

Emergency Response Group Meeting Agenda & Notes



Chair: Michael D. Pelletier, CEO
Recorder: Christina Thiessen
Location: Zoom Call, May 5th, 2020
Time: 9:30 a.m.

Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
4.	Emergency Response and Public Health Measures Activities Update a) Security Checkpoint Update b) Food Distribution Program Update c) Household Assistant Program	a) Community Emergency Management Coordinator b) Emergency Preparedness Coordinator
5.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse
6.	Vaccine & Antivirals Activities Update	
7.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator
8.	Action Items	Chief Executive Officer

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen- Executive Assistant

Roll Call: Michael Pelletier Jr., Peter Collins, Angela Collins, Christina Thiessen, Amanda Collins, Brandy Morris, Karen Bannon, Dan Gelmich, Ian Bannon, Jamie Scrimger, Esther Pervais, Lori Payne, Michele Blais, Shannon Crews, Stephanie Maclaurin, William Solomon, Myra Bannon, Derek Johnson, Serena Maclaurin, Sheldon Bannon, Michael Pelletier Sr., Wyatt Bannon, Cheryl Szyja, Yvonne Banning

1. Opening Prayer- Lori Payne

2. Additional Agenda Items

3. Surveillance Activities Update

- Working with Lance from the health unit
 - Updated to case #75
- A) Tracking-** Letters have been served to community members
 - Wellness checks on those who were served letters
 - Next step will be testing
- Once protocol comes out if anything needs to be changed can let Brandy know
- Have reviewed bylaw going out
- B) Neighbourhood Watch**
 - Notice to community- Only using colours if someone is sick in the home
 - False alarm yesterday. Able to use as mock exercise for “yellow” code
- PPE order can possibly be placed with Global Hydration
 - Follow up on payment process from FWFN

4. Emergency Response

A) Security Checkpoint Update

- 2 check points (add current locations)
 - One at Mission Rd.
 - One at Darrell Ave. – access to employees and residence only
- Recommendation of physical barricade- at grand point rd.
 - Street lighting with signage
 - Will continue to monitor and update
- Opening of stores to public
 - Had not been anticipated cars lineup at 6:00am
- **Anyone passing check point identifying symptoms- security to call COVID hotline**
- Review of enforcement of non-compliance- Re: store situations, etc.
 - Warning/Reminder to stores
 - Reports to APS

B) Food Distribution Program

- Food distribution
 - **Off reserve**

- Second distribution for Friday May 8th, 2020
- **Pickup System**
 - Getting ready for next order- will be meat delivery
 - Notice to community- will not be bi-weekly. Varies each week
 - Date and time to be confirmed for deliveries
- RFDA- food donation discussion
 - Review food being dropped off

C) Household Assistance Program

- **2nd draft of program- being reviewed**
- Discussion
 - One payment towards utility of \$900
 - Prepayment towards bill
 - Proof of utility bill
 - Proof of address
 - Finance meeting tomorrow to review program

5. Health services update

- Update from Yvonne- World Health Organization- official symptoms list updated
 - Rash- more prevalent in children
 - Lesion on fingers or toes- possibly start as blisters, bruises, “Covid toes”
 - CDC supporting of WHO’s updated symptom list
- Notice to community- update of new symptoms
- Doorstep COVID testing- to those individuals who had been served letters
- Notice to community- second wave of curve is to come
- Discussion on another store closure – if second wave is coming
- Updates coming from CHN and CHR
 - Working together – Education, Awareness, Changes, Prevention
- Add agenda item COVID update.

7. Communications Activities Update

a) Call Centre Update- Emergency Response Call Center

- A lot of calls about food distribution
- Call center phone active Monday-Friday 9:00am-4:00pm
 - Phone prompts to call- On call phone
 - Call add to information for after hours and weekends

B) Website/Newsletters- Notice to community

- Newsletter delivery to be on weekend
- Michele will FWD new applicants to Mike/Kristy to review

Additional Agenda Items:

Chief & Council

- Hitchhikers on the reserve
 - Recommendation to not pick up hitchhikers
 - Risk with travelling
- Request for PPE in next delivery for elders
- Addictions in the community
 - Drug Addiction Working Group
 - Meeting to include addition workers, councillors, appropriate staff
 - Mike, Karen, Loretta, Luanne, Tannis, Allie-Jo, Stephanie, Derek (APS)
 - Wellness hub discussion-
 - Reaching out to each department to allocate staff
 - Amanda would like to be apart- Culture
 - Renee Pervais- add to meeting
- Next meeting scheduled Wednesday May 6th, 2020

Action Items

REVIEW PAST ACTION ITEMS	Date to review	Person/Department Responsible
Week of April 37-May 1 *some things ongoing		
<ul style="list-style-type: none"> • Review of Chief Medical Officer- policy report <ul style="list-style-type: none"> ○ Including Vendor Policy review 	Completed- 4 th Review of document	Health department- Brandy and Serena to review
<ul style="list-style-type: none"> • Mental Health- flyer to community, re: stigma on getting tested 	Tuesday May 5 th , 2020	Mental Health Department- Stephanie Maclaurin
<ul style="list-style-type: none"> • Training development <ul style="list-style-type: none"> ○ MOCK situations to prepare 	Friday May 8 th , 2020	Nokiiwin- Jamie Scrimger, Ian Bannon, Brandy Morris
<ul style="list-style-type: none"> • PPE Order with Global Hydration • Payment review for order 	Friday May 8 th , 2020	Nokiiwin- Jamie Scrimger FWFN Staff to review finance process to make payment
ACTION ITEMS – Items added Monday May 4th		

<ul style="list-style-type: none"> Letters to be sent to members homes- potential cases- 3 situation to follow up with 	Completed	To be delivered by APS
AGENDA ITEMS- Tuesday April 5, 2020		
<ul style="list-style-type: none"> Neighbourhood Watch- Notice to community- only if someone is sick in the home 	As soon as possible	Health department
<ul style="list-style-type: none"> Health services- Notice to community- update of new symptoms 	As soon as possible	CHN/CHR- working with FWFN Staff
<ul style="list-style-type: none"> Health services- Notice to community- second wave is to come 	As soon as possible	CHN/CHR- working with FWFN staff
<ul style="list-style-type: none"> Add to agenda- under Health Services- COVID- Update on changes. 	Ongoing	CHN/CHR- working with FWFN staff
<ul style="list-style-type: none"> Upcoming meeting to take place- Drug Addiction Working Group 	To be added to next Managers meeting agenda.	Looking for staff from each department to participate.