

**Emergency Response Group Meeting
Agenda & Notes**



Chair: Michael D. Pelletier, CEO
Recorder: Christina Thiessen
Location: Zoom Call, May 26th, 2020
Time: 9:30 a.m.

Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Positive Story Discussion	
4.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
5.	Emergency Response and Public Health Measures Activities Update a) Security Checkpoint Update b) Food Distribution Program Update	a) Community Emergency Management Coordinator b) Emergency Preparedness Coordinator
6.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse
7.	Vaccine & Antivirals Activities Update	
8.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator
9.	Review Action Items	Chief Executive Officer

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen- Executive Assistant

Roll Call: Michael Pelletier Jr., Peter Collins, Angela Collins, Christina Thiessen, Amanda Collins, Esther Pervais, Ian Bannon, Lori Payne, Shannon Crews, Stephanie Maclaurin, Serena Maclaurin, Sheldon Bannon, Cheryl Szyja, Dan Gelmich, Jamie Scrimger, Myra Bannon, Agnes Rissanen, Michael Pelletier Sr., William Solomon

1. Opening Prayer- Michael Pelletier Jr.

2. Additional Agenda Items

Update Chief Collins- and CEO Michael Pelletier

By law officer- Interviews conducted yesterday.

3. Positive Story-

4. Surveillance Activities Update- including tracking

- Working with Lance from the health unit
 - Updated to case #81
- Neighbourhood watch: ongoing program. Nobody identifying red or yellow. Have been following up with those who have colours in windows.
- APS- brought to attention- by security- those with symptoms are to be reported to the COVID call center line
- CEO to follow up will be with Brandy- re: covering email while on bereavement

5. Emergency Response

A) Security Checkpoint Update

- Discussion- security point check points ongoing- for safety of community
- Off reserve band members- Recommendations by Chief & Council to be discussed by the Emergency Response Group
 - Childcare arrangements allowed- just need to be registered
- Review protocol of off-reserve band members- “Restricted access to residence and essential workers only. Which means no non-resident members allowed through checkpoint unless prior permission granted by FW.”
 - Discussion on why a FWFM member who lives off reserve would need access.
 - Not allowed access for social reasons
 - Taxi situations can be reported
 - Members will be able to call bylaw officer
 - NIHB- have confirmed process with Health manager- able to receive at closest location
 - Members needing food deliveries- Discussion on allowing recognized food delivery on reserve.
- Social media frustrations with check points
 -
- Notice to community- Worldwide trends- cases still ongoing and rising

- Discussion on mental health if shutdown is further back on- resources available in the community. FWFN staff available

B) Food Distribution Program

- Food distribution
- Recommendation on one flyer with all information
 - **On Reserve Elders (65+)**
 - Possibly no delivery this week- supply slowing down
 - Request for hand sanitizer
 - **Off reserve**
 - Ec. Dev. Dept. to help with meat order delivery taking place this week
 - Meeting took place yesterday to organize
 - Working on final numbers, then will sort council volunteers
 - Question on cleaning supplies- this supply was for on reserve pickup only
 - 60+ Age category
 - **Pickup System**
 - Next week order to be: Dairy/Breakfast package- Milk, Eggs, Cheese, Yogurt, Margarine/Butter, Potatoes, Fries, Peanut Butter
 - Further in June- dry goods stocked at community center to be handed out

6. Health services update

- Update from Nurse-will keep group updated as needed/information comes through
- Updated from FWFN- Emailed group information on drive through testing.
 - Testing to take place on Saturday May 30th, 2020. 9:00am-4:00pm
 - Registration is required. Call TBDHU 625-5900
 - Recommendation will be to have front line staff register to be tested
 - Discussion on if members who live off reserve can be tested on reserve- This is not needed as they can be tested through TBDHU.

7. Vaccine & Antivirals Activities Update

- No update

8. Communications Activities Update

a) Call Centre Update- Emergency Response Call Center

- No update for call center
- Call center phone active Monday-Friday 9:00am-4:00pm
 - Phone prompts to call- On call phone
 - Call add to information for after hours and weekends

B) Website/Newsletters- Notice to community

- Flyer delivery- ongoing
- Removing old social media posts- misinformation/wrong phone numbers

Additional Agenda Items:

Schedule message from the Chief- Facebook Live

Chief & Council

- Next meeting scheduled- Wednesday May 27th, 2020

9. Action Items

Action Items- May 26 th , 2020	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> • Follow up with Surveillance email. (covering while on bereavement) 	As soon as possible	CEO
<ul style="list-style-type: none"> • Notice to community- Security checkpoints still in place- ongoing cases and rising 	Next flyer to community	Security Dept. Also add info. to next memo from CEO
<ul style="list-style-type: none"> • Update Social Media page- posts with incorrect information 	Friday May 29, 2020	CEO/Communications
<ul style="list-style-type: none"> • Update Social Media page- food delivery program in one flyer 	Friday May 29, 2020	CEO/Communications
<ul style="list-style-type: none"> • Facebook Live- Message from the Chief 	Friday May 29, 2020	CEO/Office of the Chief