

Emergency Response Group Meeting Agenda & Notes

Chair: Karen Bannon
Recorder: Christina Thiessen
Location: Zoom Call, January 29th, 2021
Time: 9:30 a.m.



Agenda Order	Agenda Topics	Person(s) Responsible
1.	Opening Prayer	All
2.	Agenda Overview – request to add additional items	All
3.	Positive Story Discussion	
4.	Surveillance Activities Update a) Surveillance Tracking System	a) Surveillance Coordinator
5.	Emergency Response and Public Health Measures Activities Update a) Bylaw Enforcement Update b) Security Checkpoint Update	a) Community Bylaw Enforcement Officer
6.	Health Services and Corpse Management Activities Update a) Health Services Update	a) Community Health Nurse, Community Health Representative
7.	Vaccine & Antivirals Activities Update	
8.	Communications Activities Update: a) Call Centre Update b) Website/Newsletter Update	a) Community Inquiry Coordinator b) Public Information Coordinator
9.	Meeting Action Item Review	Chief Executive Officer

Emergency Response Group:	
1. Peter Collins – Chief	11. Michele Blais – Community Evacuation Coordinator
2. Michael Pelletier Jr – CEO	12. Myra Bannon – Education Authority
3. Derek Johnson – Police Rep.	13. Morris Decorte – Property Maintenance
4. William G. Solomon – Fire Chief Rep.	14. Cheryl Szyja – Emergency Site Manager
5. Michael Pelletier Sr – Public Works Rep.	15. Serena MacLaurin – Community Health Rep.
6. Karen Bannon – Emergency Preparedness Coordinator & Medical Health Authority Rep.	16. Agnes Rissanen – Community Health Nurse
7. Shannon Crews – Social Services Rep.	17. Stephanie MacLaurin – Health and Wellness Worker
8. Serena MacLaurin – Emergency Medical Services Rep.	18. Kristy Boucher – Public Information Coordinator
9. Ian Bannon – Community Emergency Management Coordinator	19. Brice Morriveau – Community Inquiry Coordinator
10. Lori Payne - Finance Rep.	20. Brandy Morris – Surveillance Coordinator
	21. Luanne Maki- Health Centre Manager
	22. Christina Thiessen- Executive Assistant

Roll Call: Peter Collins, Karen Bannon, Christina Thiessen, Wyatt Bannon, Sheldon Bannon, Amanda Collins, Shannon Crews, Jamie Scrimger (Nokiiwin), Rebecca Arthur, Sabrina Maclaurin, Stephanie Maclaurin, Blais, Michael Pelletier Sr., Agnes Rissanen, Jennelle Charlie, Myra Bannon, Rob Pelletier,

1. Opening Prayer- Michael Pelletier

2. Additional Agenda Items

-
- Inmate release
- Allowing sick members to pass check point for COVID-19 testing
- Staff travel policy
- Communication among team

3. Positive Story Discussion

4. Surveillance Activities Update- including tracking

Updates on each potential situation

- Update on Pandemic Coordinator: Possibly switching roles around, will need to help take on role while staff is on leave
- Jail Situation
 - Meeting took place with the jail
 - Not in favour of releasing information, response in regards to those who will be released from corrections
 - Would need permission from citizen
 - Plan to be made with justice department and family support workers
 - NILO's (Native Inmate Liaison Officer) to start February 1st, 2021- Specific to local First Nations, including Fort William
 - Release plan including communication with the First Nation
 - Creation of consent form-
 - Question if APS is notified of those being released. The answer is no, unless the charge was made on the First Nation.
 - APS concerned with more inmates to be released
 - Security to be made aware. Living off reserve
 - One member is residing in City of Tbay. Currently not self isolating. If they had been released prior to 14 days would not need to isolate. Can find out if he has any symptoms
 - One member is of concern- currently isolating in home with elderly grandmother.
 - Was unsure if near any potential risks
 - Letter to letter to recommend for member to isolate in hotel with supports by FWFN. Or have whole household isolate
 - Had not been COVID-19 tested- Recommendation to book a COVID-19 test

- Contact tracing team will then find out who else has been in the home or in contact with member
 - If we need APS to follow up
- FWFN Health team has been following up
 - Discussion on plan for when we recommend isolation- will hotel be provided. Or possibly another home location. Will need to consider if this is more risk. How can they be fully supported? Will need food and shelter.
- Identified- through family member, one through social media post
 - No current process of bring notified by the jail- this will be to come
 - Adjust the protocols- not to infringe on rights of community members
- Discussion on if part of jail release can be to isolate for 14 days- and how would that be enforced
- Luanne and Brandy to be invited to meeting with jail
- Awaiting meeting with superintendent
- Valard Construction Situation
 - Those working for Valard from our community have been released. Will only be home a couple days then will need to go back to work

5. Emergency Response

A) Bylaw Enforcement Update

- Security Checkpoint
 - Group discussion- have seen people bypassing the check points
 - Notifying APS of members not following the stay-at-home order
 - Some confusion for staff as to who is allowed in. If you reside on FWFN you are allowed through without letter. If you are a non-member or non-resident you need a letter approved by Chief & Council
 - Someone had booked a COVID-19 test on FWFN-
 - Discussion on situation
 - Dilico can provide list of who has medical appointments
 - Would not like to offer testing services for those who need to return to work COVID-19 testing
 - Membership to review approved situations. Reviewing the stay-at-home order, if any requests don't make sense, approval can be removed.
 - Question if sign is posted letting people know they are being recorded. Having a sign, letting people know they will be asked questions.
 - Will add signage
- Bylaw enforcement
 - Witness high traffic in the CNRA building area. Those not wearing masks
 - Possibly a training session
 - Find out exactly what is taking place in building

6. Health services update

- Update from FWFN Staff
 - Meeting with Dilico planned for next week

7. Vaccine & Antivirals Activities Update

- Those living in congregated homes will be vaccinated.
- Currently a lack of supplies to vaccinate
- Question if off reserve elders will be vaccinated with first nation roll out.

8. Communications Activities Update

a) Call Centre Update- Emergency Response Call Center

- Call center phone active Monday-Friday 9:00am-4:00pm
 - Phone prompts to call- On call phone (recording)
- COVID-19 hotline
 - Remains open
 - Main office reception now setup to work from home

B) Website/Newsletters- Notice to community

- Flyer delivery- printing ongoing
- Also posting to social media and website regularly
- Live stream to community
 - Protocols
 - Stay-at-home orders
 - Vaccine update

C) Communication strategy

- Document sent for review
- Recommendation for Facebook Live

Additional Agenda Items:

Question- about those who are released from jail, Is there a way to confirm? Response: Yes, please call bylaw officer or COVID-19 hotline to report.

Chief & Council

- Next meeting scheduled- Wednesday February 3rd, 2021

9. Action Items; Review of last meeting action items, then new items below.

Action Items: Friday January 22 nd	Date to review	Person/Department Responsible

<ul style="list-style-type: none"> Valard protocols (east west tie project) 	By next meeting	Brandy- Surveillance Coordinator
<ul style="list-style-type: none"> Travel and self isolation policy- to add to COVID-19 response plan- sub committee 	Ongoing	Pandemic Coordinator- Luanne – working with new sub committee
Action Items: Tuesday January 26th	Date to review	Person/Department Responsible
<ul style="list-style-type: none"> Draft letter for council approval to request protocols for all on reserve businesses 	Done as letters are completed	CEO
<ul style="list-style-type: none"> Letter to be drafter for other released member- will go to whole household- recommendation for all to self isolate and for member to be tested. FWFN Pandemic team to follow up with contact tracing and support for household 	As soon as possible	CEO, Bylaw (deliver letter), and then Pandemic Coordinator will do follow up for tracing and support
<ul style="list-style-type: none"> Valard COVID-19 plan to be reviewed by ERG. 	As soon as possible	Mike Sr.
<ul style="list-style-type: none"> Supervisor protocol and staff- review if needs to be updated- feedback received, will do further updates 	As soon as possible	CEO and Human Resources
<ul style="list-style-type: none"> Membership clerk to review the council approved list- will review stay-at- home order. Will be revoking some letters 	As soon as possible	CEO & Membership Department
<ul style="list-style-type: none"> Notice at check point to public- Letting them know they are being recorded- Waiting for quote back. 	Pending	Bylaw officer
<ul style="list-style-type: none"> Live stream to take place giving updates to the community 	Tentative to take place this week –moved to next week	Communications to prepare notice and CEO

Action Items: Friday January 29, 2021	Date to review	Person/Department Responsible
<ul style="list-style-type: none">• Question on training taking place at CNRA- reviewing plan/details to ensure following COVID-19 safety rules	Review next week	Property & Lands Manager