo Manager on a first come first serve basis, and as fundraising dollars allow.
3. Cheques will be issued directly to the recreation organization.
4. If payment has already been submitted by the custodial parent(s) or legal guardian, then original proof of payment must be attached to request form and a cheque will be issued back to the custodial parent(s) or legal guardian.
5. Handwritten receipts from a business vendor (ie. Minor Hockey Teams) must be accompanied by proof of registration or verified by the Bingo Manager (notes made on application).
6. Final approved files are submitted to the finance department for processing on Mondays by 4pm in which the payment will be ready the Friday of that week.

RAPID BINGO EVENT CARD PROGRAM APPLICATION

Date: _____ Contact Tel#: _____
Parent Name: _____ Receipts attached: _____ YES
Parent Band #: _____ _____ NO
Amount Requested: \$ _____
Childs Name: _____ EFT _____ Mail Out _____ Pick Up @ Reception _____
Child Band #: _____ DOB: _____

Reason for Application: (what will the money be used for)

Education:

Recreation:

Signature: _____ Date: _____

OFFICE USE ONLY:

Department Approval/Receipts Reviewed: _____

Balances Available: _____

Date Approved: _____

*****FWFN reserves the rights to verify all supporting documentation*****