

Weekly Newsletter for November 16-22

Flyers are to be delivered each weekend by 4pm Sunday evening.

Didn't receive your newsletter this weekend?

**Please call Kristy Boucher at 623-9543 ext.217 or
info@fwfn.com with your questions or concerns.**

Finance Information Page For:

- **Direct Deposit Forms for Member Distributions**
- **Youth Turning 18 – Direct Deposit Forms**
- **Late Banking Information – Annual Member Distributions**
- **Are You Making a Payment?**

Is now on Page 2 of our Weekly Newsletter

Stay informed, follow us on:



@fortwilliamfirstnation



@FWFN1

NOTICE TO ON RESERVE HOUSEHOLDS WITH DOGS

Letting your dog run loose, puts them and the community members in danger.

It is up to the pet owner to control their pets, and protect others from them. Pet owners can be held accountable if their pet hurts someone.

Please be advised that Flyer Carriers have the right to refuse delivery to the household in they encounter a dog or dogs in the area that makes them feel unsafe.

Direct Deposit Forms for Member Distributions

Please keep your banking information up-to-date with Finance. If you change your financial institution or have not yet provided any banking information to Finance, the following options are available to submit your Direct Deposit Information:

1. Mail in a sample VOID cheque from your chequing account that has your current address information on it. Please enclose a brief note such as **“Please update my direct deposit information”, sign and date** this note and provide your phone number in case we need to contact you.
2. If you have online banking, you can print out your own Direct Deposit form that is pre-populated with your name and bank account information already on it, **sign and date it**, print your address and phone number on it and mail it to FWFN Finance. Finance will not process a manually filled out/hand-written direct deposit form that is not bank-stamped and bank-dated by your branch.
3. You can also visit your financial institution and have them fax FWFN Finance directly at (807) 623-5190 your direct deposit form after you signed and dated it. The fax must be faxed from the financial institution and cannot be faxed from a third-party fax number. Please note, some financial institutions provide this fax service and some do not. In the event they do not, you will need to mail this direct deposit form to us, as we will require your **original signature**.
4. Please note – Finance does not process any banking updates by e-mail or pictures or hand-written account information.
5. If you are providing your banking information for FWFN employee payroll purposes, you will need to consent to release this information from FWFN Payroll to share this information to FWFN Accounts Payable and you will need to sign and date this form along with FWFN Payroll sign off.

Youth Turning 18 - Direct Deposit Forms

Please provide your direct deposit information as noted above at least 1-week in advance of your birthday to the attention of Finance to release FWFN youth funds held in trust. In addition, as the Specific Claim Housing Trust administers the remaining balance of youth funds, please also contact Michael Pelletier Jr, CEO directly at cell (807) 629-0471 to arrange any payment of these youth funds due to you, you will need to provide your banking information to them directly.

Late Banking Information – Annual Member Distributions

Any revised direct deposit information received after a member distribution will be processed on the 3rd – Friday of each month thereafter. Please provide no later than the Wednesday before the 3rd Friday to ensure any amounts owing to you are processed on the 3rd Friday. Otherwise, your payment may not be processed until the following month's 3rd Friday.

Are You Making a Payment? ****NEW UPDATE Effective June 3, 2020****

Any member or customer making a payment (rent, ice rental, arena gym memberships, hall rental, hunting/fishing licenses, craft tables, Health Fair, Good Food Box, Pow Wow vendors, any other payments), Fort William First Nation Reception (2nd Floor of Band Office) must issue you an official pre-numbered FWFN receipt.

****Effective June 3, 2020**** FWFN can accept payments by autodeposit/e-transfer from your personal smartphone banking app. You can register FWFN as a recipient by adding our Accounts Receivable email: accountsreceivable@fwfn.com. Please include a brief message before sending your payment such as: rent, ice rental (include organization name if applicable), invoice IVC#. A receipt will then issued to you by mail.

We can also debit/credit card (Visa, MasterCard, American Express, and Discover). You may also mail in your cheque payment to the address noted below. Please reference your invoice number or rental unit address for rental payments. **During the pandemic we are not processing any cash deposits.**

FWFN Arena can process receipts if you are paying for your ice debit or credit card. The Arena no longer processes cash. FWFN Arena customers can now set up accountsreceivable@fwfn.com to send in an autodeposit/e-transfer payment – please include a brief reference to your organization if applicable and invoice IVC#.

Fort William First Nation – 2nd floor, Suite 200 at 90 Anemki Drive – for mailings.

COVID-19 – Update from Finance

As COVID-19 numbers continue to increase during the second wave in Ontario it is more important than ever for everyone to remain vigilant in their efforts to prevent the spread of COVID-19. This includes maintaining physical distancing with one another, practicing good hand hygiene and wearing masks when in enclosed public spaces.

Please continue to visit our local Thunder Bay Health Unit website for the most current COVID-19 data at: <https://www.tbdhu.com/coviddata>.

You may also visit our COVID-19 Action Plan web page for Community Updates, Resources and Important Contact Information at: <https://fwfn.com/covid-19-action-plan/>.

In addition to being a part of the COVID-19 pandemic team, Finance continues to work onsite in order to maintain continuity of services. Responding to COVID-19 pandemic needs and our Community's health and safety remains our primary focus while we continue to do our best to administer all of our Finance functions and as a result, our response times may continue to be delayed. We sincerely appreciate your continued patience and understanding during this time.

Payments to our suppliers

If you are a member-contractor with no current banking information on hand for EFT direct deposit payment, we will be mailing your payment by cheque to you. All regular supplier payments will be processed by cheque and mailed. There will be no picking up of cheques for personal delivery in order to limit contact and uphold the physical distancing requirements by public health officials.

You may wish to set up direct deposit, if so, please refer to the previous page for the correct format to submit this information to us.

Bingo Balls

Until further notice, Bingo Balls applications are not being accepted at this time, as a result of limited Bingo Operations during the pandemic.

YOUTH & SOCIAL DEVELOPMENT PRESENTS
DO YOU WANT TO BE A PART
OF OUR PARADE?



Prizes for
the Best
Float

Parade Float Pre-Registration

Contact Name: _____

Contact Number : _____

Date of Parade: Dec 5th 2020 @6-9PM

Registration Close: Nov 27th 2020 @4PM

Please Fill out, drop off at the Youth Centre or email

Marnie to get your Full Registration package.

****Limited space available ****

marniegreenwald@fwfn.com



COVID-19 TESTING FOR ON RESERVE FORT WILLIAM FIRST NATION MEMBERS ONLY



Dilico family health team is doing
daily COVID-19 testings Mondays to
Fridays by appointment only
Individuals are booked within 24
hours

If you or your child require a test,
please book a time and date with
the health team

PLEASE CALL: 626-5200

Appointments available - call us - 626-5200



FORT WILLIAM FIRST NATION

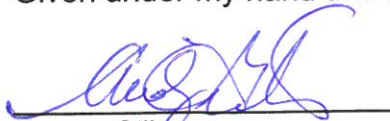
Notice of Bi-Election

Notice is hereby given to the electors of the **Fort William First Nation** that a poll will be held at the Fort William First Nation Community Centre located at 400 Anemki Drive, Fort William First Nation, ON for 1 (one) Councillor position on Monday January 4, 2021 from 9 a.m. to 8 p.m.

Any elector may vote by mail-in ballot by submitting a ***Request for Mail-in Ballot Form***, which can be obtained from the electoral officer, along with a copy of identification, by **Thursday December 10, 2020.**

All ballots cast at this election will be counted at the Fort William Community Centre immediately following the close of the poll on Monday January 4, 2021 at 8:00 p.m.

Given under my hand this 5TH day of November 2020



Audrey Gilbeau
Electoral Officer

P.O. Box 26030 Memorial PO
Thunder Bay, ON P7B 0B2

Cell: 807-621-7489

Fax: (807) 474-4238 E-mail: director@nokiiwin.com



F O R T W I L L I A M F I R S T N A T I O N

JOB POSTING

Position Title: Culture and Recreation Support Assistant (Reposted)
(1) Part-time Position

Twenty-one (21) hours per week

Position Description: The Culture and Recreation Support Assistant will be responsible for assisting with programming and events along with answering telephone calls and directing them accordingly, scanning hard copy files and any related file information correspondence, other records in order to assist with the Culture and Recreation Department.

Major Responsibilities:

- Accurate and appropriate filing of correspondence, invoices, and receipts.
- Locate filed materials upon request, ensuring that materials are given only to authorized users.
- Keep accurate and complete records and forms of filed items.
- Add new material to files and records.
- Create new files and records as necessary.
- Eliminate unnecessary or outdated materials, destroying them or transferring them to inactive storage according to file maintenance / legal guidelines.
- Answer telephone calls and direct to appropriate department staff member.
- Assist with programming at night.
- Attend daily/weekly meetings.
- Assist with events.
- Other responsibilities and directives as assigned.

Qualifications:

- Valid driver's license and access to reliable transportation.
- Ability to work well with others or alone under limited supervision in a wide variety of circumstances.
- Between the ages of 15-30 yrs. Youth under the age of 17 must have completed high school or equivalent.
- Applicants must be out of school and unemployed or under employed to fulfil the requirements of this funded program.
- Strong computer skills and experience with Microsoft Office programs.
- Ability to work independently from time to time.
- Able to create alternative solutions to problems.
- Strong attention to detail.
- Police Records Check.

We appreciate all applications. Only those selected for an interview will be contacted.



F O R T W I L L I A M F I R S T N A T I O N

Job Posting Closing Date: Applications consisting of a cover letter and resume with three (3) references, must be received by **4pm on Friday, November 20, 2020**. Please direct your application to the attention of:

Donna Mullen, HR Assistant
Email: donnamullen@fwfn.com
P: 807-623-9543 ext. 806, Fax: 807-623-5190

When hand delivering; ensure that your application is date stamped and a copy provided to you.

We appreciate all applications. Only those selected for an interview will be contacted.



F O R T W I L L I A M F I R S T N A T I O N

JOB POSTING

**Position Title: Project Coordinator – Part-Time
Six Month Contract**

Position Description:

Under the supervision of the Health Manager, the Project Coordinator will work along with the Cultural and Recreation Coordinator on a part-time basis with a wide range of duties for the design of a Red Jingle Dress to be displayed at our Annual First Nation pow-wow honouring our Missing and Murdered Women , Girls and LGBTQ2S families.

Major Responsibilities:

- Coordinate subsequent meetings pertaining to MMIWG and LGBTQ2S families and survivors within FWFN First Nation.
- Coordinate and follow up on meetings of the project.
- Coordinate with supportive collaterals and resources during interviews, and have knowledge of regional supports available. This may include Elder supports, therefore the incumbent must be familiar and knowledgeable of Elder protocols when approaching Elders for support.
- Work with other organizations and resources that may be having gatherings or events of MMIWG and LGBTQ2S families to determine if families want to share their stories and make connections with other families affected.
- Develop a project work plan that identifies all project activities: including budget, key deliverable dates, and regularly review
- Coordinate the steps required for the development of the memorial monument
- Coordinate community forums, Sharing Circles and Feasts.
- Complete all activities identified in the 6-month project Contribution Agreement.
- Draft correspondence and briefing notes related to the project as required.
- Submit project travel and accommodation requests as required in a timely manner.
- Respond to external and internal inquiries regarding the project.
- Other tasks as assigned.

Qualifications:

- Preference will be given to FWFN Post-Secondary Students or candidates who, possess a Certification from a recognized college or technical institute or a combination of two years related experience and/or education/training.



F O R T W I L L I A M F I R S T N A T I O N

- Possess some Trauma Informed Training and/or Grief & Loss or a combination of both.
- Group facilitation skills.
- A strong and full understanding of the issue of Ontario's First Nations MMIWG & LGBTQ2S, including knowledge about the MMIWG National Inquiry and its Calls for Justice.
- Knowledge of First Nation culture, history, and issues.
- Excellent administrative/general office procedures, computer and office equipment, and research capabilities.
- Effective time management and reporting to meet deadlines.
- Demonstrated sound judgement, and capability to maintain confidentiality at all times.
- Excellent interpersonal skills, demonstrates empathy, and ability to work cooperatively as a part of an interdisciplinary team of professionals.
- Ability to communicate effectively, both in written and verbal forms.
- Demonstrated ability to work independently with minimal supervision.
- Proficient in using Microsoft office programs –Word, Excel, Power Point and Outlook.
- Adhere to FWFN's policies and procedures
- Possesses a valid Class G Driver's License and vehicle, work flexible hours, and travel upon request
- This position requires a satisfactory Criminal Record Check
- Maintain confidential client files according to Fort William First Nation policies and procedures.
- A full job description is available upon request.

Salary: To be determined.

Job Posting Closing Date: Applications, consisting of a cover letter and resume with three (3) references, must be received by **4pm on Sunday, November 29, 2020**. Please direct your application to the attention of:

Donna Mullen, HR Assistant
Email: donnamullen@fwfn.com
P: 807-623-9543 ext. 806, Fax: 807-623-5190

When hand delivering; ensure that your application is date stamped and a copy provided to you.

We appreciate all applications. Only those selected for an interview will be contacted.



RETENTION ADVISORS
(3 POSITIONS – MARATHON, WHITE RIVER, WAWA)

Company Background:

Supercom Industries LP is a partnership owned by the Michipicoten First Nation, Netmizaagamig Nishnaabeg (Pic Mobert First Nation), Biigtigong Nishnaabeg (Pic River First Nation), Pays Plat First Nation, Red Rock Indian Band and Fort William First Nation. Supercom was formed by our First Nations to deliver employment, training and create business opportunities related to the \$700+ million East West Tie transmission development that commenced construction in 2019 across our collective traditional territories and reserve lands.

You are sincere in your passion to assist in the development of a skilled Indigenous workforce, through the provision of individual and community-based employment and training initiatives. You have demonstrated experience in providing excellent customer service skills and excel at embracing diversity while establishing rapport with clients. The ideal candidate will possess a demonstrated knowledge of First Nation protocols, language, and culture.

Duties and Responsibilities:

Under the supervision of the Safety, Employment & Training Manager, the Retention Advisors will provide operational support as well as be assigned specific responsibilities related to the organizations' vision, mission, values and strategic plan that will serve the First Nation Citizens of the six member participating communities and near proximate First Nation communities. The role includes but it not limited to, working with staff, committees, stakeholders, and clients for a wide variety of duties to:

- Support the Soft Skills Training with follow up activities, coaching and mentoring.
- Mentor employees working in camp sites and ensuring they are performing duties required of them.
- Communicate directly with employees who are having issues.
- Take note and ask follow-up questions to gain a complete picture of workplace challenges.
- Implement outreach activities for participants to foster success.
- Attend morning start up meetings.
- Prepare detailed reports to highlight activities, employee interactions and outline steps taken to arrive at a solution, document the outcome of conversations
- Maintain daily online appointment calendar.
- Travel to the camp sites is required.

BIIGTIGONG NISHNAABEG*FORT WILLIAM FIRST NATION*MICHIPICOTEN FIRST NATION*
PAYS PLAT FIRST NATION*NETMIZAAGGAMIG NISHNAABEG*RED ROCK INDIAN BAND



Qualifications

Education & Experience:

- Excellent interpersonal skills a high degree of interaction skills is required within all levels of an organization.
- Ability to share cultural teachings and life experiences to assist clients in distress.
- A strong background in conflict resolution and should be able to navigate situations where employees are angry with the company.
- Previous experience working with First Nation clients.
- Valid Class G Driver's Licence and ability to get to the camp site locations.

Application & Deadline

The positions are part-time positions, exact location will be determined but preference will be as follows:

1. Marathon – Biigtigong Nishnaabeg (Pic River First Nation) area.
2. White River – Netmizaagamig Nishnaabeg (Pic Moberg First Nation) area.
3. Wawa – Michipicoten/Netmizaagamig Nishnaabeg (Pic Moberg First Nation) area.

Please indicate on your application which region you prefer.

Indigenous persons, especially those qualified members of our partner First Nations are strongly encouraged to apply.

For the right candidate, we are offering a competitive compensation package including a competitive salary commensurate with your qualifications.

Application should be clearly marked "Competition – Retention Advisor" and be submitted no later than 4:00 pm on Friday, November 27th to attention of:

Sarah Levesque
Executive Assistant, Supercom Industries Corp.

Email: sarah.levesque@supercomindustries.com
Tel: (807) 624-2110 or (807) 633-4405

Applications must include a current resume, cover letter and three references one of which should be from your most recent employer. Incomplete or late applications will not be accepted.

While we wish to thank you for your application, ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED.

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PAYS PLAT FIRST NATION* NETMIZAAGAMIG NISHNAABEG *RED ROCK INDIAN BAND





Tel.:

Fax:

Fax Transmission
Transmission de télécopieur

From / De: Spina, Shannon (SAC/ISC)	To / A: 18076238312
Date Sent: 11/04/2020 09:44:55 AM Pages: 4	FAX Number / Numéro de télécopieur: 18076238312

Subject / Sujet: Food Recall Warning - Certain Miss Vickie's brand Kettle Cooked Potato Chips recalled due to possible presence of pieces of glass

Good Morning,

Please visit the Canadian Food Inspection Agency Website to see details regarding the following food recall. For your information only.

Ottawa, November 3, 2020 - Miss Vickie's Canada is recalling certain Miss Vickie's brand Kettle Cooked Potato Chips from the marketplace due to possible presence of pieces of glass. Consumers should not consume and retailers, restaurants, and institutions should not sell or use the recalled products described below. The following products have been sold in New Brunswick, Newfoundland and Labrador, Nova Scotia, Ontario, Prince Edward Island, and Quebec as well as through Internet sales.

Check to see if you have the recalled products in your home or establishment. Recalled products should be thrown out or returned to the location where they were purchased.

Several products have been recalled. A complete list is attached and can also be found using the link below.

<https://www.inspection.gc.ca/food-recall-warnings-and-allergy-alerts/2020-11-03/eng/160445606132>

Brand	Product	Size	UPC	Codes
Miss Vickie's	Applewood Smoked BBQ Kettle Cooked Potato Chips	24 g	0 60410 04167 3	JA 12
Miss Vickie's	Applewood Smoked BBQ Kettle Cooked Potato Chips	200 g	0 60410 04679 1	JA 12
Miss Vickie's	Jalapeno Kettle Cooked Potato Chips	40 g	0 60410 00176 9	JA 12
Miss Vickie's	Jalapeno Kettle Cooked Potato Chips	66 g	0 60410 01714 2	JA 12
Miss Vickie's	Jalapeno Kettle Cooked Potato Chips	200 g	0 60410 04675 3	JA 12
Miss Vickie's	Original Recipe Kettle Cooked Potato Chips	24 g	0 60410 02063 0	JA 12
Miss Vickie's	Original Recipe Kettle Cooked Potato Chips	40 g	0 60410 00177 6	JA 12
Miss Vickie's	Original Recipe Kettle Cooked Potato Chips	66 g	0 60410 01712 8	JA 12
Miss Vickie's	Original Recipe Kettle Cooked Potato Chips	200 g	0 60410 04667 8	JA 12 JA 26 608329131
Miss Vickie's	Original Recipe Kettle Cooked Potato Chips	275 g	0 60410 04666 1	JA 12 JA 26 608329131
Miss Vickie's	Sea Salt & Malt Vinegar Kettle Cooked Potato Chips	24 g	0 60410 02064 7	JA 12
Miss Vickie's	Sea Salt & Malt Vinegar Kettle Cooked Potato Chips	40 g	0 60410 00178 3	JA 12
Miss Vickie's	Sea Salt & Malt Vinegar Kettle Cooked Potato Chips	55 g	0 60410 90165 6	JA 12
Miss Vickie's	Sea Salt & Malt Vinegar Kettle Cooked Potato Chips	66 g	0 60410 01715 9	JA 12
Miss Vickie's	Sea Salt & Malt Vinegar Kettle Cooked Potato Chips	200 g	0 60410 04671 5	JA 12 JA 26 608329132
Miss Vickie's	Sea Salt & Malt Vinegar Kettle Cooked Potato Chips	275 g	0 60410 04670 8	JA 12
Miss Vickie's	Sea Salt & Malt Vinegar Kettle Cooked Potato Chips	550 g	0 60410 03224 4	JA 12
Miss Vickie's	Spicy Dill Pickle Kettle Cooked Potato Chips	550 g	0 60410 05327 0	JA 12
Miss Vickie's	Sweet Chili & Sour Cream Kettle Cooked Potato Chips	24 g	0 60410 02065 4	JA 12
Miss Vickie's	Sweet Chili & Sour Cream Kettle Cooked Potato Chips	40 g	0 60410 00179 0	JA 12
Miss Vickie's	Sweet Chili & Sour Cream Kettle Cooked Potato Chips	66 g	0 60410 01717 3	JA 12
Miss Vickie's	Sweet Chili & Sour Cream Kettle Cooked Potato Chips	200 g	0 60410 04669 2	JA 12
Miss Vickie's	Sweet Chili & Sour Cream Kettle Cooked Potato Chips	275 g	0 60410 04668 5	JA 12
Miss Vickie's	Sweet Southern BBQ Kettle Cooked Potato Chips	200 g	0 60410 04683 8	JA 12

Miss Vickie's	Favourites (Multi-pack)	10 x 24 g	0 60410 04076 8	DE 29 17T129301110751 DE 29 57T130401111329 DE 29 67T129101111459 JA 12 57T129701111601 JA 12 67T129801110815 JA 26 57T130401111351
Miss Vickie's	Favourites (Multi-pack)	36 x 24 g	0 60410 04168 0	DE 15 803130014 DE 15 803230014 DE 29 803230014 JA 12 803230014 JA 12 903330114 JA 12 930130114