

**Emergency Response Group Meeting  
Agenda & Notes**



**Chair:** Michael D. Pelletier, CEO  
**Recorder:** Christina Thiessen  
**Location:** Zoom Call, November 9<sup>th</sup>, 2020  
**Time:** 9:30 a.m.

Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Discuss Case Numbers Rising	All
4.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
5.	Health Services Update	a) Community Health Nurse, Community Health Representative
6.	Emergency Response and Public Health Measures Activities Update Activities Update a) Bylaw Enforcement Update	a) Bylaw Enforcement Officer
7.	Other Agenda Items	
8.	Action Items	All

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen- Executive Assistant

Roll Call: Peter Collins, Christina Thiessen, Sabrina Maclaurin, Dan Gelmich, Ian Bannon, Brice Morriseau, Myra Bannon, William Solomon, Rob Pelletier, Wyatt Bannon, Agnes Rissanen, Shannon Crews, Michael Pelletier Sr., Jamie (Nokiwin), Michele Blais, Stephanie Maclaurin

**1. Opening Prayer-** none for today

**2. Additional Agenda Items**

**3. Discuss new case numbers rising**

- Continuing to monitor all cases. To be prepared
- 4 pillar approach
  - Surveillance
  - Screening
  - Communication
  - Support
- Avoiding Close, Crowded, Confined spaces
- Preparing staff/ Worse case scenarios

**4. Surveillance Activities Update- including tracking**

- If there are any cases- continue to contract trace.
- Including the bylaw information into the protocol
- Can put reminder in newsletter- with neighbourhood watch. For colored flags to be in window
- Confidentiality barrier- disclosing to community- importance
- Flyer to community- stigma around covid-19
- Discussion on high traffic areas, including stores, bingo and arena. Need to be under surveillance
  - Arena- continuously doing high level cleaning services, limited number of patrons, no spectators.
  - Bingo operations- gathering more information on hall limits, and ventilation. When open, will be operating as non smoking.
- Being aware of members who are working outside of the community- (east west tie, supercom, etc.)
  - Director of Ec. Dev. will look into who works on these projects. Will review protocols between ec. Dev. projects.

**5. Health services update**

- Update from Nurse on Vaccine and Testing
  - Regular flu vaccine available to community members
  - Will schedule another flu clinic- working with FWFN health team
- Discuss document-
- Provide update to the community

**6. Bylaw Enforcement Update**

- Bylaw officer update- will send out updated documents to group for review
  - Using the bylaw officers more in the community to track and trace. Helping with surveillance.

**7. Other Agenda Items:**

- Discuss what will trigger a lockdown.
  - Creation of another step so not needed to go in full lockdown.
- Group should be aware of anyone travelling
  - Request for travel by community members for health reason- will continue to report, especially anyone with symptoms. Calling in/getting tested.
    - Recommendation- to follow up- reminder to do the screening. Reminder to report
    - Ongoing recommendation to isolate for 14 days- anyone who travels. Can continue to provide virtual care
- Other group updates
  - Crisis prevention document- will have draft sent to Director of health and then sent to group
  - Jamie from Nokiiwin- to email group Nokiiwin threshold info.
- Appointed Stephanie as the new surveillance coordinator- will pass along her contact information to Lance Dyll from Thunder Bay Health Unit.
  - Will be sent protocols- included updates by bylaw officer
  - Emergency Response Binder- can be used as tool

**Chief & Council**

- Next meeting scheduled- Wednesday November 18<sup>th</sup>, 2020

**9. Action Items**

Action Items: Monday November 9 <sup>th</sup>	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> <li>• Neighbourhood Community watch: Flag system. Flyer information to community. Flag system still in place</li> </ul>	As soon as possible	Health team
<ul style="list-style-type: none"> <li>• Flyer to community- Stigma on COVID-19- getting tested</li> </ul>	Next flyer to community	Mental health coordinator- Stephanie Maclaurin
<ul style="list-style-type: none"> <li>• Bingo hall- update</li> </ul>		Bingo Manager-Cheryl Szyja

<ul style="list-style-type: none"> <li>Review Covid-19 protocols with Ec. Dev. projects- including East West tie and Supercom.</li> </ul>	Next meeting	Director of Economic Development- Michael Pelletier Sr.
<ul style="list-style-type: none"> <li>Update- office of the CEO/Chief-memo to community. Facebook live with information</li> </ul>	Next meeting	CEO & Chief
<ul style="list-style-type: none"> <li>Organize flu clinic for community</li> </ul>	As soon as possible	Agnes (Nurse) with FWFN health team
<ul style="list-style-type: none"> <li>Possible triggers and threshold and what ours will be- provide recommendation/update to Chief and Council</li> </ul>	As soon as possible	Ongoing/All of group
<ul style="list-style-type: none"> <li>Meetings to be scheduled weekly Next meeting for Tuesday November 17<sup>th</sup> for 10:00am</li> </ul>	Ongoing	Decided by group