

Emergency Response Group Meeting

Agenda

Chair: Michael D. Pelletier, CEO
Recorder:
Location: Zoom Call, April 17th, 2020
Time: 9:30 a.m.



Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
4.	Emergency Response and Public Health Measures Activities Update a) Security Checkpoint Update b) Food Distribution Program Update	a) Community Emergency Management Coordinator b) Emergency Preparedness Coordinator
5.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse
6.	Vaccine & Antivirals Activities Update	
7.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Risenen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen- Executive Assistant

Roll Call: Michael Pelletier Jr., Karen Bannon, Michele Blais, Shannon Crews, Cheryl Szyja, Luanne Maki, Brandy Morris, Derek Johnson (APS), Ian Bannon, Kristy Boucher, Myra Bannon, Serena Maclaurin, Sheldon Bannon, Michael Pelletier Sr., William Solomon, Lori Payne, Esther Pervais, Stephanie Maclaurin

Pre-meeting discussion- concerns with members leaving multiple times a day

1. Opening Prayer- Karen Bannon

2. Agenda additions

3. Surveillance Tracking Update

- Working with Lance from the health unit – continue update with contact tracing
- Backlog- up to 46 cases in Thunder Bay
 - Gull Bay store owner-

4. Emergency Response and Public Health Measures Activities Update

A) Security Checkpoint Update

- Security Training Module- for check point staff
 - Orientation
 - Nokiiwin helping to set up and provide
 - Passover of information, especially during shift change
 - Hiring of security- will be more thorough
- Some members need to come and go
 - Frustrating
 - Inconvenience
 - Passover of information, during shift change
- Discussion on Security process- how would we know where they have gone and come from
- Able to secure approx. 75 Inventory of masks

B) Food distribution program

- A lot of calls coming through
- Delivery date will be Friday April 24, 2020
- Discussion on process
 - If everyone doesn't register, might have to do more deliveries
 - Keep registration open, however deliver to everyone
 - Will continue to use information for future reasons- to be prepared
 - Approx. 340-350 households on reserve
 - DELIVERIES WILL BE TO EVERY HOUSEHOLD ON RESERVE
 - Recommendations for staff to fill out email registration form
 - Discussion on adding- "The Basics", Milk, Bread, Eggs, Meat
 - More difficulty to store
 - Confirmation of registration

5. Health services update

- Flag system in homes
 - Delivery going out today
 - White: Everything is Okay
 - Blue: Need Water
 - Yellow: Sick and/or Self Isolating
 - Red: Infected with COVID-19
 - Green: Need Food
 - Will need to set up bag pickup- Kristy will provide contact information
- Health Service update-
- PPE Masks were delivered Friday

7. Communications Activities Update

A) Call Centre Update- Emergency Response Call Center

- Teleco phone system using wifi
- 622-3913 Monday-Friday 9-4pm – Activated emergencyresponse@fwfn.com
- Serena was having phone issues from home- relocated to office for now
 - Health concerns
- 3rd phone line is available to be used
- If there is a missed call, able to call back.

B) Website updates

- Emergency Response Group- Notes posted

C) Community updates

- CEO MEMO- out to community

Additional Agenda Items:

Update from APS- Will email update to our office- will include bylaws

Colour Code System:

- Staff taking on the role early next week, splitting the reserve in different sections.
Having staff do window checks for flags.

Waiting for response- Waabgaag Group

- Have been told supplies would be here Friday
- Supposed to be shipping necessities for providing safety

Global hydration- recommendation to contact as a supplier for safety/sanitizing supplies