



Weekly Newsletter for March 30-April 5

Flyers are to be delivered each weekend by 4pm Sunday evening.

Didn't receive your newsletter this weekend?

Please call Kristy Boucher at 623-9543 ext.217 or

info@fwfn.com with your questions or concerns.

Finance Information Page For:

- **Direct Deposit Forms for Member Distributions**
- **Youth Turning 18 – Direct Deposit Forms**
- **Late Banking Information – Annual Member Distributions**
- **Are You Making a Payment?**

Is now on Page 2 of our Weekly Newsletter

Stay informed, follow us on:



@fortwilliamfirstnation



@FWFN1

NOTICE TO ON RESERVE HOUSEHOLDS WITH DOGS

Letting your dog run loose, puts them and the community members in danger.

It is up to the pet owner to control their pets, and protect others from them. Pet owners can be held accountable if their pet hurts someone.

Please be advised that Flyer Carriers have the right to refuse delivery to the household in they encounter a dog or dogs in the area that makes them feel unsafe.

COVID-19 – Update from Finance

The health and safety of our people, partners, families and community are our priority. In response to the COVID-19 pandemic, we have temporarily closed our offices to the public. We are operating at minimum essential services only and will be working remotely, our response time to you may be delayed regarding non-essential inquiries and services and we ask for your understanding and patience as we work through these difficult times.

For up-to-date information on COVID-19, please visit:

- Ontario Ministry of Health's website: <https://www.ontario.ca/page/2019-novel-coronavirus>
- Public Health Services Canada website: <https://www.canada.ca/en/public-health/services/diseases/coronavirus-disease-covid-19.html>

You may also visit Fort William First Nation's COVID-19 Action Plan web page at: <https://fwfn.com/covid-19-action-plan/>

Are you trying to make a payment on your account?

During this interim period, you may wish to inquire with your financial institution on ordering cheques and mailing your payments to us at 90 Anemki Dr, Suite 200, Fort William First Nation, ON P7J 1L3. Alternatively, you may call in your payment with a credit card (Visa, MasterCard, American Express and Discover).

Payments to our suppliers

During this interim period, we will continue to make our supplier and member-contractor payments as scheduled to the best of our ability, however, we are committed to responding to our COVID-19 priority needs first and foremost in order to serve our Community to ensure their health and safety during this time.

If you are a member-contractor with no current banking information on hand for EFT direct deposit payment, we will be mailing your payment by cheque to you. All regular supplier payments will be processed by cheque and mailed. There will be no picking up of cheques for personal delivery in order to uphold the physical distancing requirements by public health officials.

Banking updates – direct deposit forms

During this interim period, Finance will only be accepting direct deposit information by mail and by fax direct from your financial institution. Please see the previous page on the correct format.

Bingo Balls

Bingo Balls applications received up to the point of the Bingo operations shutdown due to COVID-19 effective March 12, 2020, will be processed by Friday March 27, 2020. Any applications received after the Bingo Operations shut down will not be processed. Once Bingo operations resume and reopen, applications will need to be resubmitted at that time and will be processed thereafter.

Direct Deposit Forms for Member Distributions

Please keep your banking information up-to-date with Finance. If you change your financial institution or have not yet provided any banking information to Finance, the following options are available to submit your Direct Deposit Information:

1. Mail in a sample VOID cheque from your chequing account that has your current address information on it. Please enclose a brief note such as **“Please update my direct deposit information”, sign and date** this note and provide your phone number in case we need to contact you.
2. If you have online banking, you can print out your own Direct Deposit form, **sign and date it**, print your address and phone number on it and mail it to FWFN Finance.
3. You can also visit your financial institution and have them fax FWFN Finance directly at (807) 623-5190 your direct deposit form after you signed and dated it. The fax must be faxed from the financial institution and cannot be faxed from a third-party fax number. Please note, some financial institutions provide this fax service and some do not. In the event they do not, you will need to mail this direct deposit form to us, as we will require your **original signature**.
4. Please note – Finance does not process any banking updates by e-mail or pictures.
5. If you are providing your banking information for FWFN employee payroll purposes, you will need to consent to release this information from FWFN Payroll to share this information to FWFN Accounts Payable and you will need to sign and date this form along with FWFN Payroll sign off.

Youth Turning 18 - Direct Deposit Forms

Please provide your direct deposit information as noted above at least 1-week in advance of your birthday to the attention of Finance to release FWFN youth funds held in trust. In addition, as the Specific Claim Housing Trust administers the remaining balance of youth funds, please also contact Ed Collins/Trustee directly at cell (807) 356-1970 to arrange any payment of these youth funds due to you, you will need to provide your banking information to them directly.

Late Banking Information – Annual Member Distributions

Any revised direct deposit information received after a member distribution will be processed on the 3rd – Friday of each month thereafter. Please provide no later than the Wednesday before the 3rd Friday to ensure any amounts owing to you are processed on the 3rd Friday. Otherwise, your payment may not be processed until the following month's 3rd Friday.

Are You Making a Payment?

Any member or customer making a payment (rent, ice rental, arena gym memberships, hall rental, hunting/fishing licenses, craft tables, Health Fair, Good Food Box, Pow Wow vendors, any other payments), Fort William First Nation Reception (2nd Floor of Band Office) must issue you an official pre-numbered FWFN receipt at the time of your payment.

FWFN Reception can now also process your payment by **debit/credit card** (Visa, MasterCard, American Express, and Discover). You may also make your payment FWFN Reception by cash or cheque, you may also mail in your cheque payment to the address noted below. Please reference your invoice number or rental unit address for rental payments.

FWFN Arena can process receipts if you are paying for your ice by cheque, debit or credit card. The Arena no longer processes cash. If you are paying your ice rental by cash, please see FWFN Reception to have your official pre-numbered FWFN receipt issued to you.

Fort William First Nation – Reception is located on the 2nd floor, Suite 200 at 90 Anemki Drive.

Questions regarding the above can be addressed to Lori Payne, CPA, CA – A/Director of Finance.

COVID-19 self-assessment

1. Are you experiencing any of the following symptoms?

- severe difficulty breathing (for example, struggling for each breath, speaking in single words)
- severe chest pain
- having a very hard time waking up
- feeling confused
- lost consciousness

If Yes to the above

- Please call 911 or go directly to your nearest emergency department.

If No continue with the questionnaire

2. Are you experiencing any of the following symptoms (or a combination of these symptoms)?

- fever
- new cough
- difficulty breathing (for example, struggling for each breath, cannot hold breath for more than 10 seconds)

If Yes and you have travelled outside of Canada Recently

Please seek clinical assessment for COVID-19 over the phone.

Contact either:

- your primary care provider (for example, family doctor) for a virtual assessment
- Telehealth Ontario at [1-866-797-0000](tel:1-866-797-0000) and to speak with a registered nurse
- Telehealth Ontario is experiencing heavy call volumes and will get to your call as quickly as they can.

You should:

- Self-Isolate: Only leave your home or see other people for essential reasons, and where possible seek services over the phone or online or ask for help from friends, family or neighbors.

The majority of COVID-19 illnesses are mild. A clinician can help guide whether you will require further care or potential testing in person. Let them know that you have used this self-assessment tool.

If you start to experience worsening symptoms, please visit your local emergency department. Call before you go and let them know you have used this self-assessment tool.

If No continue with the questionnaire

3. Are you experiencing any of the following symptoms (or a combination of these symptoms)?

- muscle aches
- fatigue
- headache
- sore throat
- runny nose
- Symptoms in young children may also be non-specific (for example, lethargy, poor feeding).

If Yes have you travelled outside of Canada in the last 14 days?

- Please seek clinical assessment for COVID-19 over the phone.

Contact either:

- your primary care provider (for example, family doctor) for a virtual assessment
- Telehealth Ontario at [1-866-797-0000](tel:1-866-797-0000) and to speak with a registered nurse

You should:

- Self-Isolation: Only leave your home or see other people for essential reasons, and where possible seek services over the phone or online or ask for help from friends, family or neighbors.

If No

- It is unlikely that you have COVID-19.
- Practice Physical Distancing in order to decrease risk of COVID-19 transmission.

You should also Self-Isolate if you:

- You are over 70
- are immunocompromised (for example if you have HIV/AIDS, are receiving immunosuppression therapy or treatment for cancer or have had a transplant)
- have returned to Canada from travel in the last 14 days
- have come into contact with someone with respiratory symptoms

If you have to go out in public, wash your hands frequently, and maintain a physical distance of about 2 meters from others.

Remember your health is in Your Hands.
Working together we can stay healthy

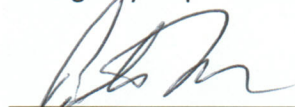
Department: Chief and Council**Date Prepared:** March 24th, 2020**Subject:** Residential Area Closure**Prepared by:** Michael D. Pelletier, CEO

NOTICE TO THE PUBLIC

Fort William First Nation (FWFN) is taking every effort to ensure the safety of all its band members, on and off reserve, and residents of its territory against the spread of the COVID-19 virus. As a temporary preventive measure, FWFN's Chief and Council has approved a band council resolution (BCR) that will temporarily restrict access to its residential areas. BCR20-10 makes the following residential access restrictions which will be in place until rescinded by the Chief and Council of FWFN:

- Effective Wednesday, March 25th, 2020, nightly starting at 8:00 p.m. and continuing until 6:00 a.m. the next day, security check points will be active at three locations restricting vehicle and pedestrian access to the residential areas of FWFN. These checkpoints will restrict access in and out of these residential areas. The three locations that each security checkpoint will be placed are:
 1. Mission Road – north end at City Road
 2. Mountain Road – north and south end of road on our territory.
 3. City Road - at Darrel Avenue intersection (turn-off to Resolute Forest Products)
- Road blocks will also be placed at the start of Little Lake Road (at City Road) and the start of Back Street Road (at City Road) to help facilitate vehicle flow through the Mission Road security checkpoint.
- All residents that live within the residential areas of FWFN and emergency response vehicles will be exempt from these access restrictions.
- All businesses are ordered to be closed during these noted times.

These are first steps in many that may be coming and we will keep the public informed as we further develop our emergency response to COVID-19. Respectfully, Fort William First Nation's Chief and Council,

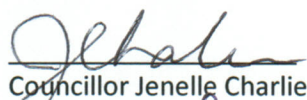


Chief Peter Collins

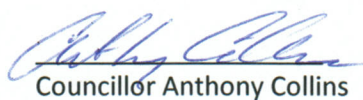
Councillor Leo Bannon



Councillor Sheldon Bannon



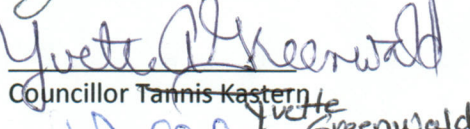
Councillor Jenelle Charlie



Councillor Anthony Collins



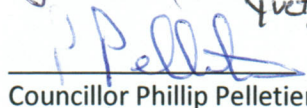
Councillor Yvette Greenwood



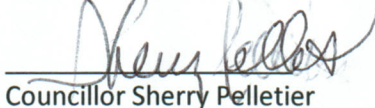
Councillor Tannis Kastern

Councillor Desiree Morriseau-Shields

Councillor Kyle MacLaurin



Councillor Phillip Pelletier



Councillor Sherry Pelletier



Councillor Michele Solomon

Any inquiries regarding this notice can be forwarded to:
Michael D. Pelletier, Chief Executive Officer, Fort William First Nation
90 Anemki Drive, Suite 200, Fort William First Nation, ON, P7J 1L3
Office: 807-623-9543 extension 233; Cell Phone: 807-629-0471;
Fax: 807-623-5190; Email: ceo@fwfn.com



Department: Fort William First Nation CEO

Date Prepared: March 18, 2020

Subject: Coronavirus (COVID-19) – Update to Community

Prepared by: Christina Thiessen
Executive Assistant - Office of the CEO

NOTICE TO COMMUNITY

OFFICE CLOSED TEMPORARILY TO THE PUBLIC

In the interest of helping to prevent further spread of COVID-19 for the health of our community, staff, and the general public, all Fort William First Nation offices will be closed to the public

These offices will still be conducting business but currently closed to the general public until further notice. Staff will continue to be available through email and phone calls. Please note below our emergency on-call phone numbers:

Housing On-Call Phone Line: 807-633-3959

Family Support On-Call Phone Line: 807-472-7701

Essential services will continue to be provided and the Pandemic Response Team will continue providing updates.

How can I protect myself from getting COVID-19?

You can stay healthy and prevent the spread of infections by:

- washing your hands often with soap and water for at least 20 seconds;
- avoiding touching your eyes, nose or mouth with unwashed hands;
- avoiding close contact with people who are sick;
- coughing or sneezing into your sleeve and not your hands; and
- staying home if you are sick to avoid spreading illness to others.

Michael D. Pelletier
Chief Executive Officer
Fort William First Nation
807.623.9543 Ext. 233
90 Anemki Drive, Suite 200
Fort William First Nation, ON
P7J 1L3



FWFN Health Centre

You may find yourself in need of services

Some helpful supports are listed below:

APS-Anishinabek Police Service FWFN Detach: 807-625-0232

Child & Youth Crisis Support Line Thunder Bay: 807-346-8282

Thunder Bay Counselling Centre: 807-684-1880

Thunder Bay and Area Victims Services: 807-684-1051

Youth Outreach Worker: 807-623-8511

Beendigan Inc. Crisis Line: 807-346 HELP (4357)

Dilico Anishnabek Family Services: 623-8511

Safe Alternatives: 1-800-366-8288

Kids Help Phone: 1-800-668-6868

Thunder Bay Crisis Response Services: 1-888-269-3100 or 346-8282

Crisis Services Canada: 1-833-456-4566

Balmoral Detox Centre: 623-6515

Talk4Healing Help Line: 1-855-554-4325

FWFN Health

90 Anemki Drive
FWFN, ON
Phone: (807) 622-8802



FORT WILLIAM FIRST NATION

VOLUNTEERS NEEDED!

COVID-19

RESPONSE TEAM

During the COVID-19 pandemic we
are seeking volunteers to help in
any means necessary to support our
emergency response team

FOR MORE INFO CONTACT:

**Bess @ 252-7038 or
besslegarde@fwfn.com**



DOG RIVER MATAWIN FOREST MANAGEMENT PLAN

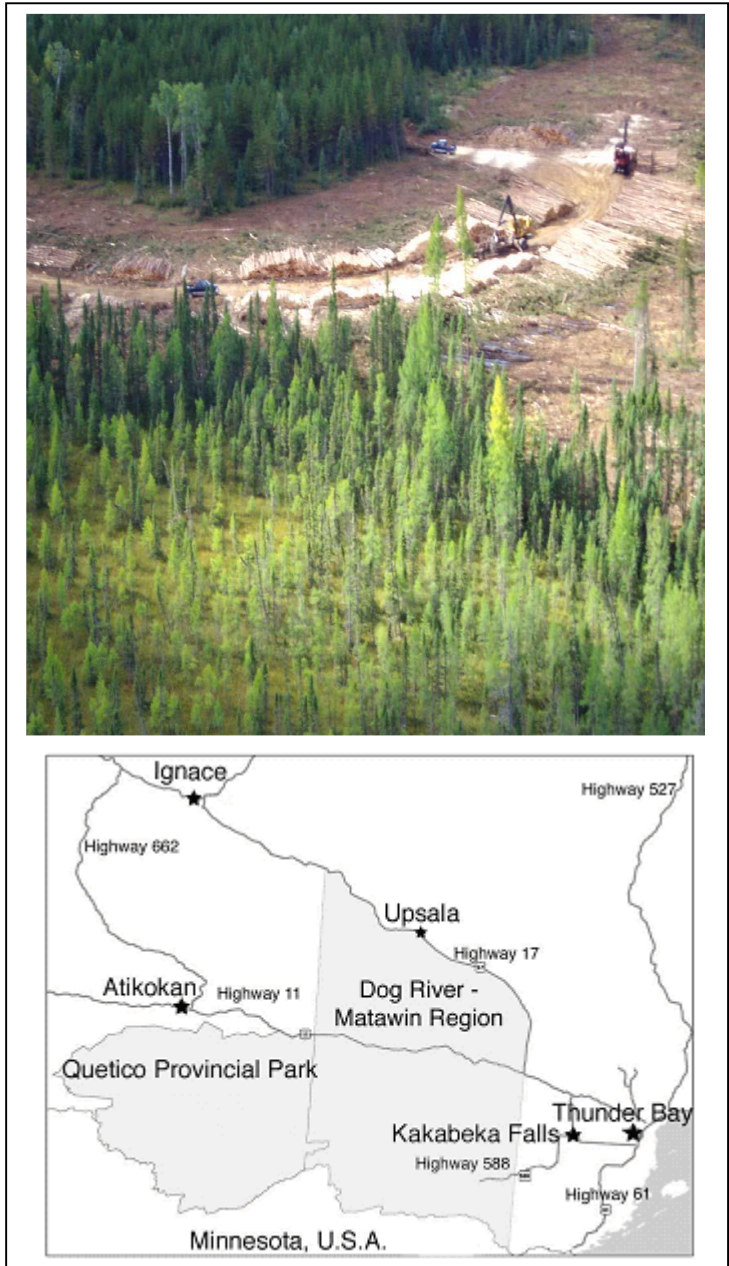
COMMUNITY CONSULTATION

The Dog River/Matawin (DRM) forest area is located within FWFN Traditional Territory and the management plan for the next 10 years is underway.

HAVE YOUR SAY

DEADLINE

APRIL 8, 2020



Follow the link below to review the plan. Forward questions, concerns, land use knowledge and/or requests for additional info to: DeannaTherriault@fwfn.com Miigwetch!

<http://www.tbw-fmp.com/>

****Note – Email is being used as a result of social distancing requirements and office closures****



F O R T W I L L I A M F I R S T N A T I O N

Memorandum

To: Ontario Works Clients/ FWFN Employment and Training
CC: Karen Bannon
From: Shannon Crews
Date: March 13, 2020
Re: COVID – 19 and Our Services

Due to the recent global situation with COVID – 19 and as it continues to evolve. We would like to let you know of some changes to our delivery of our programs.

Until further notice all programming through Fort William First Nation Social Services and Fort William First Nation Employment and Training will be on hold or Postponed until a later date.

Any updates or requirements for your file can be done over the phone.

Benefit cheques for April 1, 2020 will be mailed to the address on file.

Our highest priority is the safety of our participants and teammates during this time. In order to maintain services we want to minimizing visitors to our office for non-essential services and ask that you contact our office via phone or email rather than in person.

If you have any concerns and or questions please contact Fort William First Nation Social Services at (807) 622-6791.

Thank you for your cooperation,

Shannon Crews
Ontario Works Manager
Fort William First Nation Social Services



F O R T W I L L I A M F I R S T N A T I O N

JOB POSTING

Position Title: Security Checkpoint Officers

Position Description: The Security Checkpoint Officer will operate the FWFN enforced security checkpoints put in place to limit outside access to residential areas of FWFN during the COVID-19 global pandemic.

Major Responsibilities:

- Conduct check stops and enforce vehicle restrictions into FWFN residential areas.
- Adhere to all policies and follow established procedures.
- Write reports of daily activities and irregularities, such as presence of unauthorized persons, or unusual occurrences.
- Record non-member vehicle license plates of vehicles granted access and maintain log of same.
- Call APS in cases of emergency, such as presence of unauthorized persons, persons who fail to stop at check points, etc.
- Other duties as assigned.

Qualifications:

- High School Diploma required.
- A related security certificate would be considered an asset.
- Previous experience as a Security Officer or in a related field required.
- Must have a valid driver's license and access to a personal vehicle.
- First-aid and CPR certification is an asset.
- Must be able to complete required paperwork to report abnormalities or incidents.
- Must be able to sit or stand for long periods of time.

Salary: To be negotiated.

Job Posting Closing: Resume must be received by **4 p.m. on Sunday, March 29, 2020.**

Please direct your application to the attention of:

Donna Mullen
Human Resources Assistant

Email: donnamullen@fwfn.com

We appreciate all applications. Only those selected for an interview will be contacted.



Fort William First Nation

SELF-IDENTIFICATION

As Fort William First Nation continuously works to ensure the safety of our members.

At this time, we are asking that members both on and off reserve, in the following categories please contact the Health Department and provide Name, Address, Phone Number, Email Address (if you have one).

- **Members who are on oxygen treatments at home**
- **Elderly members who are 60 years plus**
- **Those with chronic illnesses (especially with respiratory illnesses, heart disease and compromised immune systems)**
- **Those with Disabilities**
- **Those that are pregnant**
- **Those on the Methadone Maintenance Program or Suboxone Program**

This information will assist us in providing services, and provide for emergency planning. The above information can be provided by calling the Health Department at (807)622-8802 or e-mail healthreception@fwfn.com.

Fort William First Nation Health Center
90 Anemki Drive, Suite 100
Fort William First Nation, ON P7J 1L3
Phone: (807)622-8802
Fax: (807)623-8312