

Emergency Response Group Meeting Agenda & Notes

Chair: Michael Pelletier
Recorder: Christina Thiessen
Location: Zoom Call, January 22nd, 2021
Time: 9:30 a.m.



Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Positive Story Discussion	
4.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
5.	Emergency Response and Public Health Measures Activities Update a) Bylaw Enforcement Update b) Security Checkpoint Update	a) Community Bylaw Enforcement Officer
6.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse, Community Health Representative
7.	Vaccine & Antivirals Activities Update	
8.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator
9.	Meeting Action Item Review	Chief Executive Officer

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen- Executive Assistant

Roll Call: Michael Pelletier, Peter Collins, Christina Thiessen, Cheryl Szyja, Wyatt Bannon, Rob Pelletier, Brandy Morris, Sheldon Bannon, Karen Bannon, Amanda Collins, Shannon Crews, Esther Pervais, Jamie Scrimger (Nokiiwin), Rebecca Arthur

1. Opening Prayer- Luanne Maki

2. Additional Agenda Items

- Discussion on outbreak at Valard Construction- FWFN community members-
 - Have Mike Sr. identify which FWFN members or if they are not a member who lives in the community (someone living with daughter, squaw bay rd.)
 - Surveillance team has contact list, but Economic Development will keep updating as more information comes forward
 - Not being put in a hotel, if they are able to self isolate
- Discussion on employee travel during lock down

3. Positive Story Discussion

4. Surveillance Activities Update- including tracking

- Check on persons isolating within community and other in hotel. Continue to monitor, provide services and continue to find out what needs are.
 - Letters had been delivered
- Valard Construction Situation-
 - Formatting list to send to ERG.
 - Approx. 2-3 would be within the community.
 - Gaining contact information for each FWFN member- those who live on and off reserve
 - Will review procedure as to when they will be reopening and when these staff can go back to work
 - Valard Covid plan- to be reviewed
 - Discussion on protocol needs to be there if coming back from highly infected area, need to self isolate.
 - Criteria and eligibility requirements to be allowed to return to work
 - Need to be notified, so we can let check points know who is supposed to be isolating
- Jail Situation
 - Meeting with jail taking place today
 - will be able to identify point of contact
 - identify who will be coming into the community
 - plan for release- supporting current procedures
 - Working with Renee from Restorative Justice
 - Currently dealing with outbreak at correctional facility
 - Those who are being released, are being released to a safe hotel if needed, inmates not from Thunder Bay.
 - Jail Covid Plan- to be reviewed

- Have been working with health unit to transfer inmates to low exposure shelters
 - Protocol for employees
 - Situation with member- anyone with exposure- needs to self isolate
 - Letter can be delivered if not following protocol
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- No further positive cases on FWFN
- Pete gives update on vaccine
 - Committee the chief is on met yesterday, he is on doing matrix will be completed soon. That is for First Nation communities
 - Elders will be first- Those in long term care facilities will be vaccinated then elders in homes.
 - Johnson & Johnson is a 1 dose vaccine, but then will possibly still need second dose
- Travel ban- discussion
 - More people may want to travel when bans are lifted
 - If we can prevent and be prepared for travel situations
 - If you enter Canada you must isolate for 14 days
 - Criteria and eligibility
 - Incorporating into COVID Policy

5. Emergency Response

A) Bylaw Enforcement Update

- Security Checkpoint
 - Data collection going well
 - Approx. 950-1200 vehicles going through daily
 - Child came through to community- had been sick, but came into community to see the Doctor.
 - Dilico open for in care
 - Discussion on if there should be process for notification
 - How to verify those coming in to community for healthcare are leaving after appointment
 - Can find out if they can recommend non- member appointments through phone call or virtual care when possible.
- Bylaw enforcement
 - Reviewing security footage- Seen individual who was supposed to be isolating- leave home
 - Only allowed to leave for medical emergencies or COVID-19 testing
 - By law to meet with APS to review and contact member for reminder
 - Discussion on seeking COVID protocols by retailers on reserve
 - Some are cooperating
 - Template has been provided
 - FWFN trying to create own standard, beyond provincial level
 - Plan is to review all retailer protocols- to make sure they include everything
 - Under 4c. following all provincial laws and laws by Chief & Council

- Can have letter delivered on behalf of Chief & Council for those not willing o provide documents
 - Can support business owners, if they need help creating document
- Discussion on character rights- making sure all FWFN ERG staff follow civil rights
- Re: pending security checkpoint requests. Request had been made to temporary approve as pending until council can review and approve
 - Decided by Chief & Council nobody will be allowed through without letter

6. Health services update

- Update from FWFN Staff
 - Still working on vaccine plan
 - No set date on roll out
 - Ongoing working on priority list
 - Elders living in homes are still priority
 - Follow up on anyone who has identified as potential exposure

7. Vaccine & Antivirals Activities Update

- Update from Chief:
 - Meeting took place yesterday. Developed another matrix- good news is FWFN is 2nd out of 5 tiers for roll out. Bad news is the supply will be at a negative by next week. The supply stock will be back in mid February.
 - US had surplus, but currently not allowed to ship them to Canada. Working towards letting Canada purchase surplus of vaccine.

8. Communications Activities Update

a) Call Centre Update- Emergency Response Call Center

- Call center phone active Monday-Friday 9:00am-4:00pm
 - Phone prompts to call- On call phone (recording)
 - Call add to information for after hours and weekends
 - Working to add additional staff to help with COVID phone lines
- COVID-19 hotline
 - Remains open
 - Main office reception now setup to work from home

B) Website/Newsletters- Notice to community

- Flyer delivery- printing ongoing
- Also posting to social media and website regularly

C) Communication strategy

- Kristy/Luanne to meet after to discuss communications protocol
 - Working to condense information- had been sent to CEO and Director of Health for review

Additional Agenda Items:

Chief & Council

- Next meeting scheduled- Wednesday February 3rd, 2021

9. Action Items; Review of last meeting action items, then new items below.

Action Items: Tuesday January 12th	Date to review	Person/Department Responsible
<ul style="list-style-type: none">• Review all on reserve COVID plans. If they don't have a plan, can inform the business of what is expected for COVID plans	By next meeting	Bylaw officers
Action Items: Friday January 22nd	Date to review	Person/Department Responsible
<ul style="list-style-type: none">• Valard protocols (east west tie project) and Jail protocols- meeting to take place this afternoon	By next meeting	Brandy- Surveillance Coordinator
<ul style="list-style-type: none">• Travel and self isolation policy- to add to COVID-19 response plan	As soon as possible	Pandemic Coordinator- Luanne
<ul style="list-style-type: none">• Draft letter for council approval to request copies of COVID-19 protocols for all on reserve businesses	As soon as possible	CEO
<ul style="list-style-type: none">• Talk to Dilico doctors about reporting appointment protocols and giving information to check point staff	As soon as possible	Director of Health- Karen Bannon