

**Emergency Response Group Meeting
Agenda & Notes**



Chair: Michael D. Pelletier, CEO
Recorder: Christina Thiessen
Location: Zoom Call, May 19th, 2020
Time: 9:30 a.m.

Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Positive Story Discussion	
4.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
5.	Emergency Response and Public Health Measures Activities Update a) Security Checkpoint Update b) Food Distribution Program Update c) Household Assistant Program	a) Community Emergency Management Coordinator b) Emergency Preparedness Coordinator
6.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse
7.	Vaccine & Antivirals Activities Update	
8.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator
9.	Review Action Items	Chief Executive Officer

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen- Executive Assistant

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Roll Call: Michael Pelletier Jr., Christina Thiessen, Karen Bannon, Brandy Morris, Serena Maclaurin, Amanda Collins, Esther Pervais, Ian Bannon, Jamie Scrimger, Lori Payne, Michele Blais, Shannon Crews, Michael Pelletier Dr., William Solomon, Dan Gelmich

1. Opening Prayer- Michele Blais

2. Additional Agenda Items

Update Chief Collins- and CEO Michael Pelletier

3. Positive Discussion

- Long weekend- was nice to catch up and relax

4. Surveillance Activities Update- including tracking

- Working with Lance from the health unit
 - Updated to 79
- Nothing to report- no incidents

5. Emergency Response

A) Security Checkpoint Update

- Smooth weekend of running security

B) Food Distribution Program

- Food distribution
 - **On Reserve Elders (65+)**
 - Last weeks delivery went out Thursday
 - **Off reserve**
 - Delivery took place Friday (approx. 18 residents) - no pickups
 - **Pickup System**
 - Preparing meat package
 - Pickup will be today 15th

6. Health services update

- Update from FWFN- CHR- update of member, not symptoms related to COVID
 - Site preparation for drive through testing.

- Recommendations of cleaning process/protocols of buildings. Can be cleaned by TBDHU or we can take on the cleaning. Preference for them to have site cleaned to prepare.
- Flyer to community- include information for drive through testing to register

7. Vaccine & Antivirals Activities Update

- No update

8. Communications Activities Update

a) Call Centre Update- Emergency Response Call Center

- No update for call center
- Call center phone active Monday-Friday 9:00am-4:00pm
 - Phone prompts to call- On call phone
 - Call add to information for after hours and weekends

B) Website/Newsletters- Notice to community

- Flyer delivery- printing tomorrow

Additional Agenda Items:

Discussion on returning to work- phasing in- having Jamie from Nokiiwin working with Michele in HR

Security meeting to take place later today- discussion on not having them relax- continue to be asking all questions and not letting people by

Chief & Council

- Next meeting scheduled- Wednesday May 20th, 2020

9. Action Items

Action Items- May 19 th , 2020	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> • COVID-19 Drive Through Testing- Newsletter to Community 	Flyer to go out this week (possibly Wed. delivery)	Health Dept. – Serena Maclaurin