

**Emergency Response Group Meeting
Agenda & Notes**



Chair: Michael D. Pelletier, CEO
Recorder: Christina Thiessen
Location: Zoom Call, September 25th, 2020
Time: 9:30 a.m.

Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.		
4.	Surveillance Activities a) Surveillance Tracking System b) Employee tracking through assessment and protocol	a) Group Discussion

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen- Executive Assistant

Roll Call: Michael Pelletier Jr., Peter Collins, Christina Thiessen, Karen Bannon, Brice Morriveau, Amanda Collins, Esther Pervais, Jamie Scrimger, Lori Payne, Shannon Crews, Michael Pelletier Sr., William Solomon, Wyatt Bannon, Ian Bannon, Myra Bannon, Rob Pelletier, Serena Maclaurin, Sabrina Maclaurin. Dan Gelmich, Agnes Rissanen, Scott (Nokiwin)

Emergency Response Group: Additional Meeting

Surveillance Activities- including tracking (and students)

- Discussion on students attending school, regular day or distance learning.
 - Is providing at home schooling environment for all students possible.
 - Access to laptops/workbooks
 - Could be limited supply. Responsibilities
 - Internet access
 - Students with disabilities

- All students have different needs
 - Mental health of students, some need interaction with other
 - Communication with parents and how can we prepare/support them
 - Risks with the kids attending schools, those not practicing social distancing.
 - Having the discussion on when to take action, what is the threshold/protocol.
 - Action Item- Discussion between FWFN & Public and Catholic School boards
 - Action Item- Discussion with Chief & Council
 - Information on opting out and in of online learning. Upcoming dates for this with 2 school boards.
 - Nokiiwin is able to set up tutoring
 - It will end up being the parents' decision
 - Having communication with all parents
- Office protocols need to be followed.
- Discussion with staff on potential case- had been determined low risk
 - Assessment and Guidelines used to follow from the federal government and Health Canada.
 - Continuing to follow protocol
 - Communication should continue to be through the COVID hotline to track and trace.
 - How can we stay away from panic in the community?
 - After hours plan and back up for Agnes.
 - Employee Protocol followed through by supervisors.
 - Currently, you will not be tested for COVID-19 if you do not present symptoms.

Action Items

Action Items	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> • Formalize Action Plan- Community Memo Draft-Urging kids to be kept home from school. Including how to let the school know, and what support we have (laptops), etc. 	Will provide information at next meeting.	Office of CEO
<ul style="list-style-type: none"> • Education department- Starting discussion with catholic and public-school board. What issues they would have (ex. Teachers) 	As soon as possible	Bylaw officer & Heath department
<ul style="list-style-type: none"> • Discussion with Chief & Council 	As soon as possible	CEO
<ul style="list-style-type: none"> • Review reopening plan. Adding provision for students. 	Next meeting	All

<ul style="list-style-type: none"> • Flu Shot Clinic - Communication from health department. Usually have flu shot clinic/delivery to elders. • Will update if we can provide enough for everyone in community 	<p>Flu- Drive to be planned.</p>	<p>FWFN</p>
<ul style="list-style-type: none"> • Flyer to go out: 24hr testing: targeted at parents, for children needing to be tested. 	<p>Went into flyer yesterday</p>	<p>Serena Maclaurin</p>