

Weekly Newsletter for March 22-28

Flyers are to be delivered each weekend by 4pm Sunday evening.

Didn't receive your newsletter this weekend?

Please call Kristy Boucher at 623-9543 ext.217 or
info@fwfn.com with your questions or concerns.

Finance Information Page For:

- Direct Deposit Forms for Member Distributions
- Youth Turning 18 – Direct Deposit Forms
- Late Banking Information – Annual Member Distributions
- Are You Making a Payment?

Is now on Page 2 of our Weekly Newsletter

Stay informed, follow us on:



@fortwilliamfirstnation



@FWFN1

NOTICE TO ON RESERVE HOUSEHOLDS WITH DOGS

Letting your dog run loose, puts them and the community members in danger.

It is up to the pet owner to control their pets, and protect others from them. Pet owners can be held accountable if their pet hurts someone.

Please be advised that Flyer Carriers have the right to refuse delivery to the household in they encounter a dog or dogs in the area that makes them feel unsafe.

Christmas Boundary Interest Distribution

Further to the November 25, 2020 Chief and Council meeting your December 4, 2020 distribution details are as follows:

- \$500 per adult (aged 18 and older) member from the Boundary Trust Income Allocation
- \$35 per adult (aged 18 and older) member from the Boundary Trust Income Allocation
- \$50 for Elders aged 55-plus (at December 31, 2020) from the OFNLP funds

The above will be paid by EFT (electron funds transfer) and was uploaded to the RBC on Friday December 4, 2020. Funds may take up to 5-days to be deposited in your account so if you have not received your funds by Friday December 11, 2020 then please contact us at that time. Please contact Esther Pervais, Finance Officer for these inquiries.

All payment are issued by EFT. The only exception is for those members who are not a resident in Canada. Non-resident members will be issued a cheque and it will be mailed to your last updated mailing address.

If your banking information has changed then you should refer to the first Finance page of our weekly Newsletter. We will require a new direct deposit form, please see the previous Finance page for the required format.

Late banking information – Annual Member Distributions

Any revised direct deposit information received after a member distribution will be processed on a weekly basis until the Christmas break, each Friday. Please ensure your new banking information is received as soon as possible and no later than Wednesday each week before the Friday.

Questions regarding the above can be addressed to Esther Pervais, Finance Officer or Michael D. Pelletier, CEO.



Direct Deposit Forms for Member Distributions

Please keep your banking information up-to-date with Finance. If you change your financial institution or have not yet provided any banking information to Finance, the following options are available to submit your Direct Deposit Information:

1. Mail in a sample VOID cheque from your chequing account that has your current address information on it. Please enclose a brief note such as **“Please update my direct deposit information”, sign and date** this note and provide your phone number in case we need to contact you.
2. If you have online banking, you can print out your own Direct Deposit form that is pre-populated with your name and bank account information already on it, **sign and date it**, print your address and phone number on it and mail it to FWFN Finance. Finance will not process a manually filled out/hand-written direct deposit form that is not bank-stamped and bank-dated by your branch.
3. You can also visit your financial institution and have them fax FWFN Finance directly at (807) 623-5190 your direct deposit form after you signed and dated it. The fax must be faxed from the financial institution and cannot be faxed from a third-party fax number. Please note, some financial institutions provide this fax service and some do not. In the event they do not, you will need to mail this direct deposit form to us, as we will require your **original signature**.
4. Please note – Finance does not process any banking updates by e-mail or pictures or hand-written account information.
5. If you are providing your banking information for FWFN employee payroll purposes, you will need to consent to release this information from FWFN Payroll to share this information to FWFN Accounts Payable and you will need to sign and date this form along with FWFN Payroll sign off.

Youth Turning 18 - Direct Deposit Forms

Please provide your direct deposit information as noted above at least 1-week in advance of your birthday to the attention of Finance to release FWFN youth funds held in trust. In addition, as the Specific Claim Housing Trust administers the remaining balance of youth funds, please also contact Michael Pelletier Jr, CEO directly at cell (807) 629-0471 to arrange any payment of these youth funds due to you, you will need to provide your banking information to them directly.

Late Banking Information – Annual Member Distributions

Any revised direct deposit information received after a member distribution will be processed on the 3rd – Friday of each month thereafter. Please provide no later than the Wednesday before the 3rd Friday to ensure any amounts owing to you are processed on the 3rd Friday. Otherwise, your payment may not be processed until the following month's 3rd Friday.

Are You Making a Payment? ****NEW UPDATE Effective June 3, 2020****

Any member or customer making a payment (rent, ice rental, arena gym memberships, hall rental, hunting/fishing licenses, craft tables, Health Fair, Good Food Box, Pow Wow vendors, any other payments), Fort William First Nation Reception (2nd Floor of Band Office) must issue you an official pre-numbered FWFN receipt.

****Effective June 3, 2020**** FWFN can accept payments by autodeposit/e-transfer from your personal smartphone banking app. You can register FWFN as a recipient by adding our Accounts Receivable email: accountsreceivable@fwfn.com. Please include a brief message before sending your payment such as: rent, ice rental (include organization name if applicable), invoice IVC#. A receipt will then issued to you by mail.

We can also debit/credit card (Visa, MasterCard, American Express, and Discover). You may also mail in your cheque payment to the address noted below. Please reference your invoice number or rental unit address for rental payments. **During the pandemic we are not processing any cash deposits.**

FWFN Arena can process receipts if you are paying for your ice debit or credit card. The Arena no longer processes cash. FWFN Arena customers can now set up accountsreceivable@fwfn.com to send in an autodeposit/e-transfer payment – please include a brief reference to your organization if applicable and invoice IVC#.

Fort William First Nation – 2nd floor, Suite 200 at 90 Anemki Drive – for mailings.

COVID-19 – Update from Finance

As COVID-19 numbers continue to increase during the second wave in Ontario it is more important than ever for everyone to remain vigilant in their efforts to prevent the spread of COVID-19. This includes maintaining physical distancing with one another, practicing good hand hygiene and wearing masks when in enclosed public spaces.

Please continue to visit our local Thunder Bay Health Unit website for the most current COVID-19 data at: <https://www.tbdhu.com/coviddata>.

You may also visit our COVID-19 Action Plan web page for Community Updates, Resources and Important Contact Information at: <https://fwfn.com/covid-19-action-plan/>.

In addition to being a part of the COVID-19 pandemic team, Finance continues to work onsite in order to maintain continuity of services. Responding to COVID-19 pandemic needs and our Community's health and safety remains our primary focus while we continue to do our best to administer all of our Finance functions and as a result, our response times may continue to be delayed. We sincerely appreciate your continued patience and understanding during this time.

Payments to our suppliers

If you are a member-contractor with no current banking information on hand for EFT direct deposit payment, we will be mailing your payment by cheque to you. All regular supplier payments will be processed by cheque and mailed. There will be no picking up of cheques for personal delivery in order to limit contact and uphold the physical distancing requirements by public health officials.

You may wish to set up direct deposit, if so, please refer to the previous page for the correct format to submit this information to us.

Bingo Balls

Until further notice, Bingo Balls applications are not being accepted at this time, as a result of limited Bingo Operations during the pandemic.



F O R T W I L L I A M F I R S T N A T I O N

JOB POSTING

Position Title: Bus Driver(s)

Position Description: Under the general direction of the Director of Health & Social Services, with direct supervision provided by the Education Manager, transports children between school and home via school bus.

Major Responsibilities:

- Transport children between school and home and/or an excursion as needed
- Ensure children's safety when boarding and leaving the bus and crossing the street while bus is stopped
- Report delays, mechanical problems and accidents to Education Department
- Complete accident/incident reports and distribute these to proper school and Education Department
- Additional duties as required

Qualifications/ Conditions of Employment:

- Must be able to work on short notice
- Completion of secondary school diploma is preferred
- A minimum of one year of safe driving experience is required
- Copy of Driver's Abstract required
- Class "G" driver's license required
- Criminal Reference Check required
- Bus drivers require a Class "B" license in Ontario (copy to be provided with application)

FWFN is willing to train qualified applicants for class "B" license.

Job Posting Closing Date: Posting open until position is filled. Please direct your application, consisting of a cover letter and resume with three (3) references to the attention of:

Donna Mullen

Human Resources Assistant

P: 807-623-9543 ext. 806

F: 807-623-5190

Email: donnamullen@fwfn.com

When hand delivering, ensure that your application is date stamped and a copy provided to you.

We appreciate all applications. Only those selected for an interview will be contacted.



F O R T W I L L I A M F I R S T N A T I O N

JOB POSTING

Position Title: Bus Monitor

Position Description: Under the general direction of the Director of Health & Social Services and direct supervision of the Education Coordinator, the bus monitor will enforce the bus transportation policies and procedures to ensure students safety while travelling on the bus.

Major Responsibilities:

- Ensure students follow FWFN bus safety protocols and procedures while travelling on the bus
- Report any behavioural issues, incidence and injuries of a child to the Principal of the school as well as the Education Coordinator
- Set and maintain rules for students to abide by while travelling on the bus
- Provide incident reports in the event of on accident/incident
- Attend meetings as required
- Additional duties as required

Qualifications/ Conditions of Employment:

- Completion of secondary school diploma preferred
- Criminal Reference Check required
- First Aid Certificate required

Job Posting Closing Date: Posting open until position(s) is filled. Please direct your application, consisting of a cover letter and resume with three (3) references to the attention of:

Donna Mullen
Human Resources Assistant
P: 807-623-9543 ext. 806
F: 807-623-5190
Email: donnamullen@fwfn.com

When hand delivering, ensure that your application is date stamped and a copy provided to you.

We appreciate all applications. Only those selected for an interview will be contacted.



Fort William First Nation

2021/2022 POST SECONDARY APPLICATIONS

2021/2022 Post-Secondary
Applications are now available.

Please email education@fwfn.com
to request an application OR find the
application on the official FWFN
website www.fwfn.com

EVERY student must apply each year.

**The deadline to submit the
application is
Friday May 28, 2021 by 4pm.**

For more information, contact:

Myra Bannon

Education Manager

623.9543 ext 225

Myra@fwfn.com

Brittany Collins

Education Assistant

623.9543 ext 205

education@fwfn.com



APRIL GOOD FOOD BOX!

Standard food boxes \$22.00 each

This month's orders due by April 5/2021.

EFT: accountsreceivable@fwfn.com boxes

can be picked up on April 14/21 after 3pm@ health center. ** please wear mask when picking up!

Any questions please contact juliefair@fwfn.com



Fort William First Nation First Response

“ Saving And Empowering Lives In Our Community. “

Department: Medical First Response Team

Date Prepared: March 4th, 2021

Subject: First Response Team Notice

Prepared By: Mason Morriseau (*First Response Team Chief*)

FIRST RESPONSE TEAM RECRUITMENT NOTICE

We are excited to announce that the Fort William First Nation First Response Team is officially starting! We are currently awaiting finalization for our first training session. We will soon have First Responders active in our community, responding to emergency situations and calls within our community. Having trained Medical First Responders in our community will save our community members lives by providing rapid response times where normally response times would be longer.

We are currently accepting applications for any individual who would like to join our team! You do not need any previous experience, qualifications or certificates to join the team! Simply visit <http://fwfnfirstresponse.com/recruit.html>, fill out and submit an application!

Respectfully,

Mason Morriseau

Fort William First Nation First Response Team Chief

Phone: 1(807)631-3117 | **Website:** <http://fwfnfirstresponse.com>

DIVINE MERCY MESSAGE

WHAT IS HAPPENING TO OUR COMMUNITY? WE HAVE COVID 19 EFFECTING OUR PEOPLE AND GAINING MORE POSITIVE CASES EVERY DAY. FORTUNATELY OUR ELDERS HAVE BEEN VACCINATED WHICH HAS PROVIDED SOME PEACE OF MIND.

IT IS COMMONLY KNOWN THAT MUCH OF THE INFECTIONS COME FROM CERTAIN PERSONAL CONTACT AND IN CERTAIN GATHERINGS.

OUR CHIEF AND COUNCIL AND BAND STAFF ARE PROVIDING AS MUCH CARE AS AVAILABLE TO PROVIDE. THIS VIRUS HAS AFFECTED EVERY PART OF OUR LIVES IN OUR COMMUNITY. I AM HOPING THAT YOUR PRAYERS ARE NOT BEING AFFECTED. POPE JOHN PAUL II "SAYS DO NOT BE AFRAID". WE ARE REMINDED OF GOD'S DIVINE MERCY FOR EACH ONE OF US, WHO, ARE AFFECTED AND YET TO BE AFFECTED.

AT THIS PRESENT TIME IN OUR COMMUNITY WITH THE CHALLENGES OF OUR CHURCH BEING IN LOCKDOWN. FUNERALS ARE FORCED TO FOLLOW LIMITED PARTICIPATION DUE TO THE LOCKDOWN. PERHAPS WE WERE NOT TAKING THIS VIRUS TOO SERIOUSLY. LET'S PRAY THAT THIS VIRUS DOES NOT CAUSE US TO LOSE ANY MEMBERS.

THE OTHER CHALLENGE THAT IS APPARENT IN OUR COMMUNITY IS THE SALE OF ILLEGAL DRUGS BEING SOLD IN BROAD DAYLIGHT TO OUR COMMUNITY MEMBERS. THERE ARE TWO MAIN CHARACTERS, (THE SELLER AN THE BUYER) WITH OUT ANY FEAR OF REPERCUSSIONS, THEY ARE CONTAMINATING THE REST OF THE COMMUNITY WITH SAME EFFECT AS ANY VIRUS. THE SELLER IS ENABLING INDIVIDUALS TO BECOME ADDICTED TO A DANGEROUS LIFE-THREATENING WAY OF LIFE. THE BUYER WITHOUT ANY CONCERN FOR THEIR OWN HEALTH AND WELL-BEING AND ARE AFFECTING THEMSELVES AS WELL AS THEIR OWN FAMILY MEMBERS.

I CANNOT EMPHASIZE ENOUGH, HOW WE ARE NEGLECTING THE DIVINE MERCY OF JESUS TO COME TO OUR HELP. HOW MUCH LONGER DO WE HAVE GO ON WITHOUT RECOGNIZING THAT THE DIVINE MERCY OF JESUS HAS BEEN BROUGHT TO US THROUGH SAINT FAUSTINA AND SHE IS THERE TO HELP US.

SAINT FAUSTINA HAS BROUGHT US THE CHAPLET OF DIVINE MERCY FOR OUR COMMUNITY. MANY BOOKLETS ARE PRESENTLY IN OUR HOMES WITH THE CHAPLET. IF ANYONE DESIRES TO A HAVE COPY OF THE BOOKLET CONTAINING THE CHAPLET, I WILL HAVE SOME AVAILABLE AT OUR CHURCH ON SUNDAY AT 3:00 PM, YOU CAN ALSO LISTEN TO THE CHAPLET IN SONG.

THESE ARE SERIOUS TIMES FOR OUR COMMUNITY WITH ALL THE CHALLENGES FACING ALL OF US. THE IMAGE OF JESUS (JESUS I TRUST IN YOU) SHOW HIM STEPPING TOWARD US. DO LET HIM PASS US BY. I AM PRAYING FOR ALL OF YOU. PRAY THE CHAPLET AT HOME FOR OUR COMMUNITY OR COME AND JOIN IN PRAYER AT 3:00 PM AT OUR CHURCH. APOSTLE OF DIVINE MERCY.

NOTICE TO FWFN BAND MEMBERS: CALL FOR EXPRESSION OF INTEREST

In accordance with the provisions of the specific claim housing trust, approved by the membership on December 9th, 2005, Fort William First Nation (FWFN), as beneficiaries of the trust, hereby calls for an expression of interest by members to act as trustees for the *FWFN Specific Claim Housing Trust*.

History:

The remaining assigned duty of this trust is to oversee the per capita distribution to those eligible members who reached the age of eighteen (18) years of age and whose funds were set aside in trust for this purpose.

Upon vacancy by any trustees, replacement of those trustees must be done by way of vote by the community membership in a band membership meeting as per section 5.8 of the *FWFN Specific Claim Housing Trust*.

Trustees shall meet at least four (4) times per year and shall be compensated by reasonable honoraria as per section 6.1(f) of the *FWFN Specific Claim Housing Trust*.

Members interested in reviewing the terms of the trust or roles as trustees are welcome to review a copy of the trust agreement upon request to the FWFN Chief Executive Officer at 807-623-9543 ext. 233 or ceo@fwfn.com.

Call for Expression of Interest to Fill Five (5) Vacancies:

Members interested in sitting as trustees must meet eligibility criteria in accordance with the Trust Agreement, namely:

- 1) Must be thirty (30) years of age;
- 2) Must be a registered member of Fort William First Nation;
- 3) Must be a competent member suitable to hold the position of trustee;
- 4) Must have attained a minimum education level of Graduation from an Ontario Secondary school or equivalent.

In accordance with section 5.6 of the *FWFN Specific Claim Housing Trust*, three members shall be on-reserve members and two shall be off-reserve members. Although it is not a requirement, members having a financial or bookkeeping background are encouraged to apply.

Names of interested individuals will be brought forward to a General Membership Meeting and the membership shall vote to accept the names presented. (Date of such vote to be announced).

Interested band members shall forward their interest to the FWFN Chief Executive Officer, Michael D. Pelletier at 807-623-9543 ext. 233 or ceo@fwfn.com. Please include your full name, email, and email. We encourage early applications, however we ask that names be provided no later than **April 2nd, 2021 at 2:00 p.m.**



F O R T W I L L I A M F I R S T N A T I O N

JOB POSTING

Position Title: Housing Maintenance Worker

Position Description:

Under the direct supervision of the FWFN Housing Manager, ensures the efficient and cost-effective maintenance for band housing, including existing Section 95 housing units.

Main Duties:

- Perform inspections of homes/units covering annual roof inspections and repairs, maintenance on all doors, exits, etc. Make recommendations for repair to Housing Manager
- Ability to perform maintenance on units that be both minor or complex to include plumbing, heating and cooling and electrical trouble shooting.
- Install, repair and maintain domestic plumbing fixtures, hot water tanks, and some electrical fixtures.
- May perform carpentry or other trade work during home repair or renovation activities
- Assist in routine maintenance and repair of equipment
- Consult with housing inspector and liaise with building contractors
- Ensure quality control and inspections
- Work with the Housing Manager towards resolving issues concerning the existing low rental units
- Accompany prospective tenants on inspections of rental houses and collaborate with them on inspection finds
- Prepare and submit a written biweekly activity report to the Housing Manager
- Perform other duties as deemed appropriate by Director of Lands & Properties
- Willingness to undertake training relative to various residential construction and repair components, HVAC unit install and maintenance, plumbing install and troubleshooting of some electrical components.

Qualifications:

- Extensive experience in the residential construction, renovation and repair industry or experience as a general construction labourer
- Knowledge of carpentry, plumbing, electrical, mechanical (small pumps, motors, etc.) and blueprint reading and Ontario Building Code.

We appreciate all applications. Only those selected for an interview will be contacted.



F O R T W I L L I A M F I R S T N A T I O N

- Ability to perform physical/manual labour
- Knowledge of working with a Purchase Order System and ability to prepare and manage an annual operating budget.
- Ability to write reports and submit proposals for various funding sources.
- Good communication skills (oral and written)
- Good organizational and supervisory skills
- Good working knowledge of labour codes, particularly Occupational Health and Safety guidelines
- Willingness to work on an On-Call Basis for emergency Housing Calls.

Conditions of Employment:

- Valid Ontario Drivers License and use of personal vehicle.
- Vulnerable Sector Security Clearance is required.

Hourly Wage: To be determined.

Working Hours: 40 hours per week (flexible)

Job Posting Closing Date: Applications consisting of a cover letter and resume with three (3) references must be received by: 11:59 p.m. on Sunday, March 28, 2021. Please direct your application to the attention of:

Donna Mullen, Human Resources Assistant
Ph: 807-623-9543 ext. 806, Fax: 807-623-5190
Email: donnamullen@fwfn.com

We appreciate all applications. Only those selected for an interview will be contacted.

Department: Fort William First Nation CEO
Subject: COVID-19 Community Update

Date Prepared: March 19th, 2021
Prepared by: Christina Thiessen
Executive Assistant - Office of the CEO

NOTICE TO COMMUNITY- Update on COVID-19 from Emergency Response Group

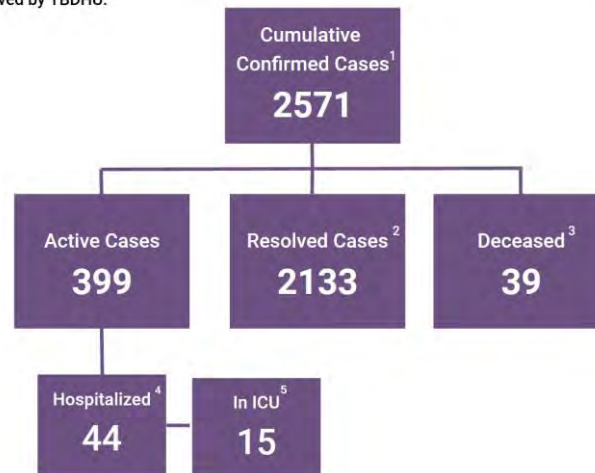
As of March 19, 2021, at 10:00am confirmed by FWFN Emergency Response Team:

4	Positive Cases in Isolation
10	Cases in Isolation
4	Self Identified Cases
26	Resolved Cases 2021
2	Resolved Cases 2020

As of March 19, 2021, at 10:49 am confirmed by Thunder Bay District Health Unit there 2571 COVID-19 confirmed positive tests in Thunder Bay and Surrounding Areas (Including District Communities & First Nation Communities). At this time there are 399 active case in Thunder Bay and Surrounding Areas.

Status of Confirmed Cases in TBDHU

The following information describes confirmed positive COVID-19 cases in the area served by TBDHU.



Continued on next page...

REMINDERS AND UPDATES:

FWFN Health Centre:

Vaccine Clinic News

Clinics continue to operate weekly at the Dilico Family Health Team Clinic on Tuesday and Thursday from 9:30am to 4:00 pm. The Vaccine team will continue to call members for appointments until all members are vaccinated. Your cooperation is greatly appreciated.

Education Department:

Due to the significant number of cases of COVID-19 in Thunder Bay, the Medical Officer of Health, Dr. Janet DeMille is directing schools in the City of Thunder Bay and surrounding areas to extend the suspension of in-person learning until March 29, 2021. The impacted schools include elementary, senior elementary, and high schools of the following boards:

- Lakehead District School Board
- Thunder Bay Catholic District School Board
- CSDC des Aurrores Boreales- Thunder Bay Schools
- Lac des Mille Lacs Education Centre

In person instruction to students with special education needs who cannot be accommodated through remote learning and who wish to attend in-person instruction may continue.

Meat Hamper Program

For families Already Enrolled in the Nutrition Snack Program (School Snack Bag)- hampers will be available for pick up Thursday March 25th, 2021 from 12 noon until 6pm at FWFN Arena Gym area. Please remain in your vehicle until instructed to Exit and remember to practice social distancing at all times.

****Funding requirements stipulate this is available on reserve families with school age children only***

For more information, please contact myra@fwfn.com or education@fwfn.com or 623-9543 ex. 225- Leave a message for Myra.

COVID-19 Information & Communication Lines

- Email: covid19@fwfn.com
- Call Center Line: (807) 698-0415

Website: <https://fwfn.com/covid-19-action-plan/>

If you have any questions please see contact information below.

Respectfully,



Michael D. Pelletier, Chief Executive Officer

Fort William First Nation

P: 807.623.9543 Ext. 233 C: 807-629-0471



FORT WILLIAM FIRST NATION SOCIAL SERVICES

FREE LOW INCOME TAX CLINIC

You Must Be:

18 years or older to claim Taxes

How far back we can go:

2010

What you will need:

- Income Slips (T4, T5007)
- Heating cost receipts for the year of claim – Includes those with wood heating
- What returns are outstanding?
- Tuition (if applies to you)– Not a Priority
- Married or Common Law- Both need to attend
- Pension (if applies to you)
- Support Payments (if applies to you)

If you need assistance or more information to be prepared for your appointment, please call CRA prior to coming in. [1-800-959-8281](tel:1-800-959-8281)



Suggested income level from CRA

Family size

Total family income is under...

1 person \$35,000

2 persons \$45,000

3 persons \$47,500

4 persons \$50,000

5 persons \$52,500

More than 5 persons \$52,500
plus \$2,500 for each additional
person

All appointments will be over the phone, to arrange an appointment please call 622-6791 or email haileymaclaurin@fwfn.com. Leave your first name, last name, date of birth and contact information; you will get a call or email to arrange for an appointment date, which will be on a Thursday.

****For Ontario Works recipients remember your taxes, must be done and submitted to your worker by June****



**FORT WILLIAM FIRST NATION
COVID-19 VACCINE CLINIC
NEWS**



Fort William First Nation's Next
Mass Vaccine Clinic is scheduled for
**March 31, 2021 at the Fort William First Nation Community
Centre.**

Only attend Fort William First Nation clinics if you have been
contacted by phone and booked for an appointment

If you haven't been booked be aware that if there is a cancellation
you may receive a call to come right away for a vaccine, so
therefore please keep your phones close and be available to
answer.

Clinics continue to operate weekly at the Dilico Family Health Team
Clinic on Tuesday and Thursday from 9:30 am. to 4:00 pm. And will
be booked until all members are vaccinated. Your cooperation is
greatly appreciated.

If you have not registered, you can do so by calling the
COVID19 Hot-Line at 698-0415 or via email @ covid19@fwfn.com

REGISTER NOW TO GET VACCINATED

"WE ARE ALL IN THIS TOGETHER"