

## Emergency Response Group Meeting

### Agenda

**Chair:** Michael D. Pelletier, CEO  
**Recorder:** Christina Thiessen  
**Location:** Zoom Call, April 21<sup>st</sup>, 2020  
**Time:** 9:30 a.m.



Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
4.	Emergency Response and Public Health Measures Activities Update a) Security Checkpoint Update b) Food Distribution Program Update c)	a) Community Emergency Management Coordinator b) Emergency Preparedness Coordinator
5.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse
6.	Vaccine & Antivirals Activities Update	
7.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen-Executive Assistant

Roll Call: Michael Pelletier Jr., Peter Collins, Christina Thiessen, Cheryl Szyja, Brandy Morris, Ian Bannon, Luanne Maki, Kristy Boucher, Karen Bannon, Esther Pervais, Dan Gelmich, Derek Johnson (APS), Jamie Scrimger, Michele Blais, Myra Bannon, Rob Pelletier (APS), Serena Maclaurin, Shannon Crews, Sheldon Bannon, Stephanie Maclaurin, William Solomon, Michael Pelletier Sr.

### **1. Opening Prayer-** Cheryl Szyja

### **2. Additional Agenda Items**

- Discussion- homelessness in our community
- Managers meeting will be Wednesday 1:00pm- add agenda item- CERB Benefit. Those who are not following the rules

### **3. Surveillance Activities Update- including tracking**

- Working with Lance from the health unit
  - Updated to case #50 & #51
- Amendments to protocol- strongly continue to recommend community to self isolate
- Will continue to forward information from health unit to Emergency Response Team

### **4. Emergency Response-**

#### **A) Security Checkpoint Update**

- Security looking to hire more staff.
  - Will repost

#### **B) Food Distribution Program**

- Food distribution
  - **Pickup System**
    - Elders will be delivered using school buses and volunteers. Also using wagons
    - Schedule
      - 9AM-11AM – Mountain Rd & Quarry Rd.
      - 11AM- 1PM – Chippewa Rd. & City Rd.
      - 1PM- 3PM – Back Street, Mission Rd., and Mountain Lookout
      - 3PM- 5PM – Squaw Bay, Brule Bay, and Sandy Beach
    - **Procedure** of disbursement of items
      - no contact pickup
    - Using staff rotation to pack items. Using checklist of items. Will know who picked up items per household.
    - Video recording to document pickups
  - Registration is still recommended- helps to gather information for wellness checks

- Registration open until April 22, 2020.

### **C) Household Assistance Program**

- **Discussion-** To assist Fort William First Nation members (ON and OFF reserve) by providing \$300 per month towards either a mortgage, rent, or utility payment.
  - Application to be submitted to Courtney Lee through email at [membership@fwfn.com](mailto:membership@fwfn.com)
  - Will run for March, April, May
  - More details to follow once reviewed by Finance and other departments for input.

### **5. Health services update**

- Flag system in homes
  - For those who are ill
  - Include update to members on what to do if haven't received flag

### **7. Communications Activities Update**

#### a) Call Centre Update- Emergency Response Call Center

- Teleco phone system using wifi
- 622-3913 Monday-Friday 9-4pm – Activated [emergencyresponse@fwfn.com](mailto:emergencyresponse@fwfn.com)
- Ongoing food applications being submitted

#### c) Website/ Newsletter updates

- Website continues to be update and social media
- Security update
- Food distribution notice will be printed and sent out

Additional Agenda Items:

#### **Letter to Taxi Cab**

- Unauthorized access to our territory
- Restricting access to anyone who is not residing in our territory

#### **Chief & Council**

- Meeting discussion
  - Fruit distribution- Discussion on delivery to include off reserve elders- to those elders in City of Thunder Bay.
    - Chief & Councillors (some) identified being available to deliver fruit/vegetables in City of Thunder Bay (146 elders off reserve)
      - How do we identify
      - Ongoing discussion and planning to be able to offer this service