



Weekly Newsletter for October 5-11

Flyers are to be delivered each weekend by 4pm Sunday evening.

Didn't receive your newsletter this weekend?

Please call Kristy Boucher at 623-9543 ext.217 or

info@fwfn.com with your questions or concerns.

Finance Information Page For:

- **Direct Deposit Forms for Member Distributions**
- **Youth Turning 18 – Direct Deposit Forms**
- **Late Banking Information – Annual Member Distributions**
- **Are You Making a Payment?**

Is now on Page 2 of our Weekly Newsletter

Stay informed, follow us on:



@fortwilliamfirstnation



@FWFN1

NOTICE TO ON RESERVE HOUSEHOLDS WITH DOGS

Letting your dog run loose, puts them and the community members in danger.

It is up to the pet owner to control their pets, and protect others from them. Pet owners can be held accountable if their pet hurts someone.

Please be advised that Flyer Carriers have the right to refuse delivery to the household in they encounter a dog or dogs in the area that makes them feel unsafe.



Direct Deposit Forms for Member Distributions

Please keep your banking information up-to-date with Finance. If you change your financial institution or have not yet provided any banking information to Finance, the following options are available to submit your Direct Deposit Information:

1. Mail in a sample VOID cheque from your chequing account that has your current address information on it. Please enclose a brief note such as **“Please update my direct deposit information”, sign and date** this note and provide your phone number in case we need to contact you.
2. If you have online banking, you can print out your own Direct Deposit form that is pre-populated with your name and bank account information already on it, **sign and date it**, print your address and phone number on it and mail it to FWFN Finance. Finance will not process a manually filled out/hand-written direct deposit form that is not bank-stamped and bank-dated by your branch.
3. You can also visit your financial institution and have them fax FWFN Finance directly at (807) 623-5190 your direct deposit form after you signed and dated it. The fax must be faxed from the financial institution and cannot be faxed from a third-party fax number. Please note, some financial institutions provide this fax service and some do not. In the event they do not, you will need to mail this direct deposit form to us, as we will require your **original signature**.
4. Please note – Finance does not process any banking updates by e-mail or pictures or hand-written account information.
5. If you are providing your banking information for FWFN employee payroll purposes, you will need to consent to release this information from FWFN Payroll to share this information to FWFN Accounts Payable and you will need to sign and date this form along with FWFN Payroll sign off.

Youth Turning 18 - Direct Deposit Forms

Please provide your direct deposit information as noted above at least 1-week in advance of your birthday to the attention of Finance to release FWFN youth funds held in trust. In addition, as the Specific Claim Housing Trust administers the remaining balance of youth funds, please also contact Michael Pelletier Jr, CEO directly at cell (807) 629-0471 to arrange any payment of these youth funds due to you, you will need to provide your banking information to them directly.

Late Banking Information – Annual Member Distributions

Any revised direct deposit information received after a member distribution will be processed on the 3rd – Friday of each month thereafter. Please provide no later than the Wednesday before the 3rd Friday to ensure any amounts owing to you are processed on the 3rd Friday. Otherwise, your payment may not be processed until the following month's 3rd Friday.

Are You Making a Payment? ****NEW UPDATE Effective June 3, 2020****

Any member or customer making a payment (rent, ice rental, arena gym memberships, hall rental, hunting/fishing licenses, craft tables, Health Fair, Good Food Box, Pow Wow vendors, any other payments), Fort William First Nation Reception (2nd Floor of Band Office) must issue you an official pre-numbered FWFN receipt.

****Effective June 3, 2020**** FWFN can accept payments by autodeposit/e-transfer from your personal smartphone banking app. You can register FWFN as a recipient by adding our Accounts Receivable email: accountsreceivable@fwfn.com. Please include a brief message before sending your payment such as: rent, ice rental (include organization name if applicable), invoice IVC#. A receipt will then issued to you by mail.

We can also debit/credit card (Visa, MasterCard, American Express, and Discover). You may also mail in your cheque payment to the address noted below. Please reference your invoice number or rental unit address for rental payments. **During the pandemic we are not processing any cash deposits.**

FWFN Arena can process receipts if you are paying for your ice debit or credit card. The Arena no longer processes cash. FWFN Arena customers can now set up accountsreceivable@fwfn.com to send in an autodeposit/e-transfer payment – please include a brief reference to your organization if applicable and invoice IVC#.

Fort William First Nation – 2nd floor, Suite 200 at 90 Anemki Drive – for mailings.

Questions regarding the above can be addressed to Lori Payne, CPA, CA – A/Director of Finance.

COVID-19 – Update from Finance – Safely Reopening

In response to the Province of Ontario Stage 3 reopening effective Friday July 17, 2020, Fort William First Nation has also begun its planning at safely reopening its various operations and facilities. This will involve adapting to our new normal by implementing safety measures and resources to ensure our Community, our people, our partners and our families remain safe in order to help prevent the spread of COVID-19.

As Fort William First Nation continues to open slowly over the next several weeks, our response times to you may continue to be delayed and we ask for your continued understanding and patience during this time. Our Administration Office located at 90 Anemki Drive will remain closed to the public until all necessary safety measures can be implemented. There are no known scheduled dates for reopening at this time. Announcements will be made as reopenings occur.

Fort William First Nation will be following the Ontario mandatory masks in its enclosed public spaces and businesses. We are all responsible to take all necessary safety actions to help keep everyone safe such as maintaining physical distancing with one another, practicing good hand hygiene and wearing masks when in enclosed public spaces.

For more information related to safely reopening and mandatory masks, you may visit our local Thunder Bay Health Unit website – COVID-19: Reopening Our Province at: www.tbdhu.com/reopening and www.tbdhu.com/mandatorymasks.

Any emergency calls to the Band Office reception should be redirected to essential services staff or FWFN Emergency Response Call Centre at (807) 698-0415 or by email at COVID19@fwfn.com. The COVID-19 Action Plan web page includes an Important Contact Information area also and can be found at: <https://fwfn.com/covid-19-action-plan/>.

In addition to being a part of the COVID-19 pandemic team, Finance continues to work onsite in order to maintain continuity of essential services. Responding to COVID-19 pandemic needs and safety remains our primary focus while we continue to do our best to administer all of our Finance functions.

Are you trying to make a payment on your account?

****Autodeposit/e-transfer**** options now available **effective June 3, 2020** – see previous page for details.

Payments to our suppliers

During this interim period, we will continue to make our supplier and member-contractor payments as scheduled to the best of our ability, however, we are committed to responding to our COVID-19 priority needs in order to serve our Community to ensure their health and safety during this time.

If you are a member-contractor with no current banking information on hand for EFT direct deposit payment, we will be mailing your payment by cheque to you. All regular supplier payments will be processed by cheque and mailed. There will be no picking up of cheques for personal delivery in order to uphold the physical distancing requirements by public health officials. Alternatively, you may want to set up direct deposit, if so, please refer to the previous page for the correct format to submit this information to us.

Banking updates – direct deposit forms

During this interim period, Finance will only be accepting direct deposit information by mail and by fax direct from your financial institution. Please see the previous page on the correct format.

Bingo Balls

Bingo Balls applications received up to the point of the Bingo operations shutdown due to COVID-19 effective March 12, 2020, will be processed by Friday March 27, 2020. Any applications received after the Bingo Operations shut down will not be processed. Once Bingo operations resume and reopen, applications will need to be resubmitted at that time and will be processed thereafter.

Meegwetch – Stay safe and well – We are all in this together, in kindness – Your Finance Team



Fort William First Nation Education Department Update New Screening Tool for Children in Schools

- 1. Does your child have any of the following new or worsening symptoms? Symptoms should not be chronic or related to other known causes or conditions.**

Fever and/or Chills (temperature of 37.8 C/100 F or greater)	<input type="checkbox"/> YES	<input type="checkbox"/> No
Cough (more than usual if chronic cough) including croup (barking cough, whistling noise when breathing) – Not related to asthma or related condition	<input type="checkbox"/> YES	<input type="checkbox"/> No
Shortness of breath (dyspnea, out of breath, wheeze that is worse than usual if chronically short of breath)	<input type="checkbox"/> YES	<input type="checkbox"/> No
Decrease or loss of smell or taste (not know to other conditions)	<input type="checkbox"/> YES	<input type="checkbox"/> No

If you answered yes to any of the symptoms in question 1 above:

Your child should stay home to isolate immediately

Contact your child's health care provider for further advice or assessment.

- 2. Does your child have any of the following new or worsening symptoms? Symptoms should not be chronic or related to other known causes or conditions**

Sore throat (painful swallowing or difficulty swallowing)	<input type="checkbox"/> YES	<input type="checkbox"/> No
Stuffy nose and/or runny nose	<input type="checkbox"/> YES	<input type="checkbox"/> No
Headache that is new and persistent, unusual, unexplained, or long lasting	<input type="checkbox"/> YES	<input type="checkbox"/> No
Nausea, vomiting and/or diarrhea	<input type="checkbox"/> YES	<input type="checkbox"/> No
Fatigue, lethargy, muscle aches or malaise (general feeling of being unwell, lack of energy, extremely tiredness)	<input type="checkbox"/> YES	<input type="checkbox"/> No

If you answered "YES" to any ONE of the symptoms in question 2 above:

Your child should stay home for 24 hours from when the symptom started. If the symptom is improving, your child may return to school when they feel well. A negative COVID-19 test is not required.

If the symptom persists or worsens contact your child's health care provider for further advice or assessment.

If you answered "YES" to TWO or more of the symptoms included under question 2 above:

Your child should stay home to isolate immediately. Contact your child's health care provider for further advice or assessment.

3. Has your child travelled outside of Canada in the past 14 days?	<input type="checkbox"/> YES	<input type="checkbox"/> No
4. Has your child been identified as a close contact of someone who is confirmed as having COVID-19?	<input type="checkbox"/> YES	<input type="checkbox"/> No
5. Has your child been directed by a health care provider to isolate?	<input type="checkbox"/> YES	<input type="checkbox"/> No

If you answered "YES" to questions 3, 4, or 5 above:

Your child should stay home to isolate immediately and follow advice of the public health unit. If your child develops symptoms, you should contact your local public health unit or your health care provider for further advice or assessment.

EDUCATION SCHOOL BUS UPDATE

BEFORE LEAVING FOR SCHOOL PARENTS MUST DO THIS COVID ASSESSMENT

Does your child have:

Yes <input type="checkbox"/> No <input type="checkbox"/>	Fever
Yes <input type="checkbox"/> No <input type="checkbox"/>	Chills
Yes <input type="checkbox"/> No <input type="checkbox"/>	Cough that's new or worsening
Yes <input type="checkbox"/> No <input type="checkbox"/>	Barking cough, making whistling noise when breathing
Yes <input type="checkbox"/> No <input type="checkbox"/>	Shortness of breath
Yes <input type="checkbox"/> No <input type="checkbox"/>	Sore throat
Yes <input type="checkbox"/> No <input type="checkbox"/>	Difficulty swallowing
Yes <input type="checkbox"/> No <input type="checkbox"/>	Runny nose
Yes <input type="checkbox"/> No <input type="checkbox"/>	Stuffy or congested nose
Yes <input type="checkbox"/> No <input type="checkbox"/>	Decrease or loss of taste or smell
Yes <input type="checkbox"/> No <input type="checkbox"/>	Pink eye
Yes <input type="checkbox"/> No <input type="checkbox"/>	Headache that's unusual or long lasting
Yes <input type="checkbox"/> No <input type="checkbox"/>	Digestive issues like nausea/vomiting diarrhea, stomach pain
Yes <input type="checkbox"/> No <input type="checkbox"/>	Muscle aches that are unusual or long lasting
Yes <input type="checkbox"/> No <input type="checkbox"/>	Extreme tiredness that is unusual
Yes <input type="checkbox"/> No <input type="checkbox"/>	Falling down often
Yes <input type="checkbox"/> No <input type="checkbox"/>	Sluggishness or lack of appetite
Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you travelled outside of Canada in Past 14 day.
Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you tested positive for COVID-19 in past 14 days
Yes <input type="checkbox"/> No <input type="checkbox"/>	In past 14 days have you been in close contact with someone who has COVID-19?
Yes <input type="checkbox"/> No <input type="checkbox"/>	Has a health care provider told you to isolate (stay home)

If you answered NO to all these questions. You can go to school.

If you HAVE any of these symptoms, you **MUST** self isolate for 14 days **unless** given an alternate diagnosis by a doctor; receive a negative COVID test; or speak to a TBHU professional and are 24 hours' symptom free.

SCHOOL BUS REGISTRATION FORMS MUST BE COMPLETED AND RETURNED TO THE EDUCATION DEPARTMENT FOR YOUR CHILDREN TO RIDE THE BUS.

Changes/additions to school bus routes will take up to 3 business days.

Each of our busses are colour coded for each School.

If your child goes to the corresponding colour they get on that bus.

RED	St. Ann (Georgina Ave)
WHITE	St. Ann FWFN Site
ORANGE	St. Elizabeth
LIGHT PINK	Kingsway
LIGHT BLUE	St. Martins
DARK BLUE	St. Patrick
YELLOW	Pope John Paul II
GREEN	Westgate
HOT PINK	Westmount

Forms for school bus registration are available by calling 623-9543 ext 205 or 225. Or by emailing education @fwfn.com

***Our school buses are sanitized after each use.**

***Children in grades 4-12 MUST wear a mask**

***Children in JK-Grade 3 are strongly encouraged to wear a mask.**

***If you do not have a mask, we will give your child a mask.**

***hand sanitizer will be used by each child getting on the school bus.**

***Assigned seat is in effect and MUST be followed**

***If a child is displaying symptoms, they will be denied access to the school bus**

***If your child becomes ill during the day, it is YOUR responsibility to arrange transportation. We will not send a taxi or bus to bring the child home.**



COVID-19 TESTING FOR ON RESERVE FORT WILLIAM FIRST NATION MEMBERS ONLY



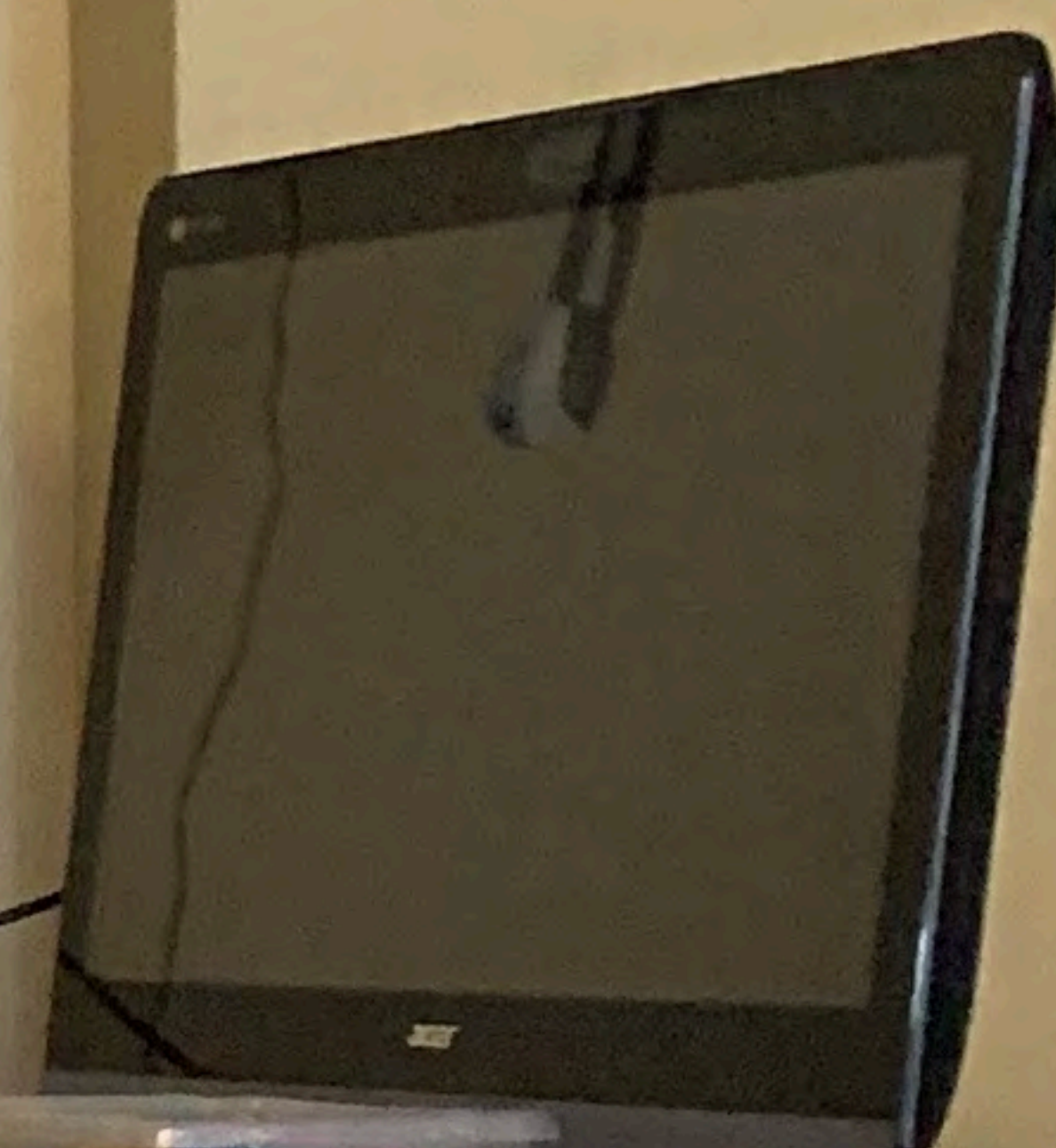
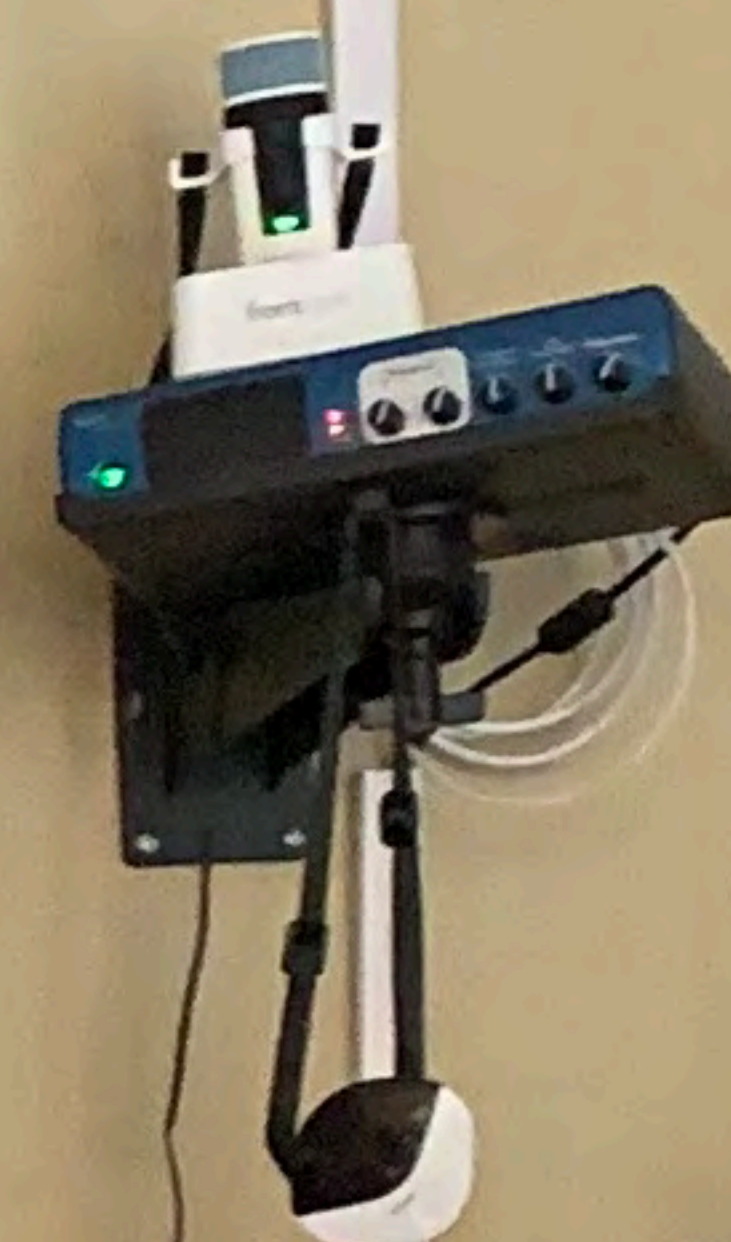
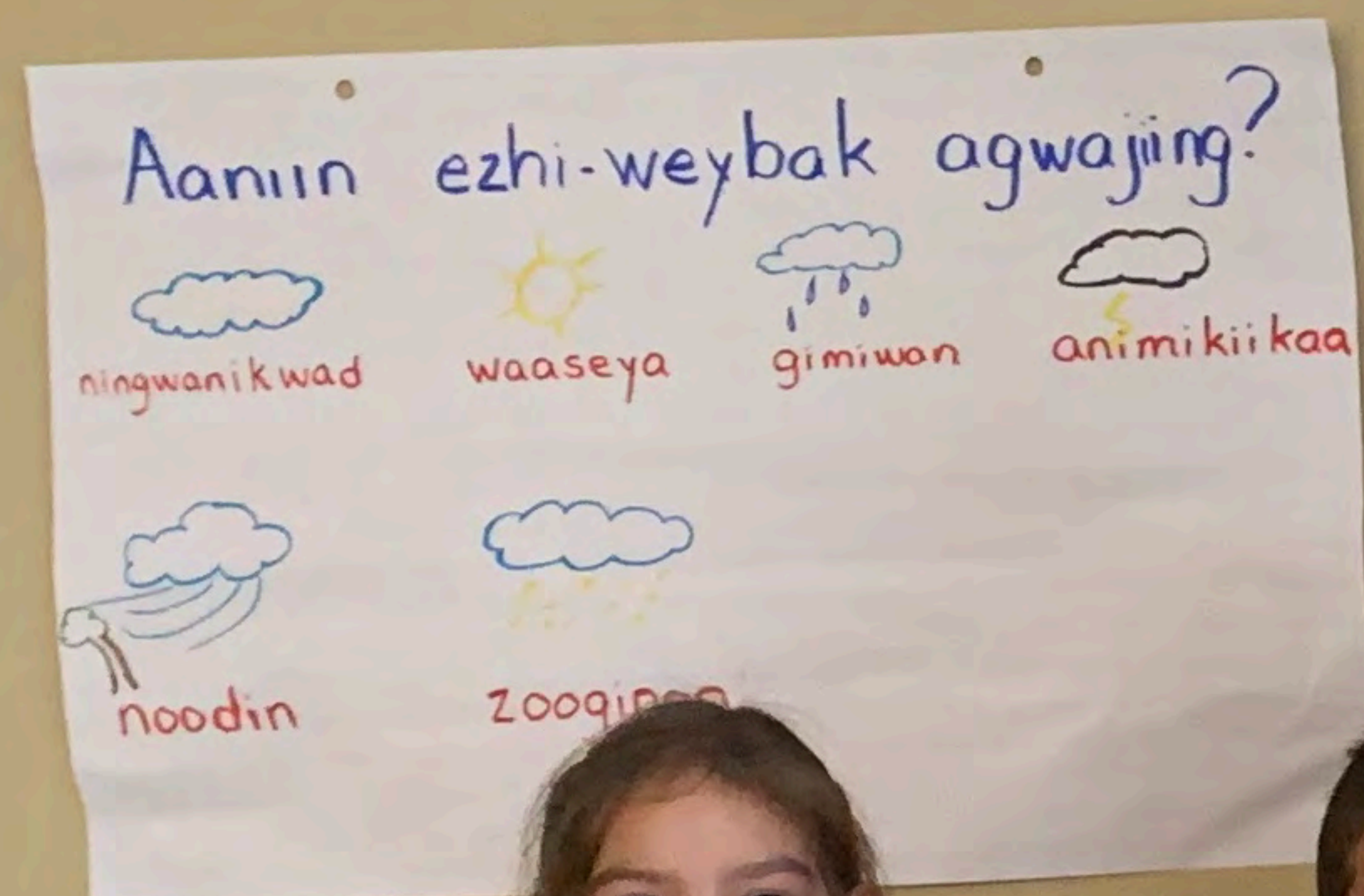
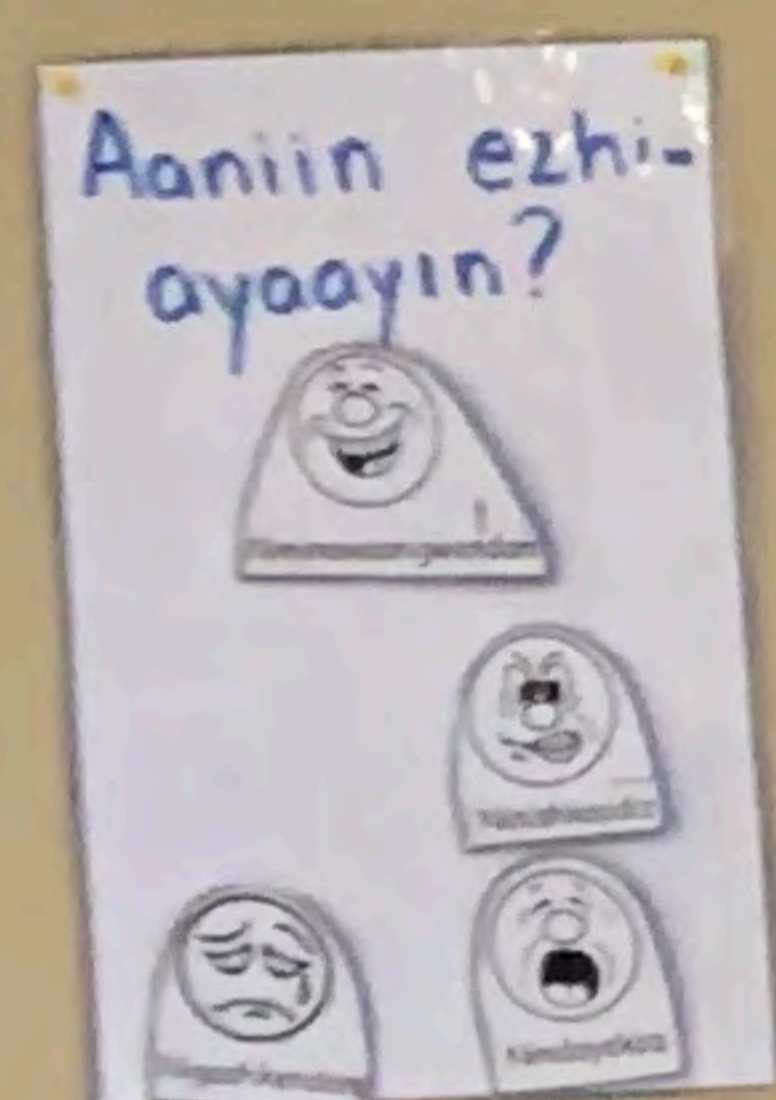
Dilico family health team is doing
daily COVID-19 testings Mondays to
Fridays by appointment only
Individuals are booked within 24
hours

If you or your child require a test,
please book a time and date with
the health team

PLEASE CALL: 626-5200

Appointments available - call us - 626-5200












F O R T W I L L I A M F I R S T N A T I O N

OCTOBER 2020

Fort William First Nation

Ontario Works Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8 FAMILY FOOD BANK 11am-5pm 	9	10
11	12	13 SINGLES FOOD BANK 11am-3pm 	14	15	15 Income Statement Week	16
17	18 	19 	20	21	22	23
24	25 	26	27	28	29	30
31 HAPPY HALLOWEEN!						

****REMINDER: INCOME STATEMENTS ARE DUE ON OR BEFORE THE 20TH OF EACH MONTH****

****YOUR MONTHLY ISSUANCE WILL BE CONSIDERED LATE IF YOU DON'T HAND IN ALL DOCUMENTATION SUCH AS BILLS AND INCOME VERIFICATIONS ***




COVID-19 NOTICE TO PARENTS OF SCHOOL AGE CHILDREN

In order to control it we have to track it!

**If your child is sent home from school because of possible COVID
related symptoms you are requested to notify our COVID HOT
LINE 698-0415**

**Please state your name, your child's name, your child's school,
your address, and contact information**





Comparison Chart of COVID-19 and Influenza

	COVID-19	Influenza
Presentation	<ul style="list-style-type: none"> respiratory diseases with a wide range of illness from asymptomatic or mild through to severe disease and death 	<ul style="list-style-type: none"> respiratory disease with a wide range of illness from asymptomatic or mild through to severe disease and death
Mode of Transmission & Public Health Measures	<ul style="list-style-type: none"> spread through contact, droplets and fomites prevention includes hand hygiene and good respiratory etiquette 	<ul style="list-style-type: none"> spread through contact, droplets and fomites prevention includes hand hygiene and good respiratory etiquette
Median incubation period (time from infection to appearance of symptoms)	<ul style="list-style-type: none"> estimated at 5 days 	<ul style="list-style-type: none"> 1-4 days, mean of 2 days
Serial interval (time between successive cases)	<ul style="list-style-type: none"> estimated to be 5-6 days 	<ul style="list-style-type: none"> 3 days can spread faster than COVID-19
Major driver of transmission	<ul style="list-style-type: none"> adults (children are infected from adults) 	<ul style="list-style-type: none"> first 3-5 days of illness/pre-symptomatic transmission children (adults are infected from children)
Severity	<ul style="list-style-type: none"> 80% of infections are mild or asymptomatic 15% are severe infection requiring oxygen 5% are critical infections requiring ventilation. 	<ul style="list-style-type: none"> burden of influenza varies every year globally, an estimated 0.3% to 0.5% of influenza cases are severe
Most at risk	<ul style="list-style-type: none"> older age underlying conditions 	<ul style="list-style-type: none"> children pregnant women elderly underlying/chronic medical conditions immunosuppressed
Mortality	<ul style="list-style-type: none"> higher (3-4%) than for influenza (especially seasonal influenza) 	<ul style="list-style-type: none"> usually well below 0.1% determined by access to and quality of health care
Treatment	<ul style="list-style-type: none"> number of therapeutics currently in clinical trials in China more than 20 vaccines in development currently no licensed vaccines or therapeutics 	<ul style="list-style-type: none"> antivirals and vaccines available

References

Annals of Internal Medicine. (2020). The incubation period of coronavirus disease 2019 (COVID-19) from publicly reported confirmed cases: estimation and application. Available at, <https://annals.org/aim/fullarticle/2762808/incubation-period-coronavirus-disease-2019-covid-19-from-publicly-reported>

National Advisory Committee on Immunization. (2020). Canadian Immunization Guide chapter on Influenza and statement on seasonal influenza vaccine for 2019-2020. Available at, https://www.canada.ca/content/dam/phac-aspc/documents/services/publications/healthy-living/canadian-immunization-guide-statement-seasonal-influenza-vaccine-2019-2020/NACI_Stmt_on_Seasonal_Influenza_Vaccine_2019-2020_v12.3_EN.pdf

Ontario Ministry of Health. (2020). Appendix A: Disease-specific chapters Influenza. Available at, http://www.health.gov.on.ca/en/pro/programs/publichealth/oph_standards/docs/influenza_chapter.pdf

Registered Nurses' Association of Ontario. (2020). Daily Updates available at, https://myrnao.ca/daily_situational_reports_from_ontarios_moh_eoc

FOOD BANK PICK UP GUIDELINES

PLEASE READ THE FOLLOWING

- If you are sick, have a cough, runny nose or fever we ask that you or any member of your home- **DO NOT** come to pick up the food, please remain at home and call the office for assistance.
- If you have a Vehicle, remain in the vehicle upon arrival
- If you do not have a vehicle, please practice safe social distancing- remaining 6ft away from one another.
- Someone will take down your name and make sure you know you are on the waiting list
- Please do not come to the door or surround the door
- Food Banks will be put on curbside for individuals to load.
- Once you are done please leave the cart on the curb do not attempt to bring it in.
- We ask that when you get home to wipe down/ wash your food products before storing them



Ontario Native Women's Association Job Description

Specific Title:	Finance Clerk/Accounts Payable	
Program:	CORE	
Location:	Thunder Bay	
Created on:	October 2018	
Revised on:	June 2020	Band: 3

ONWA MANDATE

The Ontario Native Women's Association (ONWA) is a not for profit organization that empowers and supports Indigenous women and their families in the province of Ontario.

ONWA encourages the participation of Indigenous women in the development of Federal, Provincial, Municipal/Local government policies that impact their lives and ensure issues affecting Indigenous women and their families are heard at key government tables.

ONWA is committed to providing services that strengthen communities and guarantees the preservation of Indigenous culture, identity, art, language and heritage. Ending violence against Indigenous women and their families and ensuring equal access to justice, education, health, environmental stewardship and economic development, sits at the cornerstone of the organization. ONWA insists on social and cultural well – being for all Indigenous women and their families, so that all women, regardless of tribal heritage may live their best lives.

SCOPE:

The **Finance Clerk/Accounts Payable (AP)** will provide financial, clerical and administrative support to the Finance Manager. They will be responsible for ensuring effective, efficient and accurate accounts payable/receivable, purchase orders in a timely manner. They will ensure financial policies and procedures are followed and will be required to enter financial data into the accounting software when needed. The Finance Clerk/AP must comply with the Financial Administration Act, Generally Accepted Accounting Principles and Municipal financial by-laws and policies and procedures. The Finance Clerk/AP will support the entire Finance portfolio as required.

QUALIFICATIONS:

- A post-secondary diploma/ and/or equivalent 3 (three) years' work experience in the area relevant to Finance Administration and/or Business Administration.
- Experience with all aspects of financial management including accounts payable/ receivable and purchase orders in a Not- for- Profit setting.
- Working knowledge of Sage 50 and MS Office, proficiency in Excel is a must. Experience with accounting software and applications.
- Willing to learn other areas of the finance department
- Excellent attention to detail and high degree of accuracy.
- Knowledge of Federal/Provincial laws.
- Knowledge of Indigenous Governance structure and Indigenous communities.
- Excellent organizational skills; demonstrated self-confidence and an ability to follow through on assigned duties independently within strict deadlines.
- Excellent written and oral communications.
- Demonstrated excellent administrative ability.
- Demonstrated ability to problem solve.
- Professionalism and sensitivity in dealing with confidential information.
- Ability to speak Indigenous language considered an asset.
- Current, valid vulnerable sector criminal records check. Valid 1st Aid/CPR.
- A cellular phone and internet access is required within this position

KEY CORE COMPETENCIES REQUIRED:

- **Inter-cultural Competency Informed** – Understands to incorporate a personal responsibility to increase sensitivity, awareness and implementation of ONWA's cultural teachings and organizational practices in both professional conduct and work related deliverables.
- **Indigenous Gender-Based Analysis Informed** – Understands to incorporate an intersectional approach to gender, race and discrimination and subsequent intergenerational impacts affecting Indigenous women and their families.
- **Trauma-Based Practice Informed** – Understands to incorporate a trauma-informed approach to recognize and respond to all forms of trauma and the necessity of supporting Indigenous women in a culture of tradition and safety in her healing journey.
- **She is Wise Leadership Informed** – Understands to incorporate the Four Agreements within daily responsibilities and combined with ONWA's cultural teachings contribute to the empowerment and leadership of Indigenous women within their communities.

RESPONSIBILITIES - SPECIFIC:

1. Process void cheques and invoices; prepare cheque requisition forms, printing and posting of cheques, as required.
2. Printing of the cheque log for the signing officers including preparing the package to send out to the signing officer.
3. Disburse cheques & EFT to vendors and employees.
4. Preparing cheques for mailing and documenting on the mail-out log.
5. Post to Sage Accounting as required.
6. Process and prepare purchase orders that are received; match PO's to invoices and remit payments.
7. Review vendor aged detail report on Sage 50 to verify payments and outstanding balance, ensuring accuracy and compliance with financial policies and procedures.
8. Provide yellow copies of expense claims and travel advances for the travel files.
9. Provide original invoices for travel recovery purposes.
10. File cheque stubs and backup documents in A/P files
11. Sage 50 data input:

Accounts Payable posting

- i. Calculate amounts to be expensed to departmental line items
- ii. Calculate HST receivable
- iii. Complete auditor stamp
- iv. Post to Simply Accounting

Expense Claim posting

- v. Verify amounts claimed
- vi. Review required supporting documents
- vii. Complete auditor stamp
- viii. Post into Simply Accounting

Travel Advance posting

- ix. Complete auditor stamp
- x. Post into Simply Accounting
- xi. Reconcile Vendor Monthly Statements

12. Process and maintain Recoveries pertaining to all staff travel/meeting reports as needed
13. Establish, balance and maintain various accounts using manual and computerized bookkeeping systems
14. Post journal entries and reconcile accounts as needed
15. Maintain filing system for all financial documents
16. Ensure confidentiality and security of all financial and employee files
17. Provide back up support/coverage to other areas within the finance department
18. Other duties as assigned.

RESPONSIBILITIES – ADMINISTRATIVE:

1. Complete quarterly reports on or before the requested due date.
2. Complete reports to funders as required.
3. Complete and attend supervisions with Manager on a regular basis.
4. Other reports or admin as assigned.

RESPONSIBILITIES – PUBLIC RELATIONS:

1. Promote the program within the community.
2. To adhere to professionalism in representing the organization at all times and maintain good communications.

EXPECTED STANDARDS OF PERFORMANCE:

1. Adhere to the Policies and Procedures as set by the ONWA
2. Representation on committees as required for the enhancement and benefits of ONWA's programs.
3. To network and promote ONWA and all ONWA related programs. Maintain good communication.
4. Maintain professionalism at all times.
5. The completion of functions outlined in the description and the achievement of goals set to a high level.
6. Attendance and conduct at work according to the requirements of the Association's Personnel Policy.
7. Adherence to the Code of Ethics, and positive relationship building.

AUTHORITY:

To execute duties and responsibilities outlined in the job description.

ACCOUNTABILITY:

The **Finance Clerk/AP** will be directly accountable to the **Finance Manager** for the proper completion of the functions outlined in the job description.

Employee Signature

Date

Public Advisory

Ministry of Transportation

NOTICE OF TEMPORARY HIGHWAY LANE CLOSURES ON HIGHWAY 61 AT THE ROSSLYN ROAD OVERPASS

THUNDER BAY — The Ministry of Transportation wishes to advise that work on Highway 61 at the Rosslyn Road Overpass is scheduled for TUESDAY, OCTOBER 13, to FRIDAY, OCTOBER 23, from 8:00 AM to 6:00 PM, daily. Traffic at the Rosslyn Road Overpass will be reduced to a single lane during this time.

The highway lane closure is necessary to ensure the safety of road users and workers while construction work is underway.

We apologize for the inconvenience and urge motorists to schedule their travel to minimize any delays. Motorists are reminded to obey and follow all traffic signage and flag persons for the safety of both workers and drivers.

For the latest information on highway closures and construction, the public can call 511, MTO's Road Information Line, or check www.511on.ca.



F O R T W I L L I A M F I R S T N A T I O N

JOB POSTING

Position Title: Community Health Representative Clerk – Permanent Part-Time
21 hours/week

Position Description: Under the direct supervision and with direction provided by the Health Centre Manager, provides administrative and clerical support to assist in the Health Centre Program and Service delivery.

Major Responsibilities:

- Monthly invoicing to Non-Insured Health Benefits and service providers(re: medical travel (in and out of the thunder bay area)
- Provide information, guidance and assistance in regards to medical transportation to Fort William First Nation registered and non-registered members.
- Maintain a record of services provided
- Operate office equipment such as facsimile machine, photocopier, and postage machine.
- Arrange Medical Travel for Registered members of Fort William First Nation.
- Advocating and being a liaison for the First Nation Member and the First Nation
- Reporting to funding agencies
- Work as a member of the Health Services Team, with direction from management.
- Providing awareness on the Medical Transportation Process and eligible services to Members of Fort William First Nation.
- Emergency Response
- Other duties as may be assigned.

Qualifications:

- Grade 12 education or an equivalent combination of education and experience.
- This position will be subject to a criminal records check.

Salary: To be negotiated.

Job Posting Closing Date: Applications, consisting of a cover letter and resume with three (3) references, must be received by **4pm on Friday, October 9, 2020**. Please direct your application to the attention of:

Donna Mullen

Human Resources Assistant

Ph: 807-623-9543 ext. 806

Fax: 807-623-5190

Email: donnamullen@fwfn.com

When hand delivering; ensure that your application is date stamped and a copy provided to you.

We appreciate all applications. Only those selected for an interview will be contacted.



FORT WILLIAM FIRST NATION



Restorative Justice Community Presentation Online

Presentations will take place online through Zoom

**When : October 14, 2020
Time : 5:30pm**

Join us online to listen as two FWFN members present and speak on their knowledge and experience working in the field of Restorative Justice. The event will allow individuals to participate and ask questions that they may have.

To register email ReneePervais@fwfn.com or call 807-622-6931 and leave your name and number. I will be confirming registration October 12.

Two draws will take place for gift cards for the individuals that register and participate in the presentation.





\$10

**Spaghetti &
5 meatballs**

ST. ANNE'S CHURCH
Spaghetti Take Out & Bake Sale

Saturday, October 24th, 2pm-5pm
Parish Hall, Mission Road

**Please wear a Mask when picking up your order,
First come first served.**

THANK YOU FOR YOUR SUPPORT!



F O R T W I L L I A M F I R S T N A T I O N

Hello Everyone: Please find below a link to the Community Awareness Survey, for the Gwayakocchigewin (GLP) - Hydro One (HONI); also known as the Waasigan Project.

<https://www.surveymonkey.com/r/KV25LRT>

Since we last met, we have advanced work on the Terms of Reference, which is the first step of the Environmental Assessment (EA). Updated information and mapping, including a narrated project update presentation and the refined route selection study area, is now available on the project website www.HydroOne.com/Waasigan.

- The EA and the Term Sheets will determine the preferred route for a new double-circuit 230 kilovolt transmission line between Lakehead Transformer Station (TS) and Mackenzie TS, and a new single-circuit 230 kilovolt transmission line between Mackenzie TS and Dryden TS, as shown on the map below.
- We have completing the TK Gap Analysis and the EA planning and development work is now nearly complete.

Focus now shifts toward community awareness efforts and engagement. And so, if you have the time and are able, please complete the survey found at the link provided above. This will help guide the community awareness effort going forward, and in light of the covid19 restrictions, this media may be the only venue by which to engage community on this Project.

We need to measure the effectiveness of this approach, and so any assistance you could provide by completing the survey, would be greatly appreciated.

Thank you, Miigwetch

Robert Pierre
Manager, Economic Development
Fort William First Nation
100 Anemki Drive, Suite 106
Fort William First Nation, P7J 1L3

Phone: (807) 623-2021 ext. 603
Cell: (807) 357-6654

We look forward to providing additional updates in the coming weeks and there will be training and job postings related to this Project effort; check the Newsletter and Facebook page often for updates.
Miigwetch.



WAASIGAN TRANSMISSION LINE

Powering northwestern Ontario is an important part of Hydro One's past and future. We live and work in the north and focus every day on delivering a safe and reliable supply of electricity to local homes and businesses.

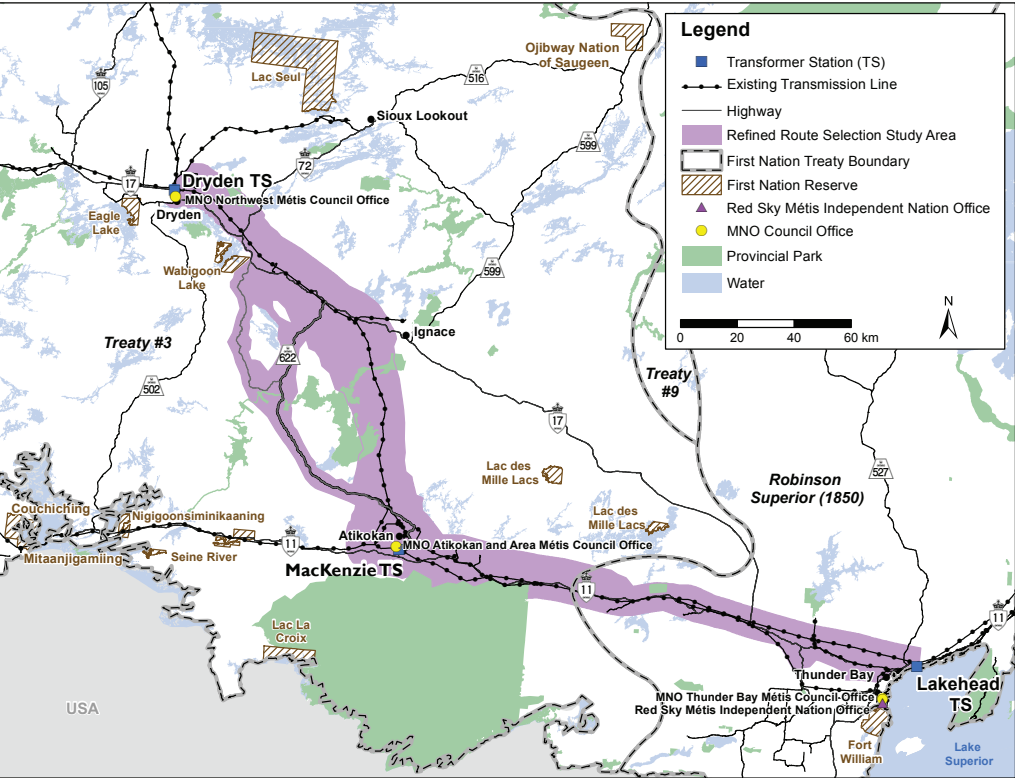
In April 2019, Hydro One initiated an Environmental Assessment for the Waasigan Transmission Line, a proposed new transmission line between Thunder Bay, Atikokan and Dryden. Waasigan is an Ojibwe word for "bringing power".

With more than 70 years of history building the electrical backbone of northwestern Ontario, Hydro One understands what it means to be a community partner. Building the Waasigan Transmission Line will create opportunities for long-term social and economic benefits to the communities we serve.



WAASIGAN TRANSMISSION LINE

- Since we last met, we have advanced work on the Terms of Reference, which is the first step of the Environmental Assessment (EA). Updated information and mapping, including a narrated project update presentation and the refined route selection study area, are available on the project website www.HydroOne.com/Waasigan.
- The EA will determine the preferred route for a new double-circuit 230 kilovolt transmission line between Lakehead Transformer Station (TS) and Mackenzie TS, and a new single-circuit 230 kilovolt transmission line between Mackenzie TS and Dryden TS, as shown on the map below.
- We are completing the EA planning and development work now, to ensure that capacity is ready when it's needed.
- Hydro One is committed to powering economies and connecting communities in northwestern Ontario. We recognize the potential that exists and believe in supporting growth in the region.



BENEFITS OF HYDRO ONE'S PROPOSAL



Training



Developing
partnerships



Powering
economic
growth



Respecting the
environment

For more information, please visit www.HydroOne.com/Waasigan, or contact Community Relations at Community.Relations@HydroOne.com



WAASIGAN TRANSMISSION LINE

Summary Prepared by Gwayakocchigewin

September
2020

About this Powerline Project

- Being developed by Hydro One.
- The Project includes the construction of a new double-circuit 230 kV transmission line between Thunder Bay and Atikokan, and a single-circuit 230 kV transmission line between Atikokan and Dryden.
- Hydro One must still complete the Environmental Assessment (EA), engineering / design, and other permits / approvals prior to construction.
- These are the early planning stages of the Project. Construction is expected to begin in 2024.

About Gwayakocchigewin LP

- New First Nation partnership owned by:
 1. Eagle Lake First Nation
 2. Fort William First Nation
 3. Lac La Croix First Nation
 4. Lac Seul First Nation
 5. Nigigoonsiminikaaning First Nation
 6. Seine River First Nation
 7. Wabigoon Lake Ojibway Nation
- The partnership will assist the 7 First Nations to:
 1. Engage with Hydro One on the development of the Project in their homelands.
 2. Benefit through training, employment, contracting, & economic ownership in the Project.

What's Happening Now?

- Hydro One is engaging with Gwayakocchigewin (7 First Nation partnership) and each First Nation on the Project. The COVID-19 pandemic has created challenges to completing engagement.
- Hydro One released the draft "Terms of Reference" for the Environmental Assessment. Gwayakocchigewin formed a First Nation Protection Committee, which has reviewed the documents and provided feedback to Hydro One.
- Gwayakocchigewin and the 7 First Nations continue to negotiate the initial terms around its First Nations expectations for ownership and benefits from the Waassigan Project.

What's Next?

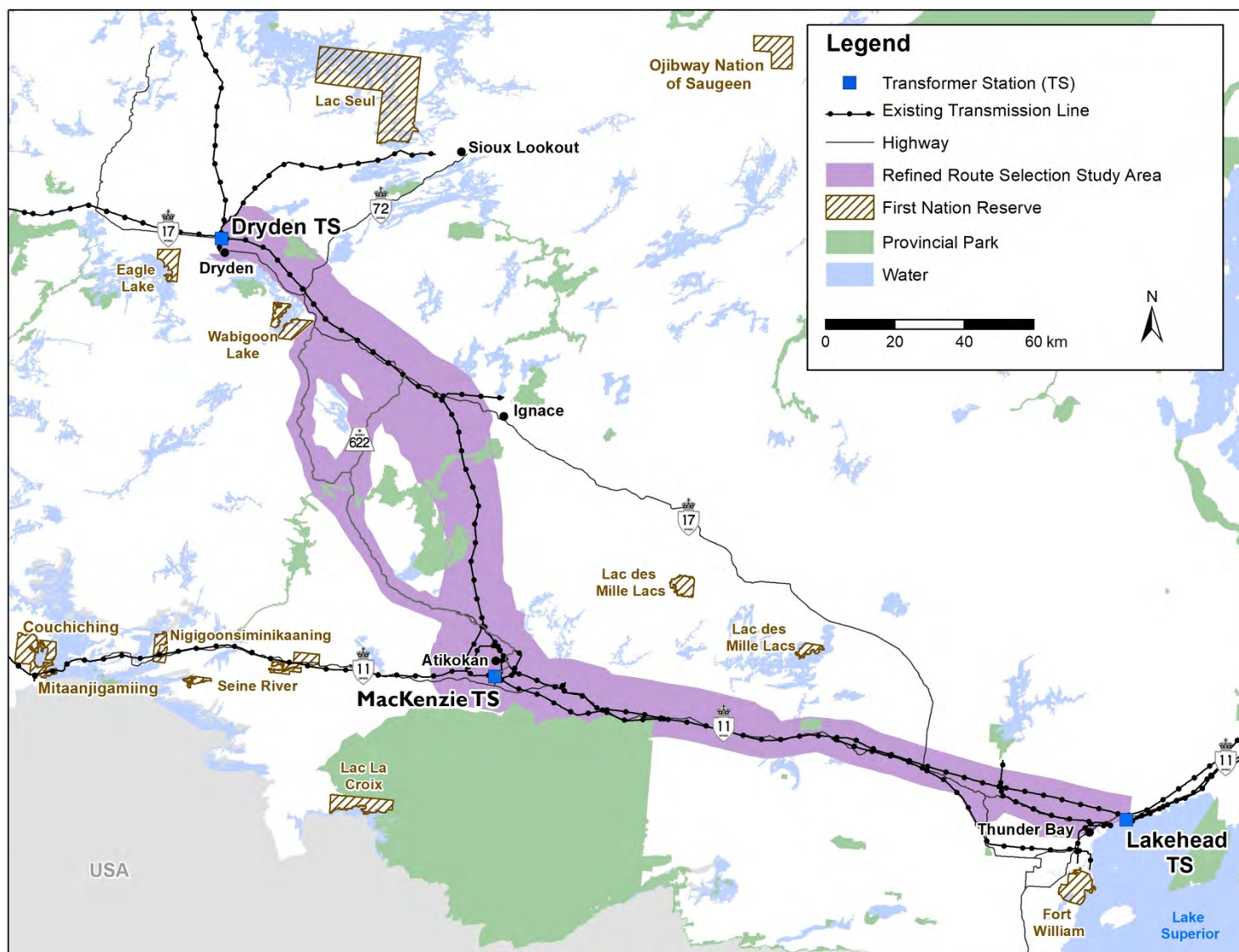
- Hydro One will be releasing the "Final Terms of Reference" for the Environmental Assessment.
- Hydro One is completing helicopter flyovers and bat related field studies in October. More field studies will take place in spring 2021. First Nations will be informed prior to any field studies and have the opportunity to monitor.
- Planning for information gathering on Indigenous Traditional Knowledge / Traditional Land Use. This information will belong to the First Nation, is confidential, and must only be used by Hydro One to determine the routing and potential impacts of the Project.

Training / Jobs

- Training available on 1) how an environmental assessment works; 2) field monitoring when Hydro One is on the ground collecting information on water/plants/animals etc.
- There are field monitoring jobs now and more in spring 2021; there will be much more training and employment up to and during construction (2024). For more information on training / jobs, contact: Tausha.Esquega@HydroOne.com

GWAYAKOCCHIGEWIN

Hydro One's Refined Route Selection Study Area



Want More Information?

- Contact your local Band Office
- Contact Gwayakocchigewin (pboileau@northvista.ca / 627-7420)
- Contact Hydro One at Community.Relations@HydroOne.com
- Visit Hydro One's Project Websites at www.hydroone.com/Waasigan