

**Emergency Response Group Meeting
Agenda & Notes**



Chair: Michael D. Pelletier, CEO
Recorder: Christina Thiessen
Location: Zoom Call, June 16th, 2020
Time: 9:30 a.m.

Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Positive Story Discussion	
4.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
5.	Emergency Response and Public Health Measures Activities Update a) Security Checkpoint Update b) Food Distribution Program Update	a) Community Emergency Management Coordinator b) Emergency Preparedness Coordinator
6.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse
7.	Vaccine & Antivirals Activities Update	
8.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator
9.	Review Action Items	Chief Executive Officer

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen- Executive Assistant

Roll Call: Not taken.

1. Opening Prayer- Michael Pelletier Jr.

2. Additional Agenda Items

3. Positive Story Discussion – Remembering Fabian Bannon

Update Chief Collins- and CEO Michael Pelletier

4. Surveillance Activities Update- including tracking

- Working with Lance from the health unit
 - Updated to case # 83
- MOCK Training- went through check point FRIDAY. Will be sending through again. Possibly some confusion with new security staff.
- Neighbourhood Watch- ongoing review of flags in homes

5. Emergency Response

A) Security Checkpoint Update

- Ongoing security checkpoints

B) Food Distribution Program

- Food distribution
- Last order taking place this week. Westfort Foods was able to deliver items yesterday (Monday). Using help from other departments will be packing items together
- Discussion on using “C-Can” to store food. Currently using bingo hall/community centre, but will be needing this space back
 - **On Reserve Elders (65+)**
 - Delivery happening today
 - **Off reserve**
 - 60+ Age category
 - Using councillor volunteers and staff from Economic Development, Youth & Social, and Housing Dept.
 - **On reserve- Pickup System**
 - Pickup will be 11am-7pm

6. Health services update

- Update from FWFN- Nothing to update for today
- Update from Nurse- received notification- contact person of COVID-19

7. Vaccine & Antivirals Activities Update

- No update

8. Communications Activities Update

a) Call Centre Update- Emergency Response Call Center

- No update for call center
- Call center phone active Monday-Friday 9:00am-4:00pm
 - Phone prompts to call- On call phone
 - Call add to information for after hours and weekends

B) Website/Newsletters- Notice to community

- Flyer delivery- printing tomorrow

Additional Agenda Items:

**Discussion- Upcoming- National Aboriginal Day –
Emergency Response Group- border crossing- strict travel ban-**

Chief & Council

- Next meeting scheduled- Wednesday June 17th, 2020

9. Action Items

Action Items- June 16 th , 2020	Date to review	Person/Department Responsible
<ul style="list-style-type: none">• MOCK situation- to go through security again	Thurs. June 18 th	CEO and Surveillance
<ul style="list-style-type: none">• Notice to community- border crossing. Strict travel ban	Friday June 19 th	CEO & Communications