

**Emergency Response Group Meeting  
Agenda & Notes**



**Chair:** Michael D. Pelletier, CEO  
**Recorder:** Christina Thiessen  
**Location:** Zoom Call, June 4<sup>th</sup>, 2020  
**Time:** 9:30 a.m.

<b>Agenda Order</b>	<b>Agenda Topics</b>	<b>Person(s) Responsible</b>
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Positive Story Discussion	All
4.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
5.	Emergency Response and Public Health Measures Activities Update a) Security Checkpoint Update b) Food Distribution Program Update	a) Community Emergency Management Coordinator b) Emergency Preparedness Coordinator
6.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse
7.	Vaccine & Antivirals Activities Update	
8.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator
9.	Review Action Items	Chief Executive Officer

<b>Emergency Response Group:</b>	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen- Executive Assistant

Roll Call: Michael Pelletier Jr., Christina Thiessen, Luanne Maki, Cheryl Szyja, Angela Collins, Stephanie Maclaurin, Jamie Scrimger, Myra Bannon, Serena Maclaurin, Brandy Morris, Karen Bannon, Agnes Rissanen, Amanda Collins, Dan Gelmich, Ian Bannon, Sheldon Bannon, Derek Johnson, Esther Pervais, Lori Payne, Michele Blais, Michael Pelletier Sr., Supercom: Tom Bestwick, Steve Cunningham

**1. Opening Prayer-** Michael Pelletier Jr.

## **2. Additional Agenda Items**

**Supercom-** Tom and Steve able to join meeting. Discussion on how we want to handle workers, some may include our band members.

- Working within the community. Main office located on FWFN
- Following and respecting each community's bylaws and protocols
- Able to check symptoms, including taking temperatures.
- App has been developed for self screening, and the data is managed by Tom and Steve.
  - Staff are required for specific levels of first aid.
  - There are medical personnel on site
- Discussion on who is the Supercom contact if something is to happen, who will be
- Most workers are travelling home each day, located within 100 kms of sites.
- 2 Groups
  - Supercom employees
  - Community members on work sites- working for Vallard- has very strict screening protocol in place. Screening happens before entering work site, at the work site, and when leaving work site. Strict protocols on sites, including kitchen, etc.
- Discussion on employees who come from southern Ontario or Quebec. Are they to be quarantined before and after being on the job? This is a concern by our Emergency Response Group. Supercom to follow up.
- Discussion on borders within Northwest region. Other organizations including the Regional Hospital are using the Manitoba border to the White River as included in allowed region.

### **Update from ASP**

- Letters served to community members
- MOU signing- FWFN has requested wording for MOU Signing, this is completed, will email to CEO and Chief for review.

**3. Positive Story Discussion** – Enjoy the rain, gift to all eco systems

**Update Chief Collins- and CEO Michael Pelletier**

### **3. Surveillance Activities Update- including tracking**

- Working with Lance from the health unit
  - Updated to case # 83
- Surveillance on additional cases for review (#11 & #12).

- Served letters, following protocol
- Discussion on reviewing and changing protocol for members attending Thunder Bay Regional Health Sciences Centre.
  - Discussion-If you attend the hospital for any reason can we recommend self isolation for 14 days.
  - Newsletter to community- if you have attended TBRHSC- we will strongly recommend to self isolate and self monitor for 14 days
- Employee supervisor protocols- update to self isolate if attending the TBRHSC

#### 4. Emergency Response

##### A) Security Checkpoint Update

- Discussion on if someone has attended the hospital- and what additional duties or questions will be asked. They will be providing document to give information if they did attend hospital.
- Situation discussions- if employees are crossing borders or outside of region, will we serve letters of recommendations to self isolate. Or if anyone, including employees attend the TBRHSC, once the protocol is updated to give out letters of recommendation to self isolate.

##### B) Food Distribution Program

- Food distribution
  - **On Reserve Elders (65+)**
    - Delivery happening tomorrow
  - **Off reserve**
    - 60+ Age category
    - Using councillor volunteers and staff from Economic Development, Youth & Social, and Housing Dept.
  - **On reserve- Pickup System**
    - Pickup will be at the FWFN Arena- Breakfast Package

#### 5. Health services update

- Update from Nurse-nothing to update
- Update from FWFN- How soon would we like another testing site
  - Discussion on doing testing every 4 weeks, beginning of each month.
    - Possibility of having Dilico run the next drive through testing

#### 6. Vaccine & Antivirals Activities Update

- No update

## 7. Communications Activities Update

### a) Call Centre Update- Emergency Response Call Center

- No update for call center
- Call center phone active Monday-Friday 9:00am-4:00pm
  - Phone prompts to call- On call phone
  - Call add to information for after hours and weekends

### B) Website/Newsletters- Notice to community

- Flyer delivery- printing tomorrow

## Additional Agenda Items:

### Chief & Council

- Next meeting scheduled- Wednesday June 10<sup>th</sup> 2020 at 5:30pm.

## Action Items

Action Items- June 4 <sup>th</sup> 2020	Date to review	Person/Department Responsible
<ul style="list-style-type: none"><li>• Review and Edit protocol. Including Supercom- to follow up</li></ul>	Tues. June 9 <sup>th</sup> 2020	Brandy to review and Supercom to follow up.
<ul style="list-style-type: none"><li>• Information letter about attending TBRHSC- given out at security check points</li></ul>	Tues. June 9 <sup>th</sup> 2020	CEO
<ul style="list-style-type: none"><li>• Drive Through Testing- set up in 4 weeks time</li></ul>	Tues. June 9 <sup>th</sup> 2020	FWFN- Serena (Health Dept.)