

**Emergency Response Group Meeting
Agenda & Notes**



Chair: Michael D. Pelletier, CEO
Recorder: Michael Pelletier
Location: Zoom Call, May 7th, 2020
Time: 9:30 a.m.

Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
4.	Emergency Response and Public Health Measures Activities Update a) Security Checkpoint Update b) Food Distribution Program Update c) Household Assistant Program	a) Community Emergency Management Coordinator b) Emergency Preparedness Coordinator
5.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse
6.	Vaccine & Antivirals Activities Update	
7.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator
8.	Review Action Items	Chief Executive Officer

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen- Executive Assistant

Roll Call: Leo Desmoulin, Mike Jr, Serena, Amanda, Jamie, Will, Yvonne, Karen, Esther, Angela, Pete, others joined after we started discussing but I did not note.

1. Opening Prayer- Will Solomon

2. Additional Agenda Items

Update Chief Collins- and CEO Michael Pelletier

No Update

3. Surveillance Activities Update- including tracking

- Working with Lance from the health unit
 - Updated to case # 76
 - Conference call with the health unit took place- gained a lot of information and disseminated to group.
- Neighbourhood watch – we should include message in Chief’s public address to highlight details of protocols.

4. Emergency Response

A) Security Checkpoint Update

- Wyatt and Leo give updates
 - State they have been having problems with gas stations employees going through checkpoints with no documentation.
 - CEO will send business notice about documentation.
 - Also issues with off-reserve indigenous people wanting to conduct traditional practices. These do violate the bylaws and should not be allowed.
 - People walking around from locate businesses. They still need to keep social distancing.
 - Increased activity around skiclub with hikers.

B) Food Distribution Program

- Food distribution
 - **On Reserve Elders (65+)**
 - Continuing delivery today with buses.
 - **Off reserve**
 - 60+ Age category
 - Ongoing registration
 - Need to confirm address with Call Center
 - Elders have been calling in to update, do not have everyone’s contact phone number
 - Including masks with deliveries – Jamie at Nokiiwin able to deliver sealed masks

- **Pickup System**
 - Preparing meat package
 - Waiting for confirmation of date to put in newsletter. Tentative date of May 15th

C) Household Assistance Program

- Short update on program

5. Health services update

- Yvonne gives update.

6. Vaccine & Antivirals Activities Update

- No update

7. Communications Activities Update

a) Call Centre Update- Emergency Response Call Center

- No update for call center
- Call center phone active Monday-Friday 9:00am-4:00pm
 - Phone prompts to call- On call phone
 - Call add to information for after hours and weekends

B) Website/Newsletters- Notice to community

- Flyer delivery- printing tomorrow
- Will need to add separate section to the website for the health unit to be able to post their videos.

Additional Agenda Items:

- Youth based activities, will need to rollout again. Discussion is made around programming for youth and their mental health.
 - The youth and social development departments were reassigned to food distribution and will return to programming soon.

Chief & Council

- Next meeting scheduled- (Monday May 11th, 2020)

Action Items

Action Items	Date to review	Person/Department Responsible
<ul style="list-style-type: none">• APS to issue letter- to members not following Quarantine Act.	Ongoing	APS