

**Emergency Response Group Meeting
Agenda & Notes**



Chair: Michael D. Pelletier, CEO
Recorder: Christina Thiessen
Location: Zoom Call, June 23rd, 2020
Time: 9:30 a.m.

Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Positive Story Discussion	
4.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
5.	Emergency Response and Public Health Measures Activities Update a) Security Checkpoint Update b) Food Distribution Program Update	a) Community Emergency Management Coordinator b) Emergency Preparedness Coordinator
6.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse
7.	Vaccine & Antivirals Activities Update	
8.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator
9.	Review Action Items	Chief Executive Officer

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen- Executive Assistant

Roll Call:

1. Opening Prayer- Amanda Collins

2. Additional Agenda Items

3. Positive Story Discussion – no outbreaks in community, lots of nice weather

Update Chief Collins- and CEO Michael Pelletier

4. Surveillance Activities Update- including tracking

- Working with Lance from the health unit
- Tracking 3 cases who passed through the check point who had been out of country (USA). Recommendation to place flyer in window, recommendation given to self isolate. Follow up will continue. Letter to be served with information

5. Emergency Response

A) Security Checkpoint Update

- Discussion on new supervisors for check points.
- Training for positions ongoing. Including screening document review
- Bylaw officer hired
- Discussion/Question to the group, Re: new office building. Having contractors wanting to view space, what is required to wear. Recommendation to wear PPE and social distance.

B) Food Distribution Program

- Food distribution – Took place Friday June 19th, 2020
 - **On Reserve Elders (65+)**
 - Delivery happening today- approx. 72 deliveries
 - **Off reserve**
 - 60+ Age category
 - Delivery approx. 80+
 - **On reserve- Pickup System**
 - Pickup approx. 182

6. Health services update

- Update from Nurse-None
- Update from FWFN- None
- Discussion on timeline of openings. Awaiting

7. Vaccine & Antivirals Activities Update

- No update

8. Communications Activities Update

a) Call Centre Update- Emergency Response Call Center

- No update for call center
- Call center phone active Monday-Friday 9:00am-4:00pm
 - Phone prompts to call- On call phone
 - Call add to information for after hours and weekends

B) Website/Newsletters- Notice to community

- Flyer delivery- printing today for COVID and Friday for regular delivery.

Additional Agenda Items:

Chief & Council

- Next meeting scheduled- Wednesday June 10th, 2020
- Request for discussion by group to have meetings being held at the community center.
 - Potential to have up to 10 in person, could be limited to just councillors.

9. Action Items

Action Items- June 23 rd 2020	Date to review	Person/Department Responsible
<ul style="list-style-type: none">• Ongoing meetings will be scheduled every Tuesday for 9:30am.		
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