

Emergency Response Group Meeting Agenda & Notes



Chair: Michael D. Pelletier, CEO
Recorder: Christina Thiessen
Location: Zoom Call, January 5th, 2021
Time: 9:30 a.m.

Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Positive Story Discussion	
4.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
5.	Emergency Response and Public Health Measures Activities Update a) Bylaw Enforcement Update b) Security Checkpoint Update	a) Community Bylaw Enforcement Officer
6.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse, Community Health Representative
7.	Vaccine & Antivirals Activities Update	
8.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator
9.	Meeting Action Item Review	Chief Executive Officer

Emergency Response Group:	
<ol style="list-style-type: none"> 1. Peter Collins – Chief 2. Michael Pelletier Jr – CEO 3. Derek Johnson – Police Rep. 4. William G. Solomon – Fire Chief Rep. 5. Michael Pelletier Sr – Public Works Rep. 6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep. 7. Shannon Crews – Social Services Rep. 8. Serena MacLaurin – Emergency Medical Services Rep. 9. Ian Bannon – Community Emergency Management Coordinator 10. Lori Payne - Finance Rep. 	<ol style="list-style-type: none"> 11. Michele Blais – Community Evacuation Coordinator 12. Myra Bannon – Education Authority 13. Morris Decorte – Property Maintenance 14. Cheryl Szyja – Emergency Site Manager 15. Serena MacLaurin – Community Health Rep. 16. Agnes Rissanen – Community Health Nurse 17. Stephanie MacLaurin – Health and Wellness Worker 18. Kristy Boucher – Public Information Coordinator 19. Brice Morriveau – Community Inquiry Coordinator 20. Brandy Morris – Surveillance Coordinator 21. Luanne Maki- Health Centre Manager 22. Christina Thiessen- Executive Assistant

Roll Call: Michael Pelletier, Peter Collins, Christina Thiessen, Cheryl Szyja, Esther Pervais, William Solomon, Stephanie Maclaurin, Tanner Saarinen, Jamie Scrimger (Nokiiwin), Michael Pelletier Sr., Luanne Maki, Rebecca Arthur, Wyatt Bannon, Rob Pelletier, Myra Bannon, Brandy Morris, Shannon Crews

1. Opening Prayer- Michael Pelletier Jr.

2. Additional Agenda Items

3. Positive Story Discussion

Update Chief Collins- and CEO Michael Pelletier

- Chief update, re: vaccine. Low stockpile to come to Ontario in mid January.
- Will continue to represent community for push for vaccine for community members and health care staff in the community.

4. Surveillance Activities Update- including tracking

- No further positive cases on FWFN
- After Christmas break, received notice possible exposure to COVID-19 by community member. Family had testing done, 2 tests have come back negative, awaiting 3rd test.
 - Not as much communication as member would like to see. Was notified by individual, not the health unit.
- Ongoing following of COVID-19 protocols
- Chief Pete will speak to Janet DeMille- about the communication line between the health unit and the confidentiality of names.
- Discussion on the vaccine for pregnant women- more work will be done, with a further update.

5. Emergency Response

A) Bylaw Enforcement Update

- Security Checkpoint
 - Running smoothly
 - Request from Tbaytel- Wondering if they can bypass checkpoint screening.
 - Discussion on being consistent as best practice to follow
- Bylaw enforcement
 - No new update

6. Health services update

- Update from FWFN Staff
 - Vaccine discussion update
 - Ongoing reminders to the community to wash hands, social distance, stay home as much as possible.

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7. Vaccine & Antivirals Activities Update

- Potential for side affects
- Moderna is the most likely vaccine the community will get
- FWFN vaccine priority- those with health conditions, Health care workers, Leadership- Chief and council, front line workers
- Chief Peter and Health team also gave update throughout meeting

8. Communications Activities Update

a) Call Centre Update- Emergency Response Call Center

- Call center phone active Monday-Friday 9:00am-4:00pm
 - Phone prompts to call- On call phone (recording)
 - Call add to information for after hours and weekends
- COVID-19 hotline
 - Remains open

B) Website/Newsletters- Notice to community

- Flyer delivery- printing ongoing
- Also posting to social media and website regularly

C) Communication strategy

- Protocols being developed and reviewed by pandemic coordinator

Additional Agenda Items:

Chief & Council

- Next meeting scheduled- Wednesday January 6th, 2021

9. Action Items; Review of last meeting action items, then new items below.

Action Items: Tuesday December 15 th	Date to review	Person/Department Responsible
<ul style="list-style-type: none">• Notice to community- Re: security check point data collection- (Highlight this info)	Next meeting	CEO

<ul style="list-style-type: none">• Discussion with Chief & Council – review legal recommendations (trailer park and who is responsible)• Discussion with C&C on communication between TBDHU & FWFN (re: potential cases/contacting those who reside on FWN) - discussion on protocol development for communication between the organizations	Next meeting	CEO
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