

**Emergency Response Group Meeting
Agenda & Notes**



Chair: Michael D. Pelletier, CEO
Recorder:
Location: Zoom Call, June 12th, 2020
Time: 9:30 a.m.

| Agenda Order | Agenda Topics | Person(s) Responsible |
|---------------------|---|--|
| 1. | Opening Prayer | All |
| 2. | Agenda Overview – request to add additional items | All |
| 3. | Positive Story Discussion | |
| 4. | Surveillance Activities Update a) Surveillance Tracking System | a) Surveillance Coordinator |
| 5. | Emergency Response and Public Health Measures Activities Update a) Security Checkpoint Update b) Food Distribution Program Update | a) Community Emergency Management Coordinator b) Emergency Preparedness Coordinator |
| 6. | Health Services and Corpse Management Activities Update a) Health Services Update | a) Community Health Nurse |
| 7. | Vaccine & Antivirals Activities Update | |
| 8. | Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update | a) Community Inquiry Coordinator b) Public Information Coordinator |
| 9. | Review Action Items | Chief Executive Officer |

| Emergency Response Group: | |
|--|--|
| 1. Peter Collins – Chief | 11. Michele Blais – Community Evacuation Coordinator |
| 2. Michael Pelletier Jr – CEO | 12. Myra Bannon – Education Authority |
| 3. Derek Johnson – Police Rep. | 13. Morris Decorte – Property Maintenance |
| 4. William G. Solomon – Fire Chief Rep. | 14. Cheryl Szyja – Emergency Site Manager |
| 5. Michael Pelletier Sr – Public Works Rep. | 15. Serena MacLaurin – Community Health Rep. |
| 6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep. | 16. Agnes Rissanen – Community Health Nurse |
| 7. Shannon Crews – Social Services Rep. | 17. Stephanie MacLaurin – Health and Wellness Worker |
| 8. Serena MacLaurin – Emergency Medical Services Rep. | 18. Kristy Boucher – Public Information Coordinator |
| 9. Ian Bannon – Community Emergency Management Coordinator | 19. Brice Morriveau – Community Inquiry Coordinator |
| 10. Lori Payne - Finance Rep. | 20. Brandy Morris – Surveillance Coordinator |
| | 21. Luanne Maki- Health Centre Manager |
| | 22. Christina Thiessen- Executive Assistant |

Roll Call:

1. Opening Prayer-

2. Additional Agenda Items

3. Positive Story Discussion

Update Chief Collins- and CEO Michael Pelletier

4. Surveillance Activities Update- including tracking

- Working with Lance from the health unit

5. Emergency Response

A) Security Checkpoint Update

- When the stores open
 - Check point locations- discussion- possibly further up before First Class Glass area.
 - Discussion on taking temperatures

B) Food Distribution Program

- Food distribution
 - **On Reserve Elders (65+)**
 - Delivery took place yesterday
 - **Off reserve**
 - Delivery tentative for next Friday June 19th
 - **On reserve- Pickup System**
 - Pickup set for Friday June 19th

6. Health services update

- Update from Nurse-

7. Vaccine & Antivirals Activities Update

- No update

8. Communications Activities Update

- a) Call Centre Update- Emergency Response Call Center

- No update for call center
- Call center phone active Monday-Friday 9:00am-4:00pm
 - Phone prompts to call- On call phone
 - Call add to information for after hours and weekends

B) Website/Newsletters- Notice to community

- Flyer delivery- printing tomorrow

Additional Agenda Items:

Chief & Council

- Next meeting scheduled- Wednesday June 10th, 2020

9. Action Items – Review for past week and current

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|--|----------------------|-------------------------------|
| Action Items- Week on June 8th | Date to review | Person/Department Responsible |
| Action Items- June 9th 2020 | Date to review | Person/Department Responsible |
| • MOCK Testing | Friday June 12, 2020 | Brandy to follow up |
| • Add Rebecca to email list- will be covering for Luanne | As soon as possible | IT- Steve to setup |
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| Action Items- June 12th 2020 | Date to review | Person/Department Responsible |
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