

Emergency Response Group Meeting Agenda & Notes



Chair: Michael D. Pelletier, CEO
Recorder: Christina Thiessen
Location: Zoom Call, December 15th, 2020
Time: 9:30 a.m.

Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Positive Story Discussion	
4.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
5.	Emergency Response and Public Health Measures Activities Update a) Bylaw Enforcement Update b) Security Checkpoint Update	a) Community Bylaw Enforcement Officer
6.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse, Community Health Representative
7.	Vaccine & Antivirals Activities Update	
8.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator
9.	Meeting Action Item Review	Chief Executive Officer

Emergency Response Group:	
<ol style="list-style-type: none"> 1. Peter Collins – Chief 2. Michael Pelletier Jr – CEO 3. Derek Johnson – Police Rep. 4. William G. Solomon – Fire Chief Rep. 5. Michael Pelletier Sr – Public Works Rep. 6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep. 7. Shannon Crews – Social Services Rep. 8. Serena MacLaurin – Emergency Medical Services Rep. 9. Ian Bannon – Community Emergency Management Coordinator 10. Lori Payne - Finance Rep. 	<ol style="list-style-type: none"> 11. Michele Blais – Community Evacuation Coordinator 12. Myra Bannon – Education Authority 13. Morris Decorte – Property Maintenance 14. Cheryl Szyja – Emergency Site Manager 15. Serena MacLaurin – Community Health Rep. 16. Agnes Rissanen – Community Health Nurse 17. Stephanie MacLaurin – Health and Wellness Worker 18. Kristy Boucher – Public Information Coordinator 19. Brice Morriveau – Community Inquiry Coordinator 20. Brandy Morris – Surveillance Coordinator 21. Luanne Maki- Health Centre Manager 22. Christina Thiessen- Executive Assistant

Roll Call: Christina Thiessen, Cheryl Szyja, Sabrina Maclaurin, Esther Pervais, William Solomon, Agnes Rissanen, Stephanie Maclaurin, Tanner Saarinen, Jamie Scrimger (Nokiiwin), Michael Pelletier Sr., Luanne Maki, Rebecca Arthur, Wyatt Bannon, Karen Bannon, Rob Pelletier, Sheldon Bannon, Ian Bannon, Michele Blais, Myra Bannon

1. Opening Prayer- Michael Pelletier

2. Additional Agenda Items

3. Positive Story Discussion

Update Chief Collins- and CEO Michael Pelletier

4. Surveillance Activities Update- including tracking

- No further positive cases on FWFN
- Meeting last week with Wyatt, Luanne, Karen, Mike- Re: data collection at check points
 - Have been recording names, phone numbers of those going through check point. Every time anyone goes through
 - Notice to community- regarding the data information being collected through check point
- Contact tracing team protocols being developed, and will be sent to whole group
 - Will be reviewing with contact tracing team
 - Can reference binder when COVID 19 is in the community
- Supply team will receive same binder on protocols
- Discussion on vaccine
 - Priority groups set out by government (see email from Pete)
 - Residents, employees and staff, and essential caregivers of congregate living settings that provide care for seniors
 - Health care workers
 - Adults in First Nations, Metis, and Inuit Populations where populations where infection can have disproportionate consequences, including those living in remote or isolated areas
 - Adult recipients of chronic home health care
 - FWFN list as set out by health team: Elders, Leadership, Front line staff, those living with elders (taking care of), chronic illness, asthma.
 - Discussion on case at St. Martins School
- Discussion by group: off reserve situation- member had been awaiting response from St. Martins School possible exposure, through hockey program close contact
 - Thunder Bay District Health Unit does not contact 3rd contacts
 - FWFN had higher contact tracing threshold groups
 - Review document with 3 priority groups:
 - Priority 1- Direct Contact- isolation required
 - individuals who live in the household who have had extensive contact with infected member.

- Active homecare workers who have had extensive contact with the infected member
 - Priority 2- Close Contact- isolation required
 - Someone who was within 6 feet of the infected member for a cumulative total of 15 minutes or more over a 24-hour period, starting from 2 days before symptoms or 2 days before testing until the time the member was isolated
 - Priority 3- Exposure to those who have had close contact- self monitoring required
 - Individuals without symptoms who have been exposed to a close contact
 - Family members of those who have had close contact but do not show symptoms
 - Luanne will send document to group-
- Ongoing improvements to the protocols will be used as needed. Always open to discussion
- Miscommunication from Health Unit- Would like TBDHU contact FWFN any time there is a risk of exposure.
 - Recommendation to have Pete reach out to Janet DeMille- also to discuss at next council meeting.
- Review Protocol for tracking potential cases
 - Edit step 7- FWFN Contact Tracing Team will conduct tracking individual
- Review Pandemic Teams Overview
- Ongoing use of the COVID hotline

5. Emergency Response

A) Bylaw Enforcement Update

- Security Checkpoint
 - Security Staff are located in safer place, things running smoother
 - ISC approval for security check point program
- Bylaw enforcement
 - Chippewa trailer park, discussion on residents. If they reside on FWFN they will fall under the bylaw. Will include with flag system and food distribution.
 - Unsure who we need to provide for
 - Discussion on if this goes into funding agreements
 - Discussion with chief and council on food distribution program- re: non band members (trailer park and non band member households)

6. Health services update

- Update from FWFN Staff
 - Meeting next week with Agnes, Sabrina and reps from Dilico. Re: Vaccine roll out
 - Question on will the vaccine be delivered within the community- Yes, the plan will be in the community (possibly community center)

7. Vaccine & Antivirals Activities Update

- Health team gave update throughout meeting

8. Communications Activities Update

a) Call Centre Update- Emergency Response Call Center

- Call center phone active Monday-Friday 9:00am-4:00pm
 - Phone prompts to call- On call phone
 - Call add to information for after hours and weekends
- COVID-19 hotline
 - Remains open

B) Website/Newsletters- Notice to community

- Flyer delivery- printing ongoing
- Also posting to social media and website regularly

C) Communication strategy

- Protocols being developed and reviewed by pandemic coordinator

Additional Agenda Items:

Chief & Council

- Next meeting scheduled- Wednesday December 16th, 2020

9. Action Items; Review of last meeting action items, then new items below.

Action Items: Monday November 9 th	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> • Review Covid-19 protocols with Ec. Dev. projects- including East West tie and Supercom 	Will update group when receive response	Director of Economic Development- Michael Pelletier Sr.
Action Items: Friday December 4 th	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> • Debriefing session – will take place Fridays meeting (Dec. 18) 	Working on the Action Item Review	Jamie from Nokiwin to help organize.
Action Items: Tuesday December 8 th	Date to review	Person/Department Responsible

<ul style="list-style-type: none"> Request representatives from Chief & Council to sit on Emergency Response Group 	Next meeting agenda for chief and council	CEO
Action Items: Friday December 11th	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> Notice to FWFN Community- Will include information on keeping children home this week will not affect attendance through public and catholic school boards 	Next meeting	Pandemic Coordinator
Action Items: Tuesday December 15th	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> Notice to community- Re: security check point data collection 	Next meeting	Pandemic Coordinator
<ul style="list-style-type: none"> Discussion with Chief & Council – review legal recommendations (trailer park and who is responsible) Discussion with C&C on communication between TBDHU & FWFN (re: potential cases/contacting those who reside on FWN) 	Next meeting	CEO