

Emergency Response Group Meeting Agenda & Notes



Chair: Michael D. Pelletier, CEO
Recorder: Christina Thiessen
Location: Zoom Call, May 6th, 2020
Time: 9:30 a.m.

Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
4.	Emergency Response and Public Health Measures Activities Update a) Security Checkpoint Update b) Food Distribution Program Update c) Household Assistant Program	a) Community Emergency Management Coordinator b) Emergency Preparedness Coordinator
5.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse
6.	Vaccine & Antivirals Activities Update	
7.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator
8.	Action Items	Chief Executive Officer

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen- Executive Assistant

Roll Call: Michael Pelletier Jr., Peter Collins, Christina Thiessen, Amanda Collins, Brandy Morris, Karen Bannon, Dan Gelmich, Ian Bannon, Jamie Scrimger, Esther Pervais, Lori Payne, Michele Blais, Shannon Crews, Stephanie Maclaurin, William Solomon, Myra Bannon, Derek Johnson, Rob Pelletier, Serena Maclaurin, Sheldon Bannon, Michael Pelletier Sr., Cheryl Szyja, Yvonne Banning, Wyatt Bannon

1. Opening Prayer- Michael Pelletier Jr.

2. Additional Agenda Items

- Donation by member- to food donation

3. Surveillance Activities Update- including tracking

A) Surveillance- Tracking

- Home assessments- tests taken place
 - Update on specific situations
 - Working with APS & Dilico on tracking and with APS serving letters
- Working with Lance from the health unit
 - Updated to case #76
- Recommendation to security- questions/answer protocol
- Compliance letter can be issued

B) Neighbourhood Watch

- No update for today

4. Emergency Response

A) Security Checkpoint Update

- Security review of protocol/process- if anyone is out of the country
- Stores have opened- Ongoing watch of following protocols/procedures

B) Food Distribution Program

- Food distribution
 - **On Reserve Elders (65+)**
 - Delivery for frozen items took place yesterday, next fresh delivery will be tomorrow
 - Request for 100 masks to include with distribution- to be dropped off by Jamie from Nokiiwin
 - **Off reserve**
 - 60+ Age category
 - Ongoing registration

- Need to confirm address with Call Center
- Elders have been calling in to update, do not have everyone's contact phone number
 - Including masks with deliveries – Jamie at Nokiiwin able to deliver sealed masks
- **Pickup System**
 - Preparing meat package
 - Waiting for confirmation of date to put in newsletter. Tentative date of May 15th

C) Household Assistance Program

- **Discussion**
 - Working on feedback on second draft of program to get out later in the week to the community.

5. Health services update

- 1 out of 4 tests done of specific situations- 2 had declined.
 - One additional situation- residence had one other person on site, additional test done.

7. Communications Activities Update

A) Call Centre Update- Emergency Response Call Center

- Will let callers know will not be set dates.
 - Will be based on food supply
- Call center phone active Monday-Friday 9:00am-4:00pm
 - Phone prompts to call- On call phone
 - Call add to information for after hours and weekends

B) Website/Newsletters- Notice to community

- Flyer delivery- Friday delivery

C) Update to media- FWFN still on lockdown with security checkpoints.

Additional Agenda Items:

Grass burning- Not permitted -APS can provide information, and then lay charges

Managers meeting- today 1:00pm

Chief & Council

- Next meeting scheduled Wednesday May 6th for 5:30 pm

Action Items

Action Item	Date to review	Person/Department Responsible
<ul style="list-style-type: none">• APS to issue letter- to members not following Quarantine Ace.	Ongoing	APS
<ul style="list-style-type: none">• Security- go over protocol for when those passing though have been out of the country.	As soon as possible	Security Department
<ul style="list-style-type: none">• PPE Mask Delivery	May 5, 2020- Afternoon	Jamie from Nokiiwin- delivery to Myra (on reserve elders), Amanda (off reserve elders), Health Dept. (specific member requests)
<ul style="list-style-type: none">• Update to Media- FWFN still on lockdown	As soon as possible	Chief Executive Officer