

Emergency Response Group Meeting Agenda & Notes



Chair: Michael D. Pelletier, CEO
Recorder: Christina Thiessen
Location: Zoom Call, May 14th, 2020
Time: 9:30 a.m.

| Agenda Order | Agenda Topics | Person(s) Responsible |
|--------------|---|--|
| 1. | Opening Prayer | All |
| 2. | Agenda Overview – request to add additional items | All |
| 3. | Surveillance Activities Update a) Surveillance Tracking System | a) Surveillance Coordinator |
| 4. | Emergency Response and Public Health Measures Activities Update a) Security Checkpoint Update b) Food Distribution Program Update c) Household Assistant Program | a) Community Emergency Management Coordinator b) Emergency Preparedness Coordinator |
| 5. | Health Services and Corpse Management Activities Update a) Health Services Update | a) Community Health Nurse |
| 6. | Vaccine & Antivirals Activities Update | |
| 7. | Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update | a) Community Inquiry Coordinator b) Public Information Coordinator |
| 8. | Review Action Items | Chief Executive Officer |

| Emergency Response Group: | |
|--|--|
| 1. Peter Collins – Chief | 11. Michele Blais – Community Evacuation Coordinator |
| 2. Michael Pelletier Jr – CEO | 12. Myra Bannon – Education Authority |
| 3. Derek Johnson – Police Rep. | 13. Morris Decorte – Property Maintenance |
| 4. William G. Solomon – Fire Chief Rep. | 14. Cheryl Szyja – Emergency Site Manager |
| 5. Michael Pelletier Sr – Public Works Rep. | 15. Serena MacLaurin – Community Health Rep. |
| 6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep. | 16. Agnes Rissanen – Community Health Nurse |
| 7. Shannon Crews – Social Services Rep. | 17. Stephanie MacLaurin – Health and Wellness Worker |
| 8. Serena MacLaurin – Emergency Medical Services Rep. | 18. Kristy Boucher – Public Information Coordinator |
| 9. Ian Bannon – Community Emergency Management Coordinator | 19. Brice Morriveau – Community Inquiry Coordinator |
| 10. Lori Payne - Finance Rep. | 20. Brandy Morris – Surveillance Coordinator |
| | 21. Luanne Maki- Health Centre Manager |
| | 22. Christina Thiessen- Executive Assistant |

Roll Call: Michael Pelletier Jr., Peter Collins, Christina Thiessen, Amanda Collins, Brandy Morris, Karen Bannon, Dan Gelmich, Ian Bannon, Jamie Scrimger, Esther Pervais, Michele Blais, Shannon Crews, Stephanie Maclaurin, William Solomon, Myra Bannon, Serena Maclaurin, Sheldon Bannon, Michael Pelletier Sr., Cheryl Szyja, Luanne Maki, Angela Collins

1. Opening Prayer- Karen Bannon

2. Additional Agenda Items

weather conditions to security checkpoint

Update Chief Collins- and CEO Michael Pelletier

- Household Assistant program is not feasible with timelines, and other factors.
 - At the council meeting it was decided each person 18 and older will receive \$300, should be able to process in a couple weeks.
 - For elders they will be receiving \$500.00 from the government
- Discussion between group- Positivity in community
 - Corona fairy in the community- everyone can continue to support if they want to participate.
- Store extension on hours-decided by council starting tomorrow, Friday May 15th hours can be 6:00am-6:00pm.

3. Surveillance Activities Update- including tracking

A) Surveillance Activity

- Working with Lance from the health unit
 - Updated to case #78
- Have sent out approved protocols for Emergency Response Group to reference as needed
- FWFN Case reporting
 - Reports of 2 situations came through- following protocols for each situation
 - Other case has been served letter by APS, will continue to follow next steps and protocol
 - Situations/Cases are monitored by numbered system

B) Neighbourhood watch program-

- Using emergency response team for Mock situation, things are being followed up on
- Situation with request for gloves. Was able to provide, however concern if all members will need gloves/masks and not having the supply.
 - Are waiting for some additional orders to come in
 - Locally have been using 2 suppliers (also takes time to come in)

- Global Hydration- 1,000 masks to be coming in
- Recommendation to reach out to local community members to make reusable masks.
- Amanda to place order for 50 masks from member discussed who is able to start right away
- Other community members also able to make masks- will order in batches of 20-50

4. Emergency Response

A) Security Checkpoint Update

- Weather shields for security at checkpoints
 - Possibility of using gazebo structures

B) Food Distribution Program

- Food distribution
 - **On Reserve Elders (65+)**
 - Sorting took place yesterday
 - Delivery to take place today
 - **Off reserve**
 - 60+ Age category
 - Ongoing registration
 - Need to confirm address with Call Center
 - Elders have been calling in to update, do not have everyone's contact phone number
 - No off-reserve pick ups- all will be delivered
 - Requests for second hamper, and had to decline one member wanting to come pickup from out of town
 - **Pickup System**
 - Preparing craft kit to go along with order
 - Staff able to sort and add potatoes and carrots with delivery
 - Pickup will be Tuesday May 19th, 2020
 - Newsletter will be posted with pickup times (will add Quarry Rd)

5. Health services update

- Update from Nurse- 2 tests came back negative
- Drive through testing- Follow up with TBDHU- (Tenille)
 - How to fan out this information
 - Will do up to 200 people
 - Discussion on asking first to those who have provided names and contact information for high risk situations

6. Vaccine & Antivirals Activities Update

- No update

7. Communications Activities Update

a) Call Centre Update- Emergency Response Call Center

- No update for call center
- Call center phone active Monday-Friday 9:00am-4:00pm
 - Phone prompts to call- On call phone
 - Call add to information for after hours and weekends

B) Website/Newsletters- Notice to community

- Flyer delivery- printing tomorrow
- Website- ongoing updates

Additional Agenda Items:

Chief & Council

- Next meeting scheduled- May 20, 2020

Action Items

| Action Items | Date to review | Person/Department Responsible |
|---|--|--|
| <ul style="list-style-type: none">• APS to issue letter- to members not following Quarantine Act. | Ongoing | APS |
| <ul style="list-style-type: none">• PPE Mask Delivery | May 19 th , 2020 | Jamie from Nokiiwin- working with Luanne & Brandy |
| <ul style="list-style-type: none">• PPE Masks- made by community members | May 19 th , 2020 | Amanda will reach out to community member to place order |
| <ul style="list-style-type: none">• Update to Community- COVID 19- Drive Through Testing | As soon as possible- to go in newsletter | Health Dept.- Luanne and Serena |