

**Emergency Response Group Meeting
Agenda & Notes**



Chair: Michael D. Pelletier, CEO
Recorder: Christina Thiessen
Location: Zoom Call, August 4th, 2020
Time: 9:30 a.m.

Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Positive Story Discussion	
4.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
5.	Emergency Response and Public Health Measures Activities Update a) Bylaw enforcement update b) Food Distribution	a) Community Emergency Management Coordinator b) Emergency Preparedness Coordinator
6.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse
7.	Vaccine & Antivirals Activities Update	
8.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator
9.	Review Action Items	Chief Executive Officer

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen- Executive Assistant

Roll Call: Michael Pelletier Jr., Peter Collins, Christina Thiessen, Brice Morriveau, Cheryl Szyja, Dan Gelmich, Esther Pervais, Jamie Scrimger, Karen Bannon, Myra Bannon, Serena Maclaurin, Michael Pelletier Sr., Tina Morriveau, William Solomon

1. Opening Prayer- Michael Pelletier Jr.

2. Additional Agenda Items- none

3. Positive Story Discussion

Update Chief Collins- and CEO Michael Pelletier- none

4. Surveillance Activities Update- including tracking

- Working with Lance from the health unit
 - Updated to case # 97
- Ongoing reminders to community
 - Neighbourhood watch flyer ongoing
 - Keep practicing social distancing

5. Emergency Response

A) Bylaw Enforcement Update

- Discussion- bylaw officers working in community, can/should they stay on longer if possible
- Land code- information and then vote to take place

B) Food Distribution Program

- Food distribution- pickup taking place today- Tuesday August 4th
 - Approx. 90+ packages made up
 - Will give out as many as possible, first come first serve.
 - Will be open 11am-4pm

6. Health services update

- Update from Nurse- no update

7. Vaccine & Antivirals Activities Update

- No update

8. Communications Activities Update

a) Call Centre Update- Emergency Response Call Center

- No update for call center
- Call center phone active Monday-Friday 9:00am-4:00pm
 - Phone prompts to call- On call phone
 - Call add to information for after hours and weekends

B) Website/Newsletters- Notice to community

- Flyer delivery- printing tomorrow

Additional Agenda Items:

Chief & Council

- Next meeting scheduled- September 2020

9. Action Items

Action Items	Date to review	Person/Department Responsible
•		