

Weekly Newsletter for August 3-9

Flyers are to be delivered each weekend by 4pm Sunday evening.

Didn't receive your newsletter this weekend?

**Please call Kristy Boucher at 623-9543 ext.217 or
info@fwfn.com with your questions or concerns.**

Finance Information Page For:

- **Direct Deposit Forms for Member Distributions**
- **Youth Turning 18 – Direct Deposit Forms**
- **Late Banking Information – Annual Member Distributions**
- **Are You Making a Payment?**

Is now on Page 2 of our Weekly Newsletter

Stay informed, follow us on:



@fortwilliamfirstnation



@FWFN1

NOTICE TO ON RESERVE HOUSEHOLDS WITH DOGS

Letting your dog run loose, puts them and the community members in danger.

It is up to the pet owner to control their pets, and protect others from them. Pet owners can be held accountable if their pet hurts someone.

Please be advised that Flyer Carriers have the right to refuse delivery to the household in they encounter a dog or dogs in the area that makes them feel unsafe.

Direct Deposit Forms for Member Distributions

Please keep your banking information up-to-date with Finance. If you change your financial institution or have not yet provided any banking information to Finance, the following options are available to submit your Direct Deposit Information:

1. Mail in a sample VOID cheque from your chequing account that has your current address information on it. Please enclose a brief note such as **“Please update my direct deposit information”, sign and date** this note and provide your phone number in case we need to contact you.
2. If you have online banking, you can print out your own Direct Deposit form that is pre-populated with your name and bank account information already on it, **sign and date it**, print your address and phone number on it and mail it to FWFN Finance. Finance will not process a manually filled out/hand-written direct deposit form that is not bank-stamped and bank-dated by your branch.
3. You can also visit your financial institution and have them fax FWFN Finance directly at (807) 623-5190 your direct deposit form after you signed and dated it. The fax must be faxed from the financial institution and cannot be faxed from a third-party fax number. Please note, some financial institutions provide this fax service and some do not. In the event they do not, you will need to mail this direct deposit form to us, as we will require your **original signature**.
4. Please note – Finance does not process any banking updates by e-mail or pictures or hand-written account information.
5. If you are providing your banking information for FWFN employee payroll purposes, you will need to consent to release this information from FWFN Payroll to share this information to FWFN Accounts Payable and you will need to sign and date this form along with FWFN Payroll sign off.

Youth Turning 18 - Direct Deposit Forms

Please provide your direct deposit information as noted above at least 1-week in advance of your birthday to the attention of Finance to release FWFN youth funds held in trust. In addition, as the Specific Claim Housing Trust administers the remaining balance of youth funds, please also contact Michael Pelletier Jr, CEO directly at cell (807) 629-0471 to arrange any payment of these youth funds due to you, you will need to provide your banking information to them directly.

Late Banking Information – Annual Member Distributions

Any revised direct deposit information received after a member distribution will be processed on the 3rd – Friday of each month thereafter. Please provide no later than the Wednesday before the 3rd Friday to ensure any amounts owing to you are processed on the 3rd Friday. Otherwise, your payment may not be processed until the following month's 3rd Friday.

Are You Making a Payment? ****NEW UPDATE Effective June 3, 2020****

Any member or customer making a payment (rent, ice rental, arena gym memberships, hall rental, hunting/fishing licenses, craft tables, Health Fair, Good Food Box, Pow Wow vendors, any other payments), Fort William First Nation Reception (2nd Floor of Band Office) must issue you an official pre-numbered FWFN receipt.

****Effective June 3, 2020**** FWFN can accept payments by autodeposit/e-transfer from your personal smartphone banking app. You can register FWFN as a recipient by adding our Accounts Receivable email: accountsreceivable@fwfn.com. Please include a brief message before sending your payment such as: rent, ice rental (include organization name if applicable), invoice IVC#. A receipt will then issued to you by mail.

We can also debit/credit card (Visa, MasterCard, American Express, and Discover). You may also mail in your cheque payment to the address noted below. Please reference your invoice number or rental unit address for rental payments. **During the pandemic we are not processing any cash deposits.**

FWFN Arena can process receipts if you are paying for your ice debit or credit card. The Arena no longer processes cash. FWFN Arena customers can now set up accountsreceivable@fwfn.com to send in an autodeposit/e-transfer payment – please include a brief reference to your organization if applicable and invoice IVC#.

Fort William First Nation – 2nd floor, Suite 200 at 90 Anemki Drive – for mailings.

Questions regarding the above can be addressed to Lori Payne, CPA, CA – A/Director of Finance.

COVID-19 – Update from Finance – Safely Reopening

In response to the Province of Ontario Stage 3 reopening effective Friday July 17, 2020, Fort William First Nation has also begun its planning at safely reopening its various operations and facilities. This will involve adapting to our new normal by implementing safety measures and resources to ensure our Community, our people, our partners and our families remain safe in order to help prevent the spread of COVID-19.

As Fort William First Nation continues to open slowly over the next several weeks, our response times to you may continue to be delayed and we ask for your continued understanding and patience during this time. Our Administration Office located at 90 Anemki Drive will remain closed to the public until all necessary safety measures can be implemented. There are no known scheduled dates for reopening at this time. Announcements will be made as reopenings occur.

Fort William First Nation will be following the Ontario mandatory masks in its enclosed public spaces and businesses. We are all responsible to take all necessary safety actions to help keep everyone safe such as maintaining physical distancing with one another, practicing good hand hygiene and wearing masks when in enclosed public spaces.

For more information related to safely reopening and mandatory masks, you may visit our local Thunder Bay Health Unit website – COVID-19: Reopening Our Province at: www.tbdhu.com/reopening and www.tbdhu.com/mandatorymasks.

Any emergency calls to the Band Office reception should be redirected to essential services staff or FWFN Emergency Response Call Centre at (807) 698-0415 or by email at COVID19@fwfn.com. The COVID-19 Action Plan web page includes an Important Contact Information area also and can be found at: <https://fwfn.com/covid-19-action-plan/>.

In addition to being a part of the COVID-19 pandemic team, Finance continues to work onsite in order to maintain continuity of essential services. Responding to COVID-19 pandemic needs and safety remains our primary focus while we continue to do our best to administer all of our Finance functions.

Are you trying to make a payment on your account?

****Autodeposit/e-transfer**** options now available **effective June 3, 2020** – see previous page for details.

Payments to our suppliers

During this interim period, we will continue to make our supplier and member-contractor payments as scheduled to the best of our ability, however, we are committed to responding to our COVID-19 priority needs in order to serve our Community to ensure their health and safety during this time.

If you are a member-contractor with no current banking information on hand for EFT direct deposit payment, we will be mailing your payment by cheque to you. All regular supplier payments will be processed by cheque and mailed. There will be no picking up of cheques for personal delivery in order to uphold the physical distancing requirements by public health officials. Alternatively, you may want to set up direct deposit, if so, please refer to the previous page for the correct format to submit this information to us.

Banking updates – direct deposit forms

During this interim period, Finance will only be accepting direct deposit information by mail and by fax direct from your financial institution. Please see the previous page on the correct format.

Bingo Balls

Bingo Balls applications received up to the point of the Bingo operations shutdown due to COVID-19 effective March 12, 2020, will be processed by Friday March 27, 2020. Any applications received after the Bingo Operations shut down will not be processed. Once Bingo operations resume and reopen, applications will need to be resubmitted at that time and will be processed thereafter.

Meegwetch – Stay safe and well – We are all in this together, in kindness – Your Finance Team



Fort William ***First Nation***

Nokiiwin's Summary Legal Advice Clinic

At this unfortunate time, and with strict social distancing in place, Nokiiwin's Access to Justice Workers are currently working from home. We are still taking phone calls and emails

**FOR LEGAL ADVICE ON FAMILY LAW, CRIMINAL
LAW & other General Inquires:**

Please Contact Nokiiwin's Community Legal Worker

Cheryl Suggashie

Work Cell: 807 633 7404

Email: legalworker@nokiiwin.com

Work Line (goes to email): 807 699 6215

The Community Legal Worker will assist in Scheduling an Appointment with Nokiiwin's Duty council/ Lawyer, or other appropriate services.



THUNDER BAY CATHOLIC
DISTRICT SCHOOL BOARD

FWFN KINDERGARTEN REGISTRATION

FOR THE ST ANN SATELLITE CLASS AT
THE COMMUNITY CENTRE IS AVAILABLE

TO REGISTER:
please go online at
<https://www.tbcschools.ca/education/register>
or contact Miss Andrea Lajoie at 807.577.7211

An exceptional program!
A classroom that is in the community
providing a welcoming & safe
environment, cultural & language
teachings and one on one support

KINDERgrow



Be BearWise AT HOME

Six At-Home BearWise Basics



Never Feed or Approach Bears

Intentionally feeding bears or allowing them to find anything that smells or tastes like food teaches bears to approach homes and people looking for more. Bears will defend themselves if a person gets too close, so don't risk your safety and theirs!



Secure Food, Garbage and Recycling

Food and food odors attract bears, so don't reward them with easily available food, liquids or garbage.



Remove Bird Feeders When Bears Are Active

Birdseed and grains have lots of calories, so they're very attractive to bears. Removing feeders is the best way to avoid creating conflicts with bears.



Never Leave Pet Food Outdoors

Feed pets indoors when possible. If you must feed pets outside, feed in single portions and remove food and bowls after feeding. Store pet food where bears can't see or smell it.



Clean & Store Grills

Clean grills after each use and make sure that all grease, fat and food particles are removed. Store clean grills and smokers in a secure area that keeps bears out.



Alert Neighbors to Bear Activity

See bears in the area or evidence of bear activity? Tell your neighbors and share information on how to avoid bear conflicts. Bears have adapted to living near people; now it's up to us to adapt to living near bears.

Learn More:
BearWise.org





F O R T W I L L I A M F I R S T N A T I O N
i s p r o u d t o a n n o u n c e

BACKPACK PROGRAM 2020

FOR ELEMENTARY & HIGH SCHOOL STUDENTS
MUST BE A BAND MEMBER/COMMUNITY MEMBER OR USING THE FWFN SCHOOL BUSES

WEDNESDAY AUGUST 12, 2020
12:00PM TO 7:00PM

LOCATION: TO BE DETERMINED

NOTE: WE FOLLOW ALL RECOMMENDED SAFETY PROCEDURES FOR COVID-19

****You MUST bring in a complete school bus survey form to get a backpack - surveys will be in the flyer or request a survey form via email at education@fwfn.com****



For more details contact:
Myra Bannon or Brittany Collins
at 807.623.9543 ext 225 or ext 205

FOOD DISTRIBUTION

OFF AND ON RESERVE
FWFN MEMBERS

TUESDAY, AUGUST 4, 2020

FROM 11 A.M – 4 P.M
LOCATION - COMMUNITY HALL

FIRST COME FIRST SERVE BASIS
WHILE QUANTITIES LAST
HAMPERS MAY VARY.



F O R T W I L L I A M F I R S T N A T I O N

FORT WILLIAM FIRST NATION SCHOOL BUSING SURVEY FOR SEPTEMBER 2020

MUST BE COMPLETED PRIOR TO BACKPACK REGISTRATION DAY AND HANDED IN AT THE EVENT - WEDNESDAY AUGUST 12, 2020

ONE FORM PER CHILD

If this form is not fully completed, we will NOT be able to provide busing for your child/children

The school re-entry plan for the Lakehead Public School Board and Thunder Bay Catholic School Board schools covers the 3 models for re-entry as required by the Ministry of Education. A richer description of these models can be found on the Board website, but please consider these summaries to answer the next series of questions:

1. Conventional Model: This model allows for a return to school that would most closely resemble a normal school day routine. Students would be in their regular classrooms with their classmates and teachers and nearly all programming would continue with enhanced public health protocols, like cleaning and hygiene practices.

2. Adaptive Model: This model is based on smaller class sizes, cohorting and alternate day delivery. Social distancing, enhanced cleaning, and minimizing contact are features of this model. Students would learn both in-class and through remote delivery.

The Adaptive Model Schedule will be as follows:

Cohort A: Monday, Wednesday and alternate Fridays

Cohort B: Tuesday, Thursday and alternate Fridays

3. Remote Model: Should the closure of schools be required, students would learn from home through remote delivery of instruction. It will be delivered online wherever possible.

Transportation: There may be changes to Transportation this coming school year (pending the return to school model). More information will be provided to families as we get closer to the start of the 2020-2021 school year.

PARENT INFORMATION

Parent/Guardian Full Name:

Parent/Guardian Band Number:

Contact Number:

CHILD INFORMATION

Child's Full Name:

Child's Band Number:

Child's Age:

Child's School:

Grade Entering in September 2020:

TRANSPORTATION INFORMATION

If students return to school under the conventional model (Model 1) will your child be attending? CIRCLE ONE: YES or NO

If students return to school under the adaptive model (Model 2) will your child be attending? CIRCLE ONE: YES or NO

Will your child be accessing Fort William First Nation School Busing? CIRCLE ONE: YES or NO

IF YOU REQUIRE FWFN BUSING, what is the pick up and drop off address of the child?

REQUIRED INFORMATION

Are you and the child listed on this form status members of Fort William First Nation? CIRCLE ONE: YES or NO

If you are not a status member of Fort William First Nation, do you own or rent a home on FWFN? CIRCLE ONE: YES or NO

FORT WILLIAM FIRST NATION



HI NEIGHBOURS!

VOLUNTEERS ARE NEEDED FOR THIS YEAR'S COMMUNITY CLEAN UP!

WANT TO **HELP** YOUR COMMUNITY? LOOKING FOR **COMMUNITY SERVICE HOURS** TO GRADUATE?

>>> DATE: FRIDAY, AUGUST 7TH <<<

>>> TIME: 10AM <<<

>>> START LOCATION: THE COMMUNITY CENTER <<<

>>> REGISTRATION ENDS: WEDNESDAY, AUGUST 5TH @ 4PM <<<

FOR MORE INFORMATION & TO REGISTER: CONTACT MICHELLE GALONI – WASTE MANAGEMENT COORDINATOR
MichelleGaloni@fwfn.com OR leave a message with a call-back number @ 807-623-2021 EXT. 4.

BBQ AND DRINKS FOR ALL VOLUNTEERS!

ENTER TO WIN GREAT PRIZES DONATED BY NOKIIWIN TRIBAL COUNCIL

SOCIAL DISTANCING RULES WILL BE OBSERVED & P.P.E. WILL BE PROVIDED.
WE ENCOURAGE ALL VOLUNTEERS TO KEEP THEIR DISTANCE DURING THIS EVENT.

SEE YOU ALL THERE!



Nokiiwin
TRIBAL COUNCIL





F O R T W I L L I A M F I R S T N A T I O N

JOB POSTING

Position Title: Human Resources Pandemic Coordinator
Term Position – Six (6) Month Contract

Position Description: The Human Resources (HR) Pandemic Coordinator will report to and be supervised by the HR Pandemic Coordinator. He or she will assist with the development and implementation of pandemic related policies, training, health and safety and other areas as directed. This position will also provide support as requested by management, which can include screening procedures, performance management, policy and procedure writing as well as participation in departmental meetings when needed.

Major Responsibilities:

- Provide resolutions to employee issues with regard to pandemic policies (e.g. accommodation requests and refusals to work).
- Oversee adequate orientation and training within the organization as related to pandemic policies.
- Provide general information and assistance internally and externally over the phone, electronically and in person.
- Draft general forms, letters, reports, signage and memos as necessary.
- Assist with the conduct of disciplinary action.
- Assist with the development of all Fort William First Nation policy and procedures.
- Help to ensure organization wide compliance with pandemic related policies, procedures and applicable regulations.
- Complete other duties and projects as assigned

Qualifications:

- Post-Secondary Degree or Diploma in Human Resources or a related field.
- CHRP designation or actively working towards the Designation would be considered an asset.
- Experience in the Human Resources field would be preferred.
- A full qualification list can be found in the job description, available upon request.

Salary: To be negotiated.

Job Posting Closing Date: Applications, consisting of a cover letter and resume with three (3) references, must be received by **4pm on Tuesday, August 4th, 2020**. Please direct your application to the attention of:

Donna Mullen, Human Resources Assistant
P: 807-623-9543 ext. 806, F: 807-623-5190
E: donnamullen@fwfn.com

When hand delivering; ensure that your application is date stamped and a copy provided to you.

We appreciate all applications. Only those selected for an interview will be contacted.



***** ATTENTION FWFN STUDENTS *****

**Are you looking for a Summer Employment Experience
through Fort William First Nation in 2021?**

Requirements:

- Must have been enrolled in the 2019/2020 school year and be returning on a full-time basis in the Fall of 2020 (confirmations of registration and attendance required prior to start of employment)
- Must be between the ages of 15-18 at the start of employment
- Must have a Social Insurance Number and be legally eligible to work in Canada
- Must be a Fort William First Nation Band member or community member
- Must be willing to attend and successfully complete a program of preparatory training courses prior to the start of employment (may include First Aid/CPR, Health & Safety or other employment-related training)
- Parent/guardian will need to co-sign documentation for students under the age of 18 who will be participating in the program

Fort William First Nation's 2021 Summer Student Program will be more responsive to student career goals through an individualized intake and assessment process.

Please submit a detailed cover letter (indicating dates available & desired outcomes), along with an updated resume to: AliceNiemi@fwfn.com

Between the dates of August 17 & September 30, 2020

Please call Alice Niemi, Student Placement Coordinator at (807) 622-6791 ext. 317
for more information.

ATTENTION ALL FORT WILLIAM FIRST NATION BUSINESS OWNERS, THE ECONOMIC DEVELOPMENT DEPARTMENT IS LOOKING FOR YOU!!

WE ARE LOOKING FOR ALL FWFN BUSINESSES WHOSE INFORMATION WE DON'T CURRENTLY HAVE SO WE CAN ADD YOU TO OUR LIST FOR ANY UPCOMING EMPLOYMENT OPPORTUNITIES!



IF YOU OWN YOUR OWN BUSINESS PLEASE REACH OUT TO MICHELLE GALONI (MichelleGaloni@fwfn.com) OR CHERYL ST. JAMES (CherylStJames@fwfn.com) WITH THE FOLOWING INFORMATION:

- 1) ALL CONTACT INFORMATION (BUSINESS NAME, CONTACT PERSON/PEOPLE, MAILING ADDRESS, PHONE NUMBERS AND EMAILS)
- 2) EQUIPMENT LIST (TYPE, MODEL #, AGE AND HOURS OF OPERATION)
- 3) DRIVERS (HOW MANY, CERTIFICATIONS AND CONTACT INFORMATION)
- 4) SERVICES (PLEASE NOTE 'SPECIALIZATIONS')

ALL BUSINESS TYPES WELCOME!