

## Emergency Response Group Meeting Agenda & Notes



**Chair:** Michael D. Pelletier, CEO  
**Recorder:** Christina Thiessen  
**Location:** Zoom Call, May 11<sup>th</sup>, 2020  
**Time:** 9:30 a.m.

Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
4.	Emergency Response and Public Health Measures Activities Update a) Security Checkpoint Update b) Food Distribution Program Update c) Household Assistant Program	a) Community Emergency Management Coordinator b) Emergency Preparedness Coordinator
5.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse
6.	Vaccine & Antivirals Activities Update	
7.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator
8.	Pandemic Plan Review	Chief Executive Officer
9.	Action Items	Chief Executive Officer

Emergency Response Group:	
<ol style="list-style-type: none"> <li>1. Peter Collins – Chief</li> <li>2. Michael Pelletier Jr – CEO</li> <li>3. Derek Johnson – Police Rep.</li> <li>4. William G. Solomon – Fire Chief Rep.</li> <li>5. Michael Pelletier Sr – Public Works Rep.</li> <li>6. Karen Bannon – Emergency Preparedness Coordinator &amp; Medical Health Authority Rep.</li> <li>7. Shannon Crews – Social Services Rep.</li> <li>8. Serena MacLaurin – Emergency Medical Services Rep.</li> <li>9. Ian Bannon – Community Emergency Management Coordinator</li> <li>10. Lori Payne - Finance Rep.</li> </ol>	<ol style="list-style-type: none"> <li>11. Michele Blais – Community Evacuation Coordinator</li> <li>12. Myra Bannon – Education Authority</li> <li>13. Morris Decorte – Property Maintenance</li> <li>14. Cheryl Szyja – Emergency Site Manager</li> <li>15. Serena MacLaurin – Community Health Rep.</li> <li>16. Agnes Rissanen – Community Health Nurse</li> <li>17. Stephanie MacLaurin – Health and Wellness Worker</li> <li>18. Kristy Boucher – Public Information Coordinator</li> <li>19. Brice Morriveau – Community Inquiry Coordinator</li> <li>20. Brandy Morris – Surveillance Coordinator</li> <li>21. Luanne Maki- Health Centre Manager</li> <li>22. Christina Thiessen- Executive Assistant</li> </ol>

Roll Call: Michael Pelletier Jr., Peter Collins, Angela Collins, Christina Thiessen, Amanda Collins, Brandy Morris, Karen Bannon, Dan Gelmich, Ian Bannon, Jamie Scrimger, Luanne Maki, Esther Pervais, Lori Payne, Michele Blais, Shannon Crews, Stephanie Maclaurin, William Solomon, Myra Bannon, Derek Johnson, Rob Pelletier, Serena Maclaurin, Sheldon Bannon, Michael Pelletier Sr.

### **1. Opening Prayer-** Serena Maclaurin

### **2. Additional Agenda Items**

#### **Update Chief Collins- and CEO Michael Pelletier**

- Pow wow for July to be cancelled

### **3. Surveillance Activities Update- including tracking**

#### **A) Surveillance Activity**

- Working with Lance from the health unit
- Updated to case #78
- Ongoing follow up with tracking system

#### **B) Neighbourhood watch program**

- Ongoing follow up with tracking system
- Neighbourhood Watch
  - House Flag System: ongoing checks

### **4. Emergency Response & Public Health Measures- Activities Update**

#### **A) Security Checkpoint Update**

- Relocation has been made to Mission Rd.
- Discussion & Recommendation to reminder to security- questions to be asked to all, including passengers

#### **B) Food Distribution Program**

- Food distribution
  - **On Reserve Elders (65+)**
    - Program through donation
  - **Off reserve**
    - Deliveries out last Friday May 8<sup>th</sup>, 2020
    - Ongoing registration
      - Need to confirm address with Call Center

- Elders have been calling in to update, do not have everyone's contact phone number or address
  - Will provide membership department address and phone number updates
    - Will be doing additional delivery- a lot of elders missed registration dates.
- **Pickup System**
  - Preparing meat package
  - Drive through system, elders to be delivered
  - Will continue to let members know this program is ongoing as food is available
  - Application for funding proposal went in

### **C) Household Assistance Program**

- **Discussion**
  - Proposed plan to be presented to council tonight

### **5. Health services update**

- Nurses currently serving many communities
  - Will review schedule to coordinate which dates available to give update

### **6. Vaccine & Antivirals Activities Updates**

- No update

### **7. Communications Activities Update**

#### a) Call Centre Update- Emergency Response Call Center

- Ongoing review of flyers to give out correct information
- Call center phone active Monday-Friday 9:00am-4:00pm
  - Phone prompts to call- On call phone
  - Call add to information for after hours and weekends

#### B) Website/Newsletters- Notice to community

- Flyer delivery-ongoing- trying to extend to twice a week delivery

### **8. Review Pandemic Plan**

- Surveillance- Pandemic Alert Period- Phase 6: Increased and sustained transmission in general population
  - Review deliverables at local level
- Discussion on updating the plan
- Emergency Response & Public Health Measures– including planning for an alternate medical site located on FWFN.

- Health Services
- Communications
- Review- Phase 6: End of First Pandemic Wave; Pandemic Subsiding

**Additional Agenda Items:**

**Managers Meeting Agenda Items**

- Discussion on community events
  - Pow Wow- cancelled
  - Summer Students
  - Health Fair- postponed

**Chief & Council**

- Next meeting scheduled tonight, Monday May 11<sup>th</sup> for 5:30 pm

**Action Items**

Action Item	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> <li>• APS to issue letter- to members not following Quarantine Ace.</li> </ul>	Friday May 15, 2020	APS
<ul style="list-style-type: none"> <li>• Training development               <ul style="list-style-type: none"> <li>○ MOCK situations to prepare</li> </ul> </li> </ul>	Friday May 15, 2020	Nokiiwin- Jamie Scrimger, Ian Bannon, Brandy Morris