Fort William First Nation

Weekly Newsletter for March 1-7

Flyers are to be delivered each weekend by 4pm Sunday evening.
Didn't receive your newsletter this weekend?
Please call Kristy Boucher at 623-9543 ext.217 or
info@fwfn.com with your questions or concerns.

Finance Information Page For:

- **Direct Deposit Forms for Member Distributions**
- **Youth Turning 18 – Direct Deposit Forms**
- **Late Banking Information – Annual Member Distributions**
- **Are You Making a Payment?**

Is now on Page 2 of our Weekly Newsletter

Stay informed, follow us on:

@fortwilliamfirstnation **@FWFN1**

NOTICE TO ON RESERVE HOUSEHOLDS WITH DOGS

Letting your dog run loose, puts them and the community members in danger.

It is up to the pet owner to control their pets, and protect others from them. Pet owners can be held accountable if their pet hurts someone.

Please be advised that Flyer Carriers have the right to refuse delivery to the household in they encounter a dog or dogs in the area that makes them feel unsafe.

Christmas Boundary Interest Distribution

Further to the November 25, 2020 Chief and Council meeting your December 4, 2020 distribution details are as follows:

- $500 per adult (aged 18 and older) member from the Boundary Trust Income Allocation
- $35 per adult (aged 18 and older) member from the Boundary Trust Income Allocation
- $50 for Elders aged 55-plus (at December 31, 2020) from the OFNLP funds

The above will be paid by EFT (electron funds transfer) and was uploaded to the RBC on Friday December 4, 2020. Funds may take up to 5-days to be deposited in your account so if you have not received your funds by Friday December 11, 2020 then please contact us at that time. Please contact Esther Pervais, Finance Officer for these inquiries.

All payment are issued by EFT. The only exception is for those members who are not a resident in Canada. Non-resident members will be issued a cheque and it will be mailed to your last updated mailing address.

If your banking information has changed then you should refer to the first Finance page of our weekly Newsletter. We will require a new direct deposit form, please see the previous Finance page for the required format.

Late banking information – Annual Member Distributions

Any revised direct deposit information received after a member distribution will be processed on a weekly basis until the Christmas break, each Friday. Please ensure your new banking information is received as soon as possible and no later than Wednesday each week before the Friday.

Questions regarding the above can be addressed to Esther Pervais, Finance Officer or Michael D. Pelletier, CEO.

Direct Deposit Forms for Member Distributions

Please keep your banking information up-to-date with Finance. If you change your financial institution or have not yet provided any banking information to Finance, the following options are available to submit your Direct Deposit Information:

1. Mail in a sample VOID cheque from your chequing account that has your current address information on it. Please enclose a brief note such as **"Please update my direct deposit information", sign and date** this note and provide your phone number in case we need to contact you.
2. If you have online banking, you can print out your own Direct Deposit form that is pre-populated with your name and bank account information already on it, **sign and date it,** print your address and phone number on it and mail it to FWFN Finance. Finance will not process a manually filled out/hand-written direct deposit form that is not bank-stamped and bank-dated by your branch.
3. You can also visit your financial institution and have them fax FWFN Finance directly at (807) 623-5190 your direct deposit form after you signed and dated it. The fax must be faxed from the financial institution and cannot be faxed from a third-party fax number. Please note, some financial institutions provide this fax service and some do not. In the event they do not, you will need to mail this direct deposit form to us, as we will require your **original signature.**
4. Please note – Finance does not process any banking updates by e-mail or pictures or hand-written account information.
5. If you are providing your banking information for FWFN employee payroll purposes, you will need to consent to release this information from FWFN Payroll to share this information to FWFN Accounts Payable and you will need to sign and date this form along with FWFN Payroll sign off.

Youth Turning 18 - Direct Deposit Forms

Please provide your direct deposit information as noted above at least 1-week in advance of your birthday to the attention of Finance to release FWFN youth funds held in trust. In addition, as the Specific Claim Housing Trust administers the remaining balance of youth funds, please also contact Michael Pelletier Jr, CEO directly at cell (807) 629-0471 to arrange any payment of these youth funds due to you, you will need to provide your banking information to them directly.

Late Banking Information – Annual Member Distributions

Any revised direct deposit information received after a member distribution will be processed on the 3rd – Friday of each month thereafter. Please provide no later than the Wednesday before the 3rd Friday to ensure any amounts owing to you are processed on the 3rd Friday. Otherwise, your payment may not be processed until the following month's 3rd Friday.

Are You Making a Payment? **NEW UPDATE Effective June 3, 2020**

Any member or customer making a payment (rent, ice rental, arena gym memberships, hall rental, hunting/fishing licenses, craft tables, Health Fair, Good Food Box, Pow Wow vendors, any other payments), Fort William First Nation Reception (2nd Floor of Band Office) must issue you an official pre-numbered FWFN receipt.

Effective June 3, 2020 FWFN can accept payments by autodeposit/e-transfer from your personal smartphone banking app. You can register FWFN as a recipient by adding our Accounts Receivable email: accountsreceivable@fwfn.com. Please include a brief message before sending your payment such as: rent, ice rental (include organization name if applicable), invoice IVC#. A receipt will then issued to you by mail.

We can also debit/credit card (Visa, MasterCard, American Express, and Discover). You may also mail in your cheque payment to the address noted below. Please reference your invoice number or rental unit address for rental payments. **During the pandemic we are not processing any cash deposits.**

FWFN Arena can process receipts if you are paying for your ice debit or credit card. The Arena no longer processes cash. FWFN Arena customers can now set up accountsreceivable@fwfn.com to send in an autodeposit/e-transfer payment – please include a brief reference to your organization if applicable and invoice IVC#.

Fort William First Nation – 2nd floor, Suite 200 at 90 Anemki Drive – for mailings.

COVID-19 – Update from Finance

As COVID-19 numbers continue to increase during the second wave in Ontario it is more important than ever for everyone to remain vigilant in their efforts to prevent the spread of COVID-19. This includes maintaining physical distancing with one another, practicing good hand hygiene and wearing masks when in enclosed public spaces.

Please continue to visit our local Thunder Bay Health Unit website for the most current COVID-19 data at: https://www.tbdhu.com/coviddata.

You may also visit our COVID-19 Action Plan web page for Community Updates, Resources and Important Contact Information at: https://fwfn.com/covid-19-action-plan/.

In addition to being a part of the COVID-19 pandemic team, Finance continues to work onsite in order to maintain continuity of services. Responding to COVID-19 pandemic needs and our Community's health and safety remains our primary focus while we continue to do our best to administer all of our Finance functions and as a result, our response times may continue to be delayed. We sincerely appreciate your continued patience and understanding during this time.

Payments to our suppliers

If you are a member-contractor with no current banking information on hand for EFT direct deposit payment, we will be mailing your payment by cheque to you. All regular supplier payments will be processed by cheque and mailed. There will be no picking up of cheques for personal delivery in order to limit contact and uphold the physical distancing requirements by public health officials.

You may wish to set up direct deposit, if so, please refer to the previous page for the correct format to submit this information to us.

Bingo Balls

Until further notice, Bingo Balls applications are not being accepted at this time, as a result of limited Bingo Operations during the pandemic.

Meegwetch – Stay safe and well – We are all in this together, in kindness – Your Finance Team

FORT WILLIAM FIRST NATION

JOB POSTING

Position Title: Bus Driver(s)

Position Description: Under the general direction of the Director of Health & Social Services, with direct supervision provided by the Education Manager, transports children between school and home via school bus.

Major Responsibilities:

- Transport children between school and home and/or an excursion as needed
- Ensure children's safety when boarding and leaving the bus and crossing the street while bus is stopped
- Report delays, mechanical problems and accidents to Education Department
- Complete accident/incident reports and distribute these to proper school and Education Department
- Additional duties as required

Qualifications/ Conditions of Employment:

- Must be able to work on short notice
- Completion of secondary school diploma is preferred
- A minimum of one year of safe driving experience is required
- Copy of Driver's Abstract required
- Class "G" driver's license required
- Criminal Reference Check required
- Bus drivers require a Class "B" license in Ontario (copy to be provided with application)
  FWFN is willing to train qualified applicants for class "B" license.

Job Posting Closing Date: Posting open until position is filled. Please direct your application, consisting of a cover letter and resume with three (3) references to the attention of:

Donna Mullen
Human Resources Assistant
P: 807-623-9543 ext. 806
F: 807-623-5190
Email: donnamullen@fwfn.com

When hand delivering, ensure that your application is date stamped and a copy provided to you.

We appreciate all applications. Only those selected for an interview will be contacted.

FORT WILLIAM FIRST NATION

JOB POSTING

Position Title: Bus Monitor

Position Description: Under the general direction of the Director of Health & Social Services and direct supervision of the Education Coordinator, the bus monitor will enforce the bus transportation policies and procedures to ensure students safety while travelling on the bus.

Major Responsibilities:

- Ensure students follow FWFN bus safety protocols and procedures while travelling on the bus
- Report any behavioural issues, incidence and injuries of a child to the Principal of the school as well as the Education Coordinator
- Set and maintain rules for students to abide by while travelling on the bus
- Provide incident reports in the event of on accident/incident
- Attend meetings as required
- Additional duties as required

Qualifications/ Conditions of Employment:

- Completion of secondary school diploma preferred
- Criminal Reference Check required
- First Aid Certificate required

Job Posting Closing Date: Posting open until position(s) is filled. Please direct your application, consisting of a cover letter and resume with three (3) references to the attention of:

Donna Mullen
Human Resources Assistant
P: 807-623-9543 ext. 806
F: 807-623-5190
Email: donnamullen@fwfn.com

When hand delivering, ensure that your application is date stamped and a copy provided to you.

We appreciate all applications. Only those selected for an interview will be contacted.

FREE LOW INCOME TAX CLINIC

FORT WILLIAM FIRST NATION

MARCH 2021

Please view income cart below for Eligibility

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
10			11	12	13	14
17			18	19	20	21
24			25			
31						

ALL PARTICIPANTS MUST DROP OFF ALL SUPPORTING DOCUMENTS AT THE ONTARIO WORKS. YOU WILL ALSO HAVE TO SIGN 2 PERMISSION FORMS AND LEAVE A PHONE NUMBER. YOU CAN ALSO EMAIL YOUR DOCUMENTS TO COTYCREWS@FWFN.COM

DROP OFF DAYS: MONDAY, WEDNESDAY & FRIDAYS

A FRIENDLY REMINDER IF YOUR SICK PLEASE STAY HOME.

FOR YOU TO REMEMBER!

18 years or older can claim Taxes

How far back we can go:

2010

What you will need:

- Income Slips (T4, T5007)
- Heating cost receipts for the year of claim
- What returns are outstanding?
- Tuition (if applies to you)– Not a Priority
- Married or Common Law- Both need to attend
- Pension (if applies to you)
- Support Payments (if applies to you)

If you need assistance or more information to be prepared for your appointment, please call CRA prior to coming in. 1-800-959-8281

Suggested income level from CRA

Family size

Total family income is under...

1 person	$35,000
2 persons	$45,000
3 persons	$47,500
4 persons	$50,000
5 persons	$52,500
More than 5 persons	$52,500 plus $2,500 for each additional person

FOR MORE INFO OR TO BOOK AN APPOINTMENT PLEASE CALL 622-6791 OR EMAIL COTYCREWS@FWFN.COM

Fort William First Nation

MEMO **2020-CEO-07**

Department: Fort William First Nation CEO
Subject: COVID-19 Community Update

Date Prepared: February 22nd, 2021
Prepared by: Michael D. Pelletier
Chief Executive Officer

NOTICE TO COMMUNITY - CONFIRMED CASE OF COVID-19

We have prepared this memo to inform community members that Fort William First Nation has confirmed another positive case of COVID-19 within the community. This is further to the positive case notification on Friday, February 19, 2021. We are taking all necessary precautions in order for the affected individual to self-isolate and prevent further spread of the illness. At this time, no further information regarding the positive case will be disclosed in order to protect their right to privacy.

There are currently two (2) active cases of COVID-19 in our community.

The health and safety of our community is our greatest concern. As such, Fort William First Nation will continue to enforce precautionary measures throughout the community. We have our surveillance tracking team diligently working to contain the spread.

We ask that members continue to respect the current Red Control Level as identified by the Thunder Bay District Health Unit, to remain in their homes and only leave for necessities. Please self-monitor for any indication of symptoms related to COVID-19. If you believe you are experiencing symptoms of COVID-19, please contact the COVID-19 hotline at 698-0415 during normal operating hours (Monday – Friday, 9:00am to 4:00pm) or during after hours at our Family Support line, 472-7701.

Please stay safe. We are all in this together as a community and we will get through as a community.

If you have any questions, please see contact information below.

Respectfully,

Michael D. Pelletier, Chief Executive Officer
Fort William First Nation
P: 807.623.9543 Ext. 233 C: 807-629-0471

FWFN Wiiji Community Champion, Nokiiwin Tribal Council, in partnership with EPID@Work Research Institute, Lakehead University
Category: Research Staff
Administrative/ Staff Positions - Thunder Bay Campus
Department: EPID@Work Research Institute
Application Deadline: Open until filled, will start reviewing applications February 22, 2021
Start date: April 1, 2021

FWFN Wiiji Community Champion
Nokiiwin Tribal Council, in partnership with
EPID@Work Research Institute, Lakehead University
Thunder Bay Campus

14 months, part-time position

We are looking for a highly motivated individual to promote a workplace mental health peer support application within the community. Preference will be given to a community Elder.

Funding for this position is made available through the Canadian Institutes for Health Research. This position is available under the leadership of Dr. Vicki Kristman, Director, Enhancing the Prevention of Injury and Disability (EPID) @ Work Research Institute, and in association with the Nokiiwin Tribal Council.

Key accountabilities:

- Work collaboratively with the project team (EPID@Work scientific members and the Nokiiwin Tribal Council) team
- Engage in training on how to use the Wiiji Workplace Mental Health Peer Support application
- Promote the Wiiji Workplace Mental Health Peer Support application
- Support community members with mitigating issues in the use of the Wiiji application
- Promote and support community members in research survey completion

Qualifications:

- Community Elder preferred
- Knowledge in basic mental health concepts
- Trained as a Nokiiwin Tribal Council Spirit Builder
- Lives in community

Candidates should send their resume, a one-page cover letter outlining their interest to:

Dr. Vicki Kristman
EPID@Work Research Institute
Lakehead University
955 Oliver Road
Thunder Bay, ON
P7B 5E1
Email: epid.hbsc@lakeheadu.ca

Review of applications will begin on February 22, 2021 and will continue until the position is filled.

Lakehead University is committed to creating a diverse and inclusive environment and welcomes applications from all qualified individuals including women, racialized persons, Indigenous people, persons with disabilities and other equity-seeking groups. All qualified candidates are encouraged to

apply; however, Canadian citizens and permanent residents will be given priority. This is in accordance with Canadian immigration requirements.

We appreciate your interest; however, only those selected for an interview will be notified. Lakehead University is committed to supporting an accessible environment. Applicants requiring accommodation during the interview process should contact the Office of Human Resources at (807) 343-8334 or human.resources@lakeheadu.ca to make appropriate arrangements.

FORT WILLIAM FIRST NATION

MAPLE HARVESTING STARTER KIT

THIS IS THE KIT YOU'LL RECEIVE

CANADA WEST MAPLE

IF YOU WOULD LIKE REGISTER PLEASE CALL 622-6791 OR EMAIL HAILEYMACLAURIN@FWFN.COM

THIS WILL BE A COVID FRIENDLY PROGRAM, SOMETHING YOU CAN DO ON YOUR OWN OR WITH YOUR FAMILY

YOU WILL LEARN VIRTUALLY HOW TO TAP, BOIL AND PRESERVE INDEPENDENTLY, THESE KITS WILL COME WITH THE MOST OF THE TOOLS YOU NEED AND WEB LINKS THAT WILL WALK YOU THROUGH STEP BY STEP ON THE PROCESS

WE HOPE THAT EVERYONE WILL TAKE PICTURES AND DOCUMENT THEIR EXPERIENCE!

SUPPLY IS LIMITED SO REGISTRATION IS REQUIRED-PLEASE REGISTER BY MARCH 4TH

MARCH GOOD FOOD BOX!

Standard food boxes $22.00 each

This month's orders due by March 9/2021.

EFT: accountsreceivable@fwfn.com boxes

can be picked up on march/17/21 after 3pm@

health center. ** please wear mask when picking up!

We're hiring for summer jobs!

Apply today

Ontario.ca/SummerStudents

Summer jobs are calling!

Apply today

Ontario.ca/SummerStudents

Fort William First Nation

2021/2022 POST SECONDARY APPLICATIONS

2021/2022 Post-Secondary Applications are now available.

Please email education@fwfn.com to request an application OR find the application on the official FWFN website www.fwfn.com

EVERY student must apply each year.

The deadline to submit the application is Friday May 28, 2021 by 4pm.

For more information, contact:

Myra Bannon
Edcuation Manager
623.9543 ext 225
Myra@fwfn.com

Brittany Collins
Education Assistant
623.9543 ext 205
education@fwfn.com