

**Emergency Response Group Meeting
Agenda & Notes**

Chair: Michael Pelletier, CEO
Recorder: Christina Thiessen
Location: Zoom Call
Date: February 5, 2021
Time: 9:30 a.m.



Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Positive Story Discussion	
4.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
5.	Emergency Response and Public Health Measures Activities Update a) Bylaw Enforcement Update b) Security Checkpoint Update	a) Community Bylaw Enforcement Officer
6.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse, Community Health Representative
7.	Vaccine & Antivirals Activities Update	
8.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator
9.	Meeting Action Item Review	Chief Executive Officer

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen- Executive Assistant

Roll Call: Peter Collins, Karen Bannon, Christina Thiessen, Wyatt Bannon, Sheldon Bannon, Amanda Collins, Rebecca Arthur, Sabrina Maclaurin, Stephanie Maclaurin, Michele Blais, Michael Pelletier Sr., Agnes Rissanen, Myra Bannon, Rob Pelletier, Esther Pervais, Kristy Boucher, Renee Pervais, William Solomon, Brandy Morris, Dan Gelmich,

1. Opening Prayer- Michael Pelletier

2. Additional Agenda Items

- Internet High School- discussion
- Contact tracing- non compliance of those who had received letters. Objecting to phone calls.
 - Staff concerns with reaching out to the community. Some are being abused and harassed.

3. Chief- discussion on State of Emergency and updates

- Janet DeMille- let Chief know, we are tentative to get some of the vaccine within the community
 - Will provide her the vaccine roll out plan
- Update from council- not recommending to post the names.
- Discussion took place on how can we help those in high risk who would be need of shelter
 - Are more resources available
- State of Emergency Discussion for FWFN
 - When should it be called, possibly after the next set of results come in.
 - Will be reaching out to other community- who had called state of Emergency, what that means, are financial resources that come with declaring.
 - Most recommendations are to call state of emergency after next results are in, depending on results. But also, recommendation to have them re-tested in a couple days in case of a negative positive test.
 - Discussion on placement of check points
 - Should the check point be moved?
 - Should we be checking those who are coming in and leaving
 - This will be discussed further at C&C meeting.
 - If we are already doing as much as we can to prevent further spread
 - Discussion on bylaw for those not following the stay-at-home order
 - How to get community members to follow the rules
 - If a bylaw should be made, not to allow anyone into the community except residents
- Meeting took place with city officials
 - Discussion on vulnerable people, those seeking shelter, including our own vulnerable available
 - Some will be high-risk
 - Discussion on state of emergency for the City of Thunder Bay- when is that called, already a lot of risk in the city. The Shelter House potential for high-risk situations

4. Surveillance Activities Update- including tracking

Updates on each potential situation

- Emailed ERG- update tracking list
- Currently 2 positive cases at isolation center.
 - Others who had been tested had come back negative
- Anyone who had received letters and been in contact with positive case, will continue to isolate until Feb. 17th.
- Retesting is being offered after Monday, if anyone has symptoms/in case of false negative tests
- Recommendation will continue to be to isolate
- Dilico will be offering testing Monday-Friday- Memo is going out to the community
 - Regardless of symptoms
 - Anyone who wants to be tested
 - Will be recommended to stay home until results are given back
- Meeting with policy team took place
 - Isolation policy development
- Working with Cindy Olsen- who works with vulnerable population of Thunder bay
 - Having those stay at identified hotels
 - Those who will be coming out of corrections
 - Need to isolate at the isolation center, will work on setting that up
 - If not willing to cooperate, will not be allowed to stay on the reserve. Will be identified as no entry at check point.
 - This will be the process going forward.
- Meeting set up with Dilico
 - Once they are determined not to be at risk, how will they be removed from tracing list. Once identified as being safe, and in the clear. Want to make sure not to be putting anyone at risk
- Contact tracing team- trouble with staying in contact with some members
 - Will be adding communication piece to the policy
 - Members need a way to communicate with the outside
- Isolation team- update
 - Addictions workers have made plans with 4 clinics in town
 - Individual, Addictions Worker and Clinic- plans in place specific for each individual for 14-day plan. Including plan with doctor if needed. And will have the measures in place for safe detox.
 - Reaching out to those who
- APS- was not able to locate some of the individuals needing to be served letters
 - One-member, unknown location- yesterday has been tested
 - One case- member will hide out, not cooperate
- Discussion on the stigma associated with COVID response
 - Some may be feeling attacked, like they are being picked out
 - Our goal is to support them, and to keep all of the community safe.
 - Communication needs to go out- especially to those who are high risk and vulnerable.
 - Some members feel overwhelmed
 - Do not want the members to feel cut off from the outside world- will be provided a way to communicate

- Communication to the community- reminder of how we are all human, to keep in our minds
- Recommendation for review of food assistance program- Possibly overlap of food program- through Health and Social Services-
 - Working on who will need/which services
 - Needs will be identified
- Discussion on when members do not follow isolation, stay-at-home orders
 - If the member is also employed at FWFN- can we further instruct to isolate as representation on behalf of FWFN.
- Discussion on what to do when members, now, know our personal phone numbers
 - Want to provide services to community members
 - Will need to try and set boundaries, practicing blocking numbers
- Discussion on community members- bullying/harassing/abuse to the FWFN staff
 - If there is 0 tolerance policy
- Communication lines- assorted staff being contacted by other individuals, including a lot of reports through the hotline. But some are not at risk.
 - Reminders to staff on PPE policy
- We need the community to follow rules, or we will have complete burn out.
- Contact tracing team will continue to identify which risk members fall in- Then it goes to the right person
- Question/Recommendation- Would like mental health for staff to be considered. Possibly a debriefing on the Emergency team as a group
 - Potential of using volunteers, to be trained.
 - Having volunteers review Emergency Response Plan
 - Will need back up in case we need positions filled
 - Discussion on health team stretched very thin, with rising cases, with be hard to support community, if staff are overwhelmed and burnt out.
 - Discussion on expanding to more staff areas- Action item to have more staff identified
 - Including Economic Development and Youth Department.
 - Need more staff identified
 - Action item to use a meeting to identify this discussion

5. Emergency Response

A) Bylaw Enforcement Update

- Security Checkpoint
 - Potential to identify those who were in each household if flagged at risk
 - To help identify anyone passing check point that is not supposed to
- Bylaw enforcement
 - Discussion on adding to the bylaws
 - Will bring to council for further recommendations and direction
 - If members are not following stay-at-home order- will need to use APS to be enforced

6. Health services update

- Update from FWFN Staff
 - Meeting with Dilico planned for next week
- Update from Nurse
 - Update has been discussed throughout the meeting
 - Will continue to reach out to those in community
 - Anyone who is considered close contact will need to isolate for 14 days
 - If getting tested for peace of mind, you only need to isolate until results are received
- Meeting to take place with Dilico at 1:30 p.m.- will include health rep from FWFN
- Wellness strategy Meeting scheduled for today will be rescheduled
- Meeting to take place for Rapid Testing within the community

7. Vaccine & Antivirals Activities Update

- No update for today

8. Communications Activities Update

a) Call Centre Update- Emergency Response Call Center

- Call center phone active Monday-Friday 9:00am-4:00pm
 - Phone prompts to call- On call phone (recording)
- COVID-19 hotline
 - Remains open
 - Main office reception now setup to work from home

B) Website/Newsletters- Notice to community

- Flyer delivery- printing ongoing
- Also posting to social media and website regularly
- Live stream to community

C) Communication strategy

- Document sent for review
- Recommendation for Facebook Live updates- biweekly

Additional Agenda Items:

Internet High School- request to Chief & Council to let the school open with safety precautions in place

- This request has been approved- pending a review of safety response plan- plan to be provided to group- will need to consider kindergarten classroom in the building

Chief & Council

- Next meeting scheduled- Wednesday February 17th, 2021

9. Action Items; Review of last meeting action items, then new items below.

Action Items: Friday January 22nd	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> Valard protocols (east west tie project) 	Waiting for follow up from Mike. Sr's department	Brandy- Surveillance Coordinator
Action Items: Tuesday January 26th	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> Membership clerk to review the council approved list- will review stay-at- home order. Will be revoking some letters 	As soon as possible	CEO & Membership Department
Action Items: Tuesday February 2, 2021	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> Copy of each department's procedures and which services are offered 	Ongoing	All- send to Surveillance team
Action Items: Friday February 5, 2021	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> Review staff from other departments - to be listed on contract tracing teams. Potential alterations/back up 	As soon as possible	CEO- reaching out to Economic Development and Youth & Social Services Departments
<ul style="list-style-type: none"> Set up security meeting, between CEO, Bylaw and Property Director- start discussion more security monitoring Draft a bylaw for isolating 	Ongoing	CEO, Bylaw officer & Director of Property