

Emergency Response Group Meeting

Agenda

Chair: Michael D. Pelletier, CEO
Recorder: Christina Thiessen
Location: Zoom Call, April 28th, 2020
Time: 9:30 a.m.



Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items a) Review Action Items	All
3.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
4.	Emergency Response and Public Health Measures Activities Update a) Security Checkpoint Update b) Food Distribution Program Update c) Household Assistant Program	a) Community Emergency Management Coordinator b) Emergency Preparedness Coordinator
5.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse
6.	Vaccine & Antivirals Activities Update	
7.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen- Executive Assistant

Roll Call: Michael Pelletier Jr., Peter Collins, Christina Thiessen, Brandy Morris, Karen Bannon, Luanne Maki, Agnes Rissanen, Cheryl Szyja, Dan Gelmich, Ian Bannon, Esther Pervais, Jamie Scrimger, Lori Payne, Sheldon Bannon, Serena Maclaurin, Michele Blais, Shannon Crews, Stephanie Maclaurin, William Solomon, Myra Bannon, Michael Pelletier Sr.,

1. Opening Prayer- Myra Bannon

2. Additional Agenda Items

A) Review Action Items (from April 27th, 2020 Mtg.)

- Review process for when we have COVID case in FWFN.
- Follow up with those homes displaying coloured flags.
- Provide security staff more protective equipment
- Notice to community members- those who did not pickup food distribution

3. Surveillance Activities Update- including tracking

- Working with Lance from the health unit
 - Updated to case #65
- Process for when we do have confirmed case
 - Any cases determined- will follow up if any further testing be done.
 - Working to make sure consistent protocol in place
 - Have APS give information to specific members who travelled back into the community- recommendation to confirm members are self isolating
- Flag system- check within homes displaying colours
 - Approx. 90% of homes displaying colours to identify- Chief Peter & Angela providing health team updates of specific homes.
 - Providing staff check lists of who needs assistance
 - If anyone needs to speak to healthcare- can reach out to Agnes or Yvonne
- Mental Health Stigma- on getting tested for COVID. Will provide more information to our community through newsletter.

4. Emergency Response

A) Security Checkpoint Update

- More PPE equipment and safety gear order has been placed
 - Had received some handheld thermal thermometers
 - Protocol for if someone tests high temperature
 - Health staff working together to provide information to develop
 - How to use, what is considered a fever, etc.

B) Food Distribution Program

- Food distribution
 - **Review of process of food distribution to help with off reserve elder's member distribution**
 - Documents/Lists
 - Food on hand at community hall- Approx. 146 hampers
 - Some substitutions
 - Tentatively ready for delivery this Friday May 1, 2020.
 - Using councillors to help distribute to off reserve members
 - Health director provided list of elders and addresses for off reserve
 - **Upcoming distribution**
 - Potential of including meat order- would be delivered fresh with refrigerated truck

C) Household Assistance Program

- **Update from Chief & Council meeting**
 - Discussion was had- estimating process to make payments to mortgages/utilities will take 7-8 weeks
 - Alternatives were discussed at meeting
 - No final decision was made

5. Health services update

- Information to review through email: opening of stages in Ontario
- Update from nurse Agnes- cases identified as negative

7. Communications Activities Update

a) Call Centre Update- Emergency Response Call Center

- Members called in who couldn't pick up- some came by to pick up
- If the members had not picked up their hampers as of end of today, the items will be re-distributed as necessary. (next distribution). Approx. 29 member homes had not picked up.
- Any flyers or other information need to be emailed to call center staff

Action Items

- Surveillance activity- continue to review process for when we have COVID case in FWFN.
- APS- to follow up with those members who had been travelling- reminder to self isolate
- Emergency Response Team will continue to follow up with those homes displaying coloured flags.
- Mental health- flyer to community- re: stigma on getting tested
- Thermal temperature reading- protocol for testing high temperature
 - Health team working together to review and develop

- Any information going out to community needs to be given to COVID-19 Call Center Staff answering phone lines: Cheryl, Serena, Myra