

## **Weekly Newsletter for October 19-25**

**Flyers are to be delivered each weekend by 4pm Sunday evening.**

**Didn't receive your newsletter this weekend?**

**Please call Kristy Boucher at 623-9543 ext.217 or  
info@fwfn.com with your questions or concerns.**

**Finance Information Page For:**

- **Direct Deposit Forms for Member Distributions**
- **Youth Turning 18 – Direct Deposit Forms**
- **Late Banking Information – Annual Member Distributions**
- **Are You Making a Payment?**

**Is now on Page 2 of our Weekly Newsletter**

**Stay informed, follow us on:**



**@fortwilliamfirstnation**



**@FWFN1**

### **NOTICE TO ON RESERVE HOUSEHOLDS WITH DOGS**

**Letting your dog run loose, puts them and the community members in danger.**

**It is up to the pet owner to control their pets, and protect others from them. Pet owners can be held accountable if their pet hurts someone.**

**Please be advised that Flyer Carriers have the right to refuse delivery to the household in they encounter a dog or dogs in the area that makes them feel unsafe.**

---

## COVID-19 – Update from Finance – Safely Reopening

In response to the Province of Ontario Stage 3 reopening effective Friday July 17, 2020, Fort William First Nation has also begun its planning at safely reopening its various operations and facilities. This will involve adapting to our new normal by implementing safety measures and resources to ensure our Community, our people, our partners and our families remain safe in order to help prevent the spread of COVID-19.

As Fort William First Nation continues to open slowly over the next several weeks, our response times to you may continue to be delayed and we ask for your continued understanding and patience during this time. Our Administration Office located at 90 Anemki Drive will remain closed to the public until all necessary safety measures can be implemented. There are no known scheduled dates for reopening at this time. Announcements will be made as reopenings occur.

Fort William First Nation will be following the Ontario mandatory masks in its enclosed public spaces and businesses. We are all responsible to take all necessary safety actions to help keep everyone safe such as maintaining physical distancing with one another, practicing good hand hygiene and wearing masks when in enclosed public spaces.

For more information related to safely reopening and mandatory masks, you may visit our local Thunder Bay Health Unit website – COVID-19: Reopening Our Province at: [www.tbdhu.com/reopening](http://www.tbdhu.com/reopening) and [www.tbdhu.com/mandatorymasks](http://www.tbdhu.com/mandatorymasks).

Any emergency calls to the Band Office reception should be redirected to essential services staff or FWFN Emergency Response Call Centre at (807) 698-0415 or by email at [COVID19@fwfn.com](mailto:COVID19@fwfn.com). The COVID-19 Action Plan web page includes an Important Contact Information area also and can be found at: <https://fwfn.com/covid-19-action-plan/>.

In addition to being a part of the COVID-19 pandemic team, Finance continues to work onsite in order to maintain continuity of essential services. Responding to COVID-19 pandemic needs and safety remains our primary focus while we continue to do our best to administer all of our Finance functions.

## Are you trying to make a payment on your account?

**\*\*Autodeposit/e-transfer\*\*** options now available **effective June 3, 2020** – see previous page for details.

## Payments to our suppliers

During this interim period, we will continue to make our supplier and member-contractor payments as scheduled to the best of our ability, however, we are committed to responding to our COVID-19 priority needs in order to serve our Community to ensure their health and safety during this time.

If you are a member-contractor with no current banking information on hand for EFT direct deposit payment, we will be mailing your payment by cheque to you. All regular supplier payments will be processed by cheque and mailed. There will be no picking up of cheques for personal delivery in order to uphold the physical distancing requirements by public health officials. Alternatively, you may want to set up direct deposit, if so, please refer to the previous page for the correct format to submit this information to us.

## Banking updates – direct deposit forms

During this interim period, Finance will only be accepting direct deposit information by mail and by fax direct from your financial institution. Please see the previous page on the correct format.

## Bingo Balls

Bingo Balls applications received up to the point of the Bingo operations shutdown due to COVID-19 effective March 12, 2020, will be processed by Friday March 27, 2020. Any applications received after the Bingo Operations shut down will not be processed. Once Bingo operations resume and reopen, applications will need to be resubmitted at that time and will be processed thereafter.

Meegwetch – Stay safe and well – We are all in this together, in kindness – Your Finance Team



## Direct Deposit Forms for Member Distributions

Please keep your banking information up-to-date with Finance. If you change your financial institution or have not yet provided any banking information to Finance, the following options are available to submit your Direct Deposit Information:

1. Mail in a sample VOID cheque from your chequing account that has your current address information on it. Please enclose a brief note such as **“Please update my direct deposit information”, sign and date** this note and provide your phone number in case we need to contact you.
2. If you have online banking, you can print out your own Direct Deposit form that is pre-populated with your name and bank account information already on it, **sign and date it**, print your address and phone number on it and mail it to FWFN Finance. Finance will not process a manually filled out/hand-written direct deposit form that is not bank-stamped and bank-dated by your branch.
3. You can also visit your financial institution and have them fax FWFN Finance directly at (807) 623-5190 your direct deposit form after you signed and dated it. The fax must be faxed from the financial institution and cannot be faxed from a third-party fax number. Please note, some financial institutions provide this fax service and some do not. In the event they do not, you will need to mail this direct deposit form to us, as we will require your **original signature**.
4. Please note – Finance does not process any banking updates by e-mail or pictures or hand-written account information.
5. If you are providing your banking information for FWFN employee payroll purposes, you will need to consent to release this information from FWFN Payroll to share this information to FWFN Accounts Payable and you will need to sign and date this form along with FWFN Payroll sign off.

## Youth Turning 18 - Direct Deposit Forms

Please provide your direct deposit information as noted above at least 1-week in advance of your birthday to the attention of Finance to release FWFN youth funds held in trust. In addition, as the Specific Claim Housing Trust administers the remaining balance of youth funds, please also contact Michael Pelletier Jr, CEO directly at cell (807) 629-0471 to arrange any payment of these youth funds due to you, you will need to provide your banking information to them directly.

## Late Banking Information – Annual Member Distributions

Any revised direct deposit information received after a member distribution will be processed on the 3<sup>rd</sup> – Friday of each month thereafter. Please provide no later than the Wednesday before the 3<sup>rd</sup> Friday to ensure any amounts owing to you are processed on the 3<sup>rd</sup> Friday. Otherwise, your payment may not be processed until the following month's 3<sup>rd</sup> Friday.

## Are You Making a Payment? **\*\*NEW UPDATE Effective June 3, 2020\*\***

Any member or customer making a payment (rent, ice rental, arena gym memberships, hall rental, hunting/fishing licenses, craft tables, Health Fair, Good Food Box, Pow Wow vendors, any other payments), Fort William First Nation Reception (2<sup>nd</sup> Floor of Band Office) must issue you an official pre-numbered FWFN receipt.

**\*\*Effective June 3, 2020\*\*** FWFN can accept payments by autodeposit/e-transfer from your personal smartphone banking app. You can register FWFN as a recipient by adding our Accounts Receivable email: [accountsreceivable@fwfn.com](mailto:accountsreceivable@fwfn.com). Please include a brief message before sending your payment such as: rent, ice rental (include organization name if applicable), invoice IVC#. A receipt will then issued to you by mail.

We can also debit/credit card (Visa, MasterCard, American Express, and Discover). You may also mail in your cheque payment to the address noted below. Please reference your invoice number or rental unit address for rental payments. **During the pandemic we are not processing any cash deposits.**

FWFN Arena can process receipts if you are paying for your ice debit or credit card. The Arena no longer processes cash. FWFN Arena customers can now set up [accountsreceivable@fwfn.com](mailto:accountsreceivable@fwfn.com) to send in an autodeposit/e-transfer payment – please include a brief reference to your organization if applicable and invoice IVC#.

Fort William First Nation – 2nd floor, Suite 200 at 90 Anemki Drive – for mailings.

Questions regarding the above can be addressed to Lori Payne, CPA, CA – A/Director of Finance.

# ! ALERT !

## HAND SANITIZER PRODUCTS MAY BE CONTAMINATED

### \*\*\*\*\* DO NOT CONSUME \*\*\*\*\*

- Hand sanitizer products circulating in Thunder Bay may be contaminated with **methanol**.
- Methanol is poisonous and can cause organ damage and death.
- People in Thunder Bay have been hospitalized for methanol poisoning after consuming hand sanitizer.
- Symptoms include confusion, drowsiness, seizure, trouble breathing, fast heart rate, nausea or vomiting.
- If you or anyone you are with have consumed hand sanitizer and are experiencing severe symptoms call 911 immediately. Your life depends on it.

Release date: October 9, 2020



October 9, 2020

---

### **Hand Sanitizer Products may be Contaminated in City of Thunder Bay**

On the evening of October 8, 2020, the Thunder Bay District Health Unit was alerted that 3 individuals were brought to the Thunder Bay Regional Health Sciences Centre ER within the last 24 hours with methanol poisoning. All of these individuals reported drinking hand sanitizer and are from the under-housed / homeless community. There are additional individuals who may have consumed the same batch of hand sanitizer and are at risk of methanol poisoning.

Methanol is poisonous and can cause organ damage, visual impairment and death. Symptoms include confusion, drowsiness, seizure, trouble breathing, fast heart rate, nausea or vomiting. Symptoms may be delayed 12-24 hours after exposure. Consumers who have been exposed to hand sanitizer containing methanol should seek immediate medical care.

The TBDHU is investigating the reported methanol poisonings and related products.

In response to these reports, the TBDHU would appreciate your assistance with the following:

- If you see anyone who is severely intoxicated and/or showing any symptoms of methanol poisoning, call 911 immediately.
- Inform clients that hand sanitizer products may be contaminated with methanol and that they should not consume any hand sanitizers.

For more information, please call the TBDHU at (807)625-5900.

## EDUCATION SCHOOL BUS UPDATE

### BEFORE LEAVING FOR SCHOOL PARENTS MUST DO THIS COVID ASSESSMENT

#### Does your child have:

Yes <input type="checkbox"/> No <input type="checkbox"/>	Fever
Yes <input type="checkbox"/> No <input type="checkbox"/>	Chills
Yes <input type="checkbox"/> No <input type="checkbox"/>	Cough that's new or worsening
Yes <input type="checkbox"/> No <input type="checkbox"/>	Barking cough, making whistling noise when breathing
Yes <input type="checkbox"/> No <input type="checkbox"/>	Shortness of breath
Yes <input type="checkbox"/> No <input type="checkbox"/>	Sore throat
Yes <input type="checkbox"/> No <input type="checkbox"/>	Difficulty swallowing
Yes <input type="checkbox"/> No <input type="checkbox"/>	Runny nose
Yes <input type="checkbox"/> No <input type="checkbox"/>	Stuffy or congested nose
Yes <input type="checkbox"/> No <input type="checkbox"/>	Decrease or loss of taste or smell
Yes <input type="checkbox"/> No <input type="checkbox"/>	Pink eye
Yes <input type="checkbox"/> No <input type="checkbox"/>	Headache that's unusual or long lasting
Yes <input type="checkbox"/> No <input type="checkbox"/>	Digestive issues like nausea/vomiting diarrhea, stomach pain
Yes <input type="checkbox"/> No <input type="checkbox"/>	Muscle aches that are unusual or long lasting
Yes <input type="checkbox"/> No <input type="checkbox"/>	Extreme tiredness that is unusual
Yes <input type="checkbox"/> No <input type="checkbox"/>	Falling down often
Yes <input type="checkbox"/> No <input type="checkbox"/>	Sluggishness or lack of appetite
Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you travelled outside of Canada in Past 14 day.
Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you tested positive for COVID-19 in past 14 days
Yes <input type="checkbox"/> No <input type="checkbox"/>	In past 14 days have you been in close contact with someone who has COVID-19?
Yes <input type="checkbox"/> No <input type="checkbox"/>	Has a health care provider told you to isolate (stay home)

If you answered NO to all these questions. You can go to school.

If you HAVE any of these symptoms, you **MUST** self isolate for 14 days **unless** given an alternate diagnosis by a doctor; receive a negative COVID test; or speak to a TBHU professional and are 24 hours' symptom free.

**SCHOOL BUS REGISTRATION FORMS MUST BE COMPLETED AND RETURNED TO THE EDUCATION DEPARTMENT FOR YOUR CHILDREN TO RIDE THE BUS.**

**Changes/additions to school bus routes will take up to 3 business days.**

Each of our busses are colour coded for each School.

If your child goes to the corresponding colour they get on that bus.

RED	St. Ann (Georgina Ave)
WHITE	St. Ann FWFN Site
ORANGE	St. Elizabeth
LIGHT PINK	Kingsway
LIGHT BLUE	St. Martins
DARK BLUE	St. Patrick
YELLOW	Pope John Paul II
GREEN	Westgate
HOT PINK	Westmount

Forms for school bus registration are available by calling 623-9543 ext 205 or 225. Or by emailing education @fwfn.com

**\*Our school buses are sanitized after each use.**

**\*Children in grades 4-12 MUST wear a mask**

**\*Children in JK-Grade 3 are strongly encouraged to wear a mask.**

**\*If you do not have a mask, we will give your child a mask.**

**\*hand sanitizer will be used by each child getting on the school bus.**

**\*Assigned seat is in effect and MUST be followed**

**\*If a child is displaying symptoms, they will be denied access to the school bus**

**\*If your child becomes ill during the day, it is YOUR responsibility to arrange transportation. We will not send a taxi or bus to bring the child home.**



**YOUTH & SOCIAL DEVELOPMENT PRESENTS**

**October  
30th 2020**



**Movie Time: 7pm – Parking 5pm Bring Your Own Snacks**

**Located: FWFN Arena Parking Lot – Parking Is First Come First Serve  
Front Row Parking: Small Vehicles & Second Row Parking: Big Vehicles**

**WE WILL BE FOLLOWING ALL SAFETY PROTOCOLS FOR COVID-19, MUST  
FOLLOW ENTRANCE INSTRUCTIONS, COVID QUESTIONS/ SCREENING WILL  
BE ASKED PER VEHICLE. MUST STAY IN VEHICLES AT ALL TIMES & MASKS  
MUST BE WORN IF YOU NEED TO LEAVE THE VEHICLES.**

**FWFN COMMUNITY MEMBERS ONLY!**



# **FALL HARVEST FAMILY GIFT CARD DRAW**

## ***DRAW DATE***

***October  
28/2020 @ 12  
NOON***

***10 DRAWS***



- *Registration will be done according to the list of addresses of those who reside on/off reserve WITHIN CITY LIMITS to ensure all participants are included*
- *All winners will be set up for delivery*

***Due to COVID 19 this will be the new process for upcoming draws***

***For more information contact the Health Centre @ 622-8802***



**THE FAMILY CENTRE**

# **PUMPKIN GIVEAWAY**

---

**OCTOBER 22, 2020**

---

**1:00 TO 5:00**  
**(WHILE SUPPLIES LAST)**

---

**FAMILIES WITH CHILDREN 0-6 YRS**  
**ONE PUMPKIN PER**  
**FAMILY**

---

**LOCATION – FAMILY CENTRE**



## FLU SHOTS

At this time, Flu shots will be available by appointment when the CHN's are in the community.

Please phone the Dilico Office, Agnes: 807-632-6328 or Yvonne: 807-633-1353 to set up an appointment

## PLEASE CONTINUE TO FOLLOW THE PUBLIC HEALTH MEASURES.

Public health measures like watching your distance, washing your hands, and wearing a face covering remain very important

- Avoid crowded places, close contact, and closed spaces
- Avoid gathering, and keep 2 m distance from those not in your social circle
- Wear a face covering (cloth mask, non-medical mask) when running essential errands where you'll be indoors
- Stay home and self-isolate if you are sick, feel unwell, or have symptoms of COVID-19
- A free app is available to inform users if they may have been exposed to the COVID-19 virus – you can learn more here

**Getting your FREE  
Flu shot is LITERALLY  
the easiest thing  
YOU can do to save  
lives!**



Made with PosterMyWall.com

Getty Stock

**Be a protector!  
Get your flu vaccine  
today.**

**Call Agnes 632-2743  
or Yvonne 633-1353  
to book your  
appointment**

# FWFN HEALTH CENTRE



**DATE: TUES. OCT.20 AND THURS. OCT. 22,**

**TIME: 1:00 P.M TO 6:00 BOTH DAYS**

**PLACE: FWFN COMMUNITY CENTRE-**

**\*\*NO APPOINTMENT NECESSARY\*\***

**Due to the Covid-19 we will be following all rules necessary to keep our community safe.**

**\*\*Masks will be required. \*\***

## **SOCIAL DISTANCING**

- 1. Stay 2 meters or 6 feet away from each other**
- 2. Always clean hands with alcohol-based hand sanitizer, or soap and water**

**IF YOU HAVE ANY QUESTIONS PLEASE FEEL FREE TO  
CALL HEALTH CENTRE @ 622-8802**



F O R T   W I L L I A M   F I R S T   N A T I O N

## JOB POSTING

**Position Title:** Culture and Recreation Support Assistant  
(1) Part-time Position

Twenty-one (21) hours per week

**Position Description:** The Culture and Recreation Support Assistant will be responsible for assisting with programming and events along with answering telephone calls and directing them accordingly, scanning hard copy files and any related file information correspondence, other records in order to assist with the Culture and Recreation Department.

**Major Responsibilities:**

- Accurate and appropriate filing of correspondence, invoices, and receipts.
- Locate filed materials upon request, ensuring that materials are given only to authorized users.
- Keep accurate and complete records and forms of filed items.
- Add new material to files and records.
- Create new files and records as necessary.
- Eliminate unnecessary or outdated materials, destroying them or transferring them to inactive storage according to file maintenance / legal guidelines.
- Answer telephone calls and direct to appropriate department staff member.
- Assist with programming at night.
- Attend daily/weekly meetings.
- Assist with events.
- Other responsibilities and directives as assigned.

**Qualifications:**

- Valid driver's license and access to reliable transportation.
- Ability to work well with others or alone under limited supervision in a wide variety of circumstances.
- Between the ages of 15-30 yrs. Youth under the age of 17 must have completed high school or equivalent.
- Applicants must be out of school and unemployed or under employed to fulfil the requirements of this funded program.
- Strong computer skills and experience with Microsoft Office programs.
- Ability to work independently from time to time.
- Able to create alternative solutions to problems.
- Strong attention to detail.
- Police Records Check.

*We appreciate all applications. Only those selected for an interview will be contacted.*



F O R T   W I L L I A M   F I R S T   N A T I O N

**Job Posting Closing Date:** Applications consisting of a cover letter and resume with three (3) references, must be received by **4pm on Friday, October 23, 2020**. Please direct your application to the attention of:

**Donna Mullen, HR Assistant**

**Email: [donnamullen@fwfn.com](mailto:donnamullen@fwfn.com)**

**P: 807-623-9543 ext. 806, Fax: 807-623-5190**

When hand delivering; ensure that your application is date stamped and a copy provided to you.

*We appreciate all applications. Only those selected for an interview will be contacted.*



## EVERY CHILD DESERVES A SAFE HOME, BECOME A FOSTER PARENT!

Fort William First Nation is currently looking for families who are interested in opening their homes for Emergency -On Call, Short term and Long term Mikinaak

homes in our community. A Mikinaak home or Customary care home refers to the traditional practice of raising a child within the First Nation, where all

members of the family, extended family, relatives and community are involved. There are several of our Fort William children that are currently in need of

placements. If you think you might be interested in opening up your home to our children please contact: **Sheri Boucher** at [sheriboucher@fwfn.com](mailto:sheriboucher@fwfn.com)



# Fort William First Nation

*Improve your  
Online presence  
during these  
changing times,  
so that your  
small business  
can reach more  
people, Online*

*Redesign your  
marketing  
strategy to  
meet the  
needs of a new  
international  
market  
structure*

## FWFN Small Business Grant Information

*Hey folks: Eventbrite was hosting a virtual info session on the **Digital Transformation Grant** and about how our members, who are small business owners, could get \$2,500 to help improve their online presence.*

*Please check out the Grant information at:*

*<https://digitalmainstreet.ca/ontariogrants/>*

*(Note: applications for this **\$2,500** closes Nov 30 and that's creeping up fast)*

### *What is the DTGP*

*Digital Transformation Grant Program will provide Digital Transformation training and guidance and provide the opportunity for main street businesses to apply for a grant of up to \$2,500.*



# FORT WILLIAM FIRST NATION

## Restorative Justice For Criminal Diversion

### What is Restorative Justice?

- Restorative Justice uses the traditional Anishinaabe Circle to address harms done by crime
- It focuses on the rehabilitation of those who have harmed through reconciliation with victims and the community
- Its purpose is to create an open and safe environment in which everyone can:
  - Discuss what happened
  - Understand the conflict
  - Talk about how to deal with what happened
- It provides an opportunity for all community members to help resolve conflict, restore relations and learn positive ways of dealing with conflict
- It encourages meaningful accountability of persons who caused harm
- Emphasis on healing both victim and the person who caused harm

### Is Restorative Justice Right for Me?

- Participation must be **voluntary**
- Concern is shown to victims and offenders
- A safe environment is created for victims
- The person who caused harm must take responsibility for his/her actions in order to be diverted to the Restorative Justice Program
- Victims are given a voice to be heard and to get answers to their questions
- If you want the opportunity to make things right
- It is not an easy way out of pending criminal charges as charges can be referred back to Court if the circle agreement is broken

### For more information contact:

Renee Pervais,  
Restorative Justice Coordinator/Facilitator  
Phone: 807-622-6931  
Fax: 807-623-5190  
Email: [ReneePervais@fwfn.com](mailto:ReneePervais@fwfn.com)



**\$10**

**Spaghetti &  
5 meatballs**

***ST. ANNE'S CHURCH***  
***Spaghetti Take Out & Bake Sale***

**Saturday, October 24th, 2pm-5pm**  
**Parish Hall, Mission Road**

**Please wear a Mask when picking up your order,  
First come first served.**

**THANK YOU FOR YOUR SUPPORT!**



# SUMMER STUDENT EMPLOYMENT

**\*\*\* ATTENTION FWFN STUDENTS \*\*\***

**DEADLINE EXTENSION TO OCTOBER 30, 2020**

**Are you looking for a Summer Employment Experience  
through Fort William First Nation in 2021?**

Requirements:

- Must be enrolled in the 2020/2021 school year (confirmation will be required) and be returning to school on a full-time basis in the Fall of 2021
- Must be between the ages of 15-18 at the start of employment
- Must have a Social Insurance Number
- Must be a Fort William First Nation Band member or community member
- Must be willing to attend and successfully complete a program of training prior to the start of employment (examples include First Aid/CPR, Health & Safety or other employment-related training)
- Parent/guardian will need to co-sign documentation for students under the age of 18 who will be participating in the program

---

**The FINAL date for submission of applications will be  
October 30, 2020 (no exceptions).**

Please e-mail your cover letter & resume to [AliceNiemi@fwfn.com](mailto:AliceNiemi@fwfn.com)

Alice Niemi, Student Placement Coordinator (807) 622-6791 ext. 317

Thank you!