

## **Weekly Newsletter for January 11-17**

**Flyers are to be delivered each weekend by 4pm Sunday evening.**

**Didn't receive your newsletter this weekend?**

**Please call Kristy Boucher at 623-9543 ext.217 or  
info@fwfn.com with your questions or concerns.**

**Finance Information Page For:**

- **Direct Deposit Forms for Member Distributions**
- **Youth Turning 18 – Direct Deposit Forms**
- **Late Banking Information – Annual Member Distributions**
- **Are You Making a Payment?**

**Is now on Page 2 of our Weekly Newsletter**

**Stay informed, follow us on:**



**@fortwilliamfirstnation**



**@FWFN1**

### **NOTICE TO ON RESERVE HOUSEHOLDS WITH DOGS**

**Letting your dog run loose, puts them and the community members in danger.**

**It is up to the pet owner to control their pets, and protect others from them. Pet owners can be held accountable if their pet hurts someone.**

**Please be advised that Flyer Carriers have the right to refuse delivery to the household in they encounter a dog or dogs in the area that makes them feel unsafe.**

## **Christmas Boundary Interest Distribution**

Further to the November 25, 2020 Chief and Council meeting your December 4, 2020 distribution details are as follows:

- \$500 per adult (aged 18 and older) member from the Boundary Trust Income Allocation
- \$35 per adult (aged 18 and older) member from the Boundary Trust Income Allocation
- \$50 for Elders aged 55-plus (at December 31, 2020) from the OFNLP funds

The above will be paid by EFT (electron funds transfer) and was uploaded to the RBC on Friday December 4, 2020. Funds may take up to 5-days to be deposited in your account so if you have not received your funds by Friday December 11, 2020 then please contact us at that time. Please contact Esther Pervais, Finance Officer for these inquiries.

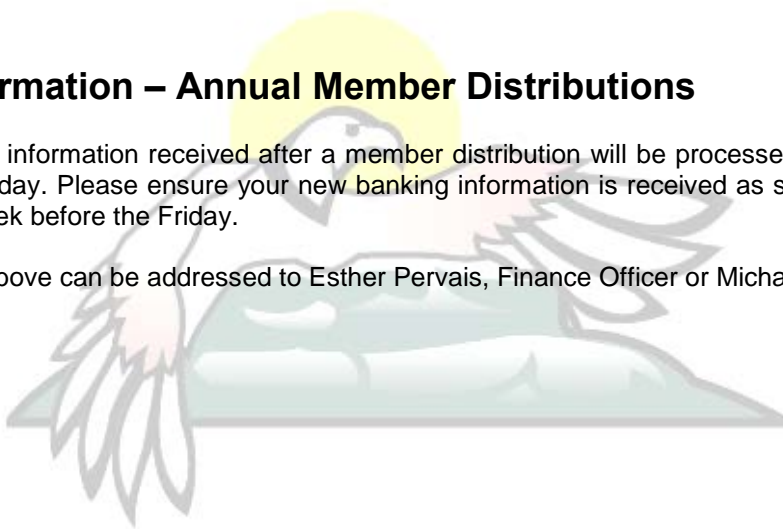
All payment are issued by EFT. The only exception is for those members who are not a resident in Canada. Non-resident members will be issued a cheque and it will be mailed to your last updated mailing address.

If your banking information has changed then you should refer to the first Finance page of our weekly Newsletter. We will require a new direct deposit form, please see the previous Finance page for the required format.

## **Late banking information – Annual Member Distributions**

Any revised direct deposit information received after a member distribution will be processed on a weekly basis until the Christmas break, each Friday. Please ensure your new banking information is received as soon as possible and no later than Wednesday each week before the Friday.

Questions regarding the above can be addressed to Esther Pervais, Finance Officer or Michael D. Pelletier, CEO.



## Direct Deposit Forms for Member Distributions

Please keep your banking information up-to-date with Finance. If you change your financial institution or have not yet provided any banking information to Finance, the following options are available to submit your Direct Deposit Information:

1. Mail in a sample VOID cheque from your chequing account that has your current address information on it. Please enclose a brief note such as **“Please update my direct deposit information”, sign and date** this note and provide your phone number in case we need to contact you.
2. If you have online banking, you can print out your own Direct Deposit form that is pre-populated with your name and bank account information already on it, **sign and date it**, print your address and phone number on it and mail it to FWFN Finance. Finance will not process a manually filled out/hand-written direct deposit form that is not bank-stamped and bank-dated by your branch.
3. You can also visit your financial institution and have them fax FWFN Finance directly at (807) 623-5190 your direct deposit form after you signed and dated it. The fax must be faxed from the financial institution and cannot be faxed from a third-party fax number. Please note, some financial institutions provide this fax service and some do not. In the event they do not, you will need to mail this direct deposit form to us, as we will require your **original signature**.
4. Please note – Finance does not process any banking updates by e-mail or pictures or hand-written account information.
5. If you are providing your banking information for FWFN employee payroll purposes, you will need to consent to release this information from FWFN Payroll to share this information to FWFN Accounts Payable and you will need to sign and date this form along with FWFN Payroll sign off.

## Youth Turning 18 - Direct Deposit Forms

Please provide your direct deposit information as noted above at least 1-week in advance of your birthday to the attention of Finance to release FWFN youth funds held in trust. In addition, as the Specific Claim Housing Trust administers the remaining balance of youth funds, please also contact Michael Pelletier Jr, CEO directly at cell (807) 629-0471 to arrange any payment of these youth funds due to you, you will need to provide your banking information to them directly.

## Late Banking Information – Annual Member Distributions

Any revised direct deposit information received after a member distribution will be processed on the 3<sup>rd</sup> – Friday of each month thereafter. Please provide no later than the Wednesday before the 3<sup>rd</sup> Friday to ensure any amounts owing to you are processed on the 3<sup>rd</sup> Friday. Otherwise, your payment may not be processed until the following month's 3<sup>rd</sup> Friday.

## Are You Making a Payment? **\*\*NEW UPDATE Effective June 3, 2020\*\***

Any member or customer making a payment (rent, ice rental, arena gym memberships, hall rental, hunting/fishing licenses, craft tables, Health Fair, Good Food Box, Pow Wow vendors, any other payments), Fort William First Nation Reception (2<sup>nd</sup> Floor of Band Office) must issue you an official pre-numbered FWFN receipt.

**\*\*Effective June 3, 2020\*\*** FWFN can accept payments by autodeposit/e-transfer from your personal smartphone banking app. You can register FWFN as a recipient by adding our Accounts Receivable email: [accountsreceivable@fwfn.com](mailto:accountsreceivable@fwfn.com). Please include a brief message before sending your payment such as: rent, ice rental (include organization name if applicable), invoice IVC#. A receipt will then issued to you by mail.

We can also debit/credit card (Visa, MasterCard, American Express, and Discover). You may also mail in your cheque payment to the address noted below. Please reference your invoice number or rental unit address for rental payments. **During the pandemic we are not processing any cash deposits.**

FWFN Arena can process receipts if you are paying for your ice debit or credit card. The Arena no longer processes cash. FWFN Arena customers can now set up [accountsreceivable@fwfn.com](mailto:accountsreceivable@fwfn.com) to send in an autodeposit/e-transfer payment – please include a brief reference to your organization if applicable and invoice IVC#.

Fort William First Nation – 2nd floor, Suite 200 at 90 Anemki Drive – for mailings.

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## COVID-19 – Update from Finance

As COVID-19 numbers continue to increase during the second wave in Ontario it is more important than ever for everyone to remain vigilant in their efforts to prevent the spread of COVID-19. This includes maintaining physical distancing with one another, practicing good hand hygiene and wearing masks when in enclosed public spaces.

Please continue to visit our local Thunder Bay Health Unit website for the most current COVID-19 data at: <https://www.tbdhu.com/coviddata>.

You may also visit our COVID-19 Action Plan web page for Community Updates, Resources and Important Contact Information at: <https://fwfn.com/covid-19-action-plan/>.

In addition to being a part of the COVID-19 pandemic team, Finance continues to work onsite in order to maintain continuity of services. Responding to COVID-19 pandemic needs and our Community's health and safety remains our primary focus while we continue to do our best to administer all of our Finance functions and as a result, our response times may continue to be delayed. We sincerely appreciate your continued patience and understanding during this time.

## Payments to our suppliers

If you are a member-contractor with no current banking information on hand for EFT direct deposit payment, we will be mailing your payment by cheque to you. All regular supplier payments will be processed by cheque and mailed. There will be no picking up of cheques for personal delivery in order to limit contact and uphold the physical distancing requirements by public health officials.

You may wish to set up direct deposit, if so, please refer to the previous page for the correct format to submit this information to us.

## Bingo Balls

Until further notice, Bingo Balls applications are not being accepted at this time, as a result of limited Bingo Operations during the pandemic.

# Important

## \*\*Notice\*\*

Due to the number of overdoses in Thunder Bay and surrounding areas we have included naloxone kits with our security, our bi-law officers, the checkpoint, and our F.W.F.N on call.

If you suspect you are having an overdose or are with someone who is showing signs or symptoms please call 911 and access our sites A.S.A.P

### Signs and symptoms

- >slurred speech
- >drowsiness
- >confusion
- >shallow breathing
- >blueish fingernails or lips



**Nokiiwin**  
**TRIBAL COUNCIL**

**FOR LEGAL ADVICE ON FAMILY LAW,  
CRIMINAL LAW & General Inquires:**

**Please Contact Nokiiwin's Community Legal Worker**

**Mitch Lavoie**

**Work Cell: 807-633-7404**

**Email: [Legalworker@nokiiwin.com](mailto:Legalworker@nokiiwin.com)**

**Work Line (goes to email): 807-699-6215**

**The Community Legal Worker will assist in scheduling an  
appointment with Nokiiwin's Duty Counsel/Lawyer, or other  
appropriate services.**

**For the safety of our community members and staff, all in-person  
meetings will adhere to strict COVID-19 safety protocols  
(maintaining social distancing, wearing masks).**



***Fort William***  
***First Nation***

# ATTENTION FWFN MEMBERS

Effective **January 18, 2021**, Confirmation letters for **TAXI SERVICE** to TBRHSC Emergency Department have to be signed from those who require this service. This is mandatory, and if not signed by this date you **WILL NOT** receive taxi services.

Please call Health Centre reception to make an appointment to have it signed

**FORT WILLIAM FIRST NATION BY-ELECTION**  
**Taking Place at the Fort William Community Centre (Non-Smoking Side) from 9:00 a.m. to 8:00 p.m. on January 11, 2021**

**COVID-19 SAFETY PRECAUTIONS**

**Parking:**

- When you arrive to the community centre, the parking lot will have barricades positioned that will direct you to the back-parking lot of the Community Centre.
- An attendant will be stationed at the main rear entrance. Wait in your car until the attendant informs you that it is your turn to enter the community centre.
- No one will be permitted to line up in the community centre.
- Voting must occur in the community centre.

**Occupancy (Non-Smoking Side) During Voting**

- The Electoral Officer, Deputy Electoral Officer, Membership Clerk and an Assistant to help with Sanitizing will be in the Polling station for the duration of the vote. The Electoral / Deputy Electoral Officers will be behind plexiglass and will sanitize after each interaction.
- Three members (as per the membership list provided) will be permitted into the polling station at any one time. All safety measures i.e. social distancing will be strictly adhered to.
- To prepare for livestream set up, technicians will be on site on the smoking side.

**Community Centre:**

- Appropriate signage supporting social distancing will be visible at entrance and in the polling station.
- Masks must be worn inside the centre.
- Maintain a social distance of 6 feet from other individuals.
- To maintain social distancing and directional flow the main back entrance will be used to enter, and the exit will be out the bingo hall side door.
- Once you enter the building use the automatic hand sanitizer station at the entrance to sanitize your hands.
- There are three voting stations. Stations will be sanitized after each use.
- Disposable pens will be provided. Please throw them out after you vote.
- Please exit through the designated door and use the automatic hand sanitizer station located at the exit door.

**Vote Counting:**

- Due to "COVID-19 Restrictions," no one other than the electoral staff will be permitted to attend during the counting.
- Vote counting will begin at 8:00 p.m.
- The counting of the votes will be live streamed on the Fort William First Nation web site.





# ***GOOD FOOD BOX***

January Good Food Box!

“One size box”

\$22.00

Payment can be made via EMT to  
[accountsreceivable@fwfn.com](mailto:accountsreceivable@fwfn.com) before  
January 11 /2021

**\*\*Food boxes contain various fresh fruit and  
vegetables\*\***

**Pick up January 20 /2021 after 3pm at the Health Centre**  
***If you have any questions or concerns you can call Julie Fair***  
**at 622-8802 ext 262**

***\*Masks mandatory when picking up boxes\****