

**Emergency Response Group Meeting
Agenda & Notes**



Chair: Michael D. Pelletier, CEO
Recorder: Michael Pelletier
Location: Zoom Call, June 5th, 2020
Time: 9:30 a.m.

Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Positive Story Discussion	All
4.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
5.	Emergency Response and Public Health Measures Activities Update a) Security Checkpoint Update b) Food Distribution Program Update	a) Community Emergency Management Coordinator b) Emergency Preparedness Coordinator
6.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse
7.	Vaccine & Antivirals Activities Update	
8.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator
9.	Review Action Items	Chief Executive Officer

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen- Executive Assistant

Roll Call: Esther Pervais, Jamie Scrimger, Shannon Crews, Lori Payne, Serena MacLaurin, Karen Bannon

1. Opening Prayer- Agnes Rissanen.

2. Additional Agenda Items- None to add.

3. Positive Story Discussion- Mike shares

Update Chief Collins- and CEO Michael Pelletier

4. Surveillance Activities Update- including tracking

- Working with Lance from the health unit
 - Cases remain at 83.
- No other updates.

5. Emergency Response

A) Security Checkpoint Update

- No updates.

B) Food Distribution Program

- Food distribution
 - **On Reserve Elders (65+)**
 - Delivery happening today
 - **Off reserve**
 - 60+ Age category
 - Using councillor volunteers and staff from Economic Development, Youth & Social, and Housing Dept.
 - **On reserve- Pickup System**
 - Pickup will be at the FWFN Arena- Breakfast Package
 - Discussion takes places around fourth distribution and when to deliver. 2 or 3 weeks. Luanne is not available to comment so decision is deferred until next week. Action item is created.

6. Health services update

- Update from Nurse- no updates.

7. Vaccine & Antivirals Activities Update

- No update

8. Communications Activities Update

a) Call Centre Update- Emergency Response Call Center

- No update for call center
- Call center phone active Monday-Friday 9:00am-4:00pm
 - Phone prompts to call- On call phone
 - Call add to information for after hours and weekends

B) Website/Newsletters- Notice to community

- Flyer delivery- printing today
- Mike presents Memo Update to the community dated June 8, 2020. Revisions includes changing dates of fourth food distribution to just state “to be announced”.

Additional Agenda Items:

Chief & Council

- Next meeting scheduled- Wednesday June 10th, 2020 at 5:30pm

9. Action Items

Action Items- June 5 th , 2020	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> • Table discussion around 4th food distribution to next week. 	Tuesday, June 9 th , 2020	Luanne, Karen, Mike Jr