

**Emergency Response Group Meeting
Agenda & Notes**



Chair: Michael Pelletier, CEO
Recorder: Christina Thiessen
Location: Zoom Call
Date: February 19, 2021
Time: 9:30 a.m.

Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Positive Story Discussion	
4.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
5.	Emergency Response and Public Health Measures Activities Update a) Bylaw Enforcement Update b) Security Checkpoint Update	a) Community Bylaw Enforcement Officer
6.	Health Services & Vaccine & Antivirals Activities Update a) Health Services Update	a) Community Health Nurse, Community Health Representative
7.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator
8.	Meeting Action Item Review	Chief Executive Officer

Emergency Response Group:	
<ol style="list-style-type: none"> 1. Peter Collins – Chief 2. Michael Pelletier Jr – CEO 3. Derek Johnson – Police Rep. 4. William G. Solomon – Fire Chief Rep. 5. Michael Pelletier Sr – Public Works Rep. 6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep. 7. Shannon Crews – Social Services Rep. 8. Serena MacLaurin – Emergency Medical Services Rep. 9. Ian Bannon – Community Emergency Management Coordinator 10. Esther Pervais - Finance Rep. 	<ol style="list-style-type: none"> 11. Michele Blais – Community Evacuation Coordinator 12. Myra Bannon – Education Authority 13. Morris Decorte – Property Maintenance 14. Cheryl Szyja – Emergency Site Manager 15. Sabrina MacLaurin – Community Health Rep. 16. Agnes Rissanen – Community Health Nurse 17. Stephanie MacLaurin – Health and Wellness Worker 18. Kristy Boucher – Public Information Coordinator 19. Brice Morriveau – Community Inquiry Coordinator 20. Brandy Morris – Surveillance Coordinator 21. Luanne Maki- Health Centre Manager 22. Christina Thiessen- Executive Assistant

Roll Call: Michael Pelletier, Peter Collins, Karen Bannon, Christina Thiessen, Wyatt Bannon, Sheldon Bannon, Rebecca Arthur, Stephanie Maclaurin, Michele Blais, Michael Pelletier Sr., Esther Pervais, Renee Pervais, William Solomon, Brandy Morris, Luanne Maki, Tanner Saarinen, Kristy Boucher, Cheryl Szyja, Shannon Crews, Myra Bannon



1. Opening Prayer- Luanne Maki

2. Additional Agenda Items

3. Positive Story or Chief Update

- Discussion with Grand Chief Fiddler- how vaccine has been received
 - No side effects from vaccine reported
 - Community does not need to be worried

4. Surveillance Activities Update- including tracking

Updates on each potential situation

- Concern with member- medical student in need to write exam within the U.S.
 - Member is now postponing exam
 - Plan needs to be made to be allowed back in Canada- isolation plan
- One situation- will be coming from corrections- will be going to the isolation center for 14 days
- Community member has tested positive (A.B.)
 - Had been awaiting to be cleared from isolation
 - Member had gone back into house, therefore whole household needed to be retested
 - Letter to go out to community member- CEO to send draft to Luanne- to letters going forward she can add name of each situation
 - Need to contact team to trace any potential exposures
- School cases
 - Children in squaw baby- awaiting testing results
 - One new high-risk contact- whole household in isolation- awaiting testing, will be tomorrow

5. Emergency Response

A) Bylaw Enforcement Update

- Security Checkpoint
 - No update
- Bylaw enforcement
 - No update

6. Health services & Vaccine & Antivirals Activities Update



- Vaccine Discussion- FWFN/Dilico Vaccine Committee
 - Hall Set-up Signage- Ian Bannon, Morris Decorte
 - Security- Wyatt Bannon, Tanner Saarinen
 - Call Centre- Weekend Coverage-
 - 2 people designated for Saturday and Sunday coverage- Date and time stamp
 - Nutrition Station- Nutrition breaks/Lunch/Refreshment Station
 - Communication Announcement- Kristy Boucher
 - Disinfecting Team- (2 people) possibility to use fogger
 - Transportation Team-(1 person)- Taxi coverage
 - Incentives- 7 iPads- 7 teachings attached-
 - Registration Team
 - Screener Team
 - Schools- Notify to close for the 2 days- Myra
 - February 25 and 26
 - Public Works- bring generators on site
 - On Site First Aid Team- William Solomon and reach out to Mason Morriseau
 - Discussion- Front Line workers, will they be vaccinated
 - Will discuss at meeting Monday
 - Action items:
 - Newsletter print ASAP with vaccine information with attached info from Janet DeMille
 -
- Update from Nurse
 - No further update

7. Communications Activities Update

a) Call Centre Update- Emergency Response Call Center

- Call center phone active Monday-Friday 9:00am-4:00pm
 - Phone prompts to call- On call phone (recording)
- COVID-19 hotline
 - Remains open
 - Main office reception now setup to work from home

B) Website/Newsletters- Notice to community

- Flyer delivery- printing ongoing
- Also posting to social media and website regularly
- Live stream to community

C) Communication strategy & discussion

Additional Agenda Items:

Chief & Council

- Next meeting scheduled- Wednesday March 3rd, 2021



9. Action Items; Review of last meeting action items, then new items below.

- **Action Items to be reviewed next Tuesday February 16th**

Action Items: Friday January 22nd	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> • Valard protocols (east west tie project) 	Waiting for follow up from Mike. Sr's department	Luanne Maki- Surveillance Coordinator
Action Items: Tuesday February 2, 2021	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> • Copy of each department's procedures and which services are offered 	Ongoing	All- send to Surveillance team
Action Items: Tuesday February 16, 2021	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> • Notice to community/ Re: schools with potential COVID cases 	Next meeting	Health Department- Luanne Maki
Action Items: Friday February 19th	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> • Community Newsletter to go out ASAP- Re: Vaccine roll out and registration 	As soon as possible	Health team & Communications