

## Emergency Response Group Meeting

### Agenda

**Chair:** Michael D. Pelletier, CEO  
**Recorder:** Christina Thiessen  
**Location:** Zoom Call, April 23<sup>th</sup>, 2020  
**Time:** 9:30 a.m.



Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
4.	Emergency Response and Public Health Measures Activities Update a) Security Checkpoint Update b) Food Distribution Program Update c) Household Assistant Program	a) Community Emergency Management Coordinator b) Emergency Preparedness Coordinator
5.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse
6.	Vaccine & Antivirals Activities Update	
7.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen-Executive Assistant

Roll Call: Michael Pelletier Jr., Peter Collins, Christina Thiessen, Luanne Maki, Derek Johnson, Rob Pelletier, Brandy Morris, Cheryl Szyja, Dan Gelmich Ian Bannon, Karen Bannon, Kristy Boucher, Lori Payne, Michele Blais, Myra Bannon, Serena Maclaurin, Sheldon Bannon, Shannon Crews, Michael Pelletier Sr., William Solomon, Yvonne Banning

### **1. Opening Prayer- Ian Bannon**

### **2. Agenda Overview & Additional Agenda Items**

#### **Update from Pete, C&C Mtg:**

- Chief & Council decided to keep stores and other vendors closed until May 1, 2020 (minimum)
- City of Thunder Bay to be calling state of emergency
- Review of video from TBDHU
- Stats of recovery (approx. 26)
- Do not want to let guards down

### **3. Surveillance Activities Update- including tracking**

- Working with Lance from the health unit
  - Updated to case #52, #53, #54, #55
- Privacy restrictions- will strongly recommend to self isolate
- Will continue to forward information from health unit to Emergency Response Team
- Discussion on use of hotel for isolating
- Discussion on using hotels for others who need to quarantine
  - Chief will reach out to hotel
  - Hotel has security at each exit
- Discussion on using empty homes on reserve- either if we own them or rent from owners
- APS can help investigate if there are potential cases- discussion
  - Anyone can report someone breaching quarantine requirements. Police can respond, complete initial investigation, then reach out to PHAC or quarantine officer.
  - Quarantine officer determines direction to be followed

### **4. Emergency Response and Public Health Measures Activities Update**

#### **A) Security Checkpoint Update**

- Will be some changes to security structure
- Discussion on having digital thermometers used
  - Protocols to be developed

#### **B) Food Distribution Program**

- Food distribution

- Approx. 140 hampers ready to go
- **Pickup System**
  - Elders will be delivered using school buses and volunteers. Also using wagons
  - Schedule
    - 9AM-11AM – Mountain Rd & Quarry Rd.
    - 11AM- 1PM – Chippewa Rd. & City Rd.
    - 1PM- 3PM – Back Street, Mission Rd., and Mountain Lookout
    - 3PM- 5PM – Squaw Bay, Brule Bay, and Sandy Beach
  - **Procedure** for pickup
    - no contact pickup
    - Drive in will begin at arena, signage will let members know to have vehicle open, let staff know for which household, will have staff get items, put in vehicle.
      - Only going in one door, and out a different door.
      - Sanitizer provided
      - One staff putting hampers into cars
      - Another set of staff continuously preparing
      - Need approx. 5 staff
- Elders Fruit/Vegetable Distribution- going out today for delivery. Tomorrow will receive full basket of items

### **C) Household Assistance Program**

- Ongoing discussion with finance department- will provide more details.
- To assist Fort William First Nation members (ON and OFF reserve)

### **5. Health services update**

- Nurse- Focus on respiratory and flu like symptoms
  - Can see health nurse for requisition, working on home site visits
  - Video to show how swabbing is done
- Health Centre
  - Have received some supplies
  - Laptops should be in later today, hopefully set up on the weekend.

### **7. Communications Activities Update**

#### a) Call Centre Update- Emergency Response Call Center

- Teleco phone system using wifi
- 622-3913 Monday-Friday 9-4pm – Activated [emergencyresponse@fwfn.com](mailto:emergencyresponse@fwfn.com)
- Ongoing food applications being submitted

#### c) Website/ Newsletter updates

- Website continues to be update and social media
- Newsletters to be printed on Friday

## Action Items

- Communication- to stores and community- will be remaining closing until May 1, 2020 (minimum)
- Protocol development- inmate release- will be worked on as a team: Chief, CEO, Ian, Cheryl, Renee
- Chief to reach out to Valhalla- use of hotel for self isolation/quarantine cases
- Protocol development- for using digital reading thermometers at security checkpoint- discuss at next meeting